

**AGENDA
REGULAR SESSION
HIGHLAND CITY COUNCIL
HIGHLAND CITY HALL
1115 BROADWAY
TUESDAY, JANUARY 21, 2025
6:30 PM**

NOTE: This is an in person meeting. However, anyone wishing to monitor the meeting via phone may do so by following the instructions on page 3 of this agenda.

CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE:

MINUTES:

- A. **MOTION** – Approve Minutes of January 6, 2025 Regular Session (attached)

PUBLIC FORUM:

- A. Citizens' Requests and Comments:
1. Madison County Fair Association – 2025 Speedway Events – Special Event Application – Kurt Vonder Haar, Representative (attached)
 2. Highland Jaycees – 2025 Schweizerfest – Special Event Application – Zach Resmann, Representative (attached)
 3. Leaps of Love – 24 Hour Laps for Leaps – Special Event Application – Traci Riechmann, Representative (attached)

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| <p>Anyone wishing to address the Council on any subject may do so at this time. Please come forward to the podium and state your name. Per Ordinance No. 3299, please limit your comments to 4 minutes or less.</p> |
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- B. Requests of Council:

- C. Staff Reports:

NEW BUSINESS:

- A. **MOTION** – Approve Mayor's Appointment of Jill Lawson to the Parks and Recreation Advisory Commission (attached)
- B. **MOTION** – Approve Mayor's Appointment of Bob Luitjohan to the Cemetery Board of Managers (attached)
- C. **MOTION** – Bill #25-07/ORDINANCE Amending Chapter 78 – Utilities, Article VII, Fiber-To-The-Premises System (Highland Communication Services), To Include Rate Increases For Certain Video Services (attached)
- D. **MOTION** – Bill #25-08/ORDINANCE Amending Chapter 6, of the Code of Ordinances, City of Highland, Alcoholic Liquor, to Increase the Number of "D2" Liquor License To Thirteen (attached)

Continued

- E. **MOTION** – Bill #25-09/RESOLUTION Issuing a “D2” Liquor License to Stephen Cable and Brian Meyer on Behalf of Cable & Meyer, LLC, D/B/A Broadway Bar & Grill, Pursuant to Chapter 6, of the Code of Ordinances, City of Highland, Entitled Alcoholic Liquor (attached)
- F. **MOTION** – Bill #25-10/ORDINANCE Approving and Authorizing Execution of a Development Agreement for a Project in TIF Number Three Project Area, with Veera 3, LLC, and Other Actions Related Thereto (attached)
- G. **MOTION** – Bill #25-11/ORDINANCE Approving and Authorizing Execution of an Economic Development Agreement Pursuant to 65 ILCS 5/8-1-2.5, with F & J Core Properties, LLC, and Other Actions Related Thereto (attached)

REPORTS:

- A. **MOTION** – Accepting Expenditures Reports #1282 for Jan. 4, 2025 through Jan. 17, 2025 (attached)

EXECUTIVE SESSION:

The City Council may conduct an Executive Session pursuant to the Illinois Open Meetings Act, only after citing exemptions allowing such meeting.

ADJOURNMENT:

Continued



Anyone requiring accommodations, provided for in the Americans with Disabilities Act (ADA), to attend this public meeting, please contact Jackie Heimbürger, ADA Coordinator, by 9:00 AM on Tuesday, January 21, 2025.

BE ADVISED this is a public meeting conducted in accordance with Illinois state law and may be recorded for audio and video content. City reserves the right to broadcast or re-broadcast the content of this meeting at City's sole discretion. City is not responsible for the content, video quality, or audio quality of any City meeting broadcast or re-broadcast.

Directions for Public Monitoring of Highland City Council Meetings:

The City of Highland is providing the following phone number for use by citizens to call in just before the start of this meeting:

618-882-5625

Once connected, you will be prompted to enter a conference ID number.

Conference ID #: 867900

This will allow a member of the public to hear the city council meeting.

Note: This is for audio monitoring of the meeting, only. Anyone dialing in will not be able make comments.

Anyone wishing to address the city council on any subject during the Public Forum portion of the meeting may submit their questions/comments in advance via email to lhediger@highlandil.gov or, by using the citizens' portal on the city's website found here: https://www.highlandil.gov/citizen_request_center_app/index.php.

Any comments received prior to 3:00 PM on the day of the meeting, will be read into the record.

CITY OF HIGHLAND



SPECIAL EVENT APPLICATION

Authorized under City Ordinance Sec. 64-3-1

PURPOSE: The City of Highland supports various community activities and festivals throughout the year. Establishing public safety and coordinating needs between the events and the city are the overall goals of this process. It is the responsibility of the specific event Sponsors to obtain, complete, and follow through the application process for city approval.

DEFINITIONS and FEES:

Special event: A "Special Event" is defined as: (1) any event, race, gathering, demonstration, or service; (2) that occurs partially or completely within the jurisdiction of the City of Highland; (3) is expected to draw crowds in excess of one hundred fifty (150) attendees; and (4) is expected to or could disrupt normal daily functions within the City of Highland including but not limited to traffic congestion and excess noise; or could create a public health/safety concern without proper precautions or prior planning. Specific examples would include (but are not limited to): The Kirchenfest, Schweizerfest, 5K runs, parades, Art in the Park, Fourth of July Festivities, Madison County Fair, etc. The City Manager will make the final determination as to whether an event qualifies. This will be based upon the totality of the circumstances presented.

Ongoing Event: An "Ongoing Event" is defined as any event that occurs partially or completely within the jurisdiction of the City of Highland consecutively for a period of time that exceeds more than two times monthly. Specific examples would include (but are not limited to): automobile races, re-occurring sporting events not affiliated with HUSD5, weekly music festivals, and other weekly reoccurring events). The City Manager will make the final determination as to whether an event qualifies. This will be based on the totality of the circumstances presented and will require approval depending on requests of individual departments by their Directors.

Highland Public Safety Fees for Special Events:

Police Department: The Highland Police Department will be paid at a rate of \$50.00 per officer per race event (runs or bicycle) when required for traffic control. The Highland Police Department will be paid at a rate of \$100.00 per officer per day, per event when officers are requested outside of the normal day-to-day operation.

Emergency Medical Services Department: No additional fees for Special Events unless organizers require service outside of the normal day-to-day operation.

Fire Department:

No additional fees for Special Events unless organizers require service outside of the normal day-to-day operation.

Highland Public Safety Fees for On-Going Events:

Police Department: The Highland Police Department will be reimbursed at a rate of 1 ½ times the rate of the officer working the ongoing event. Scheduling will be arranged and agreed upon by the organizer, the Chief of Police or his/her designee.

Emergency Medical Services Department:

The Highland Emergency Medical Services Department will be paid at a rate of \$75.00 per half hour when requested for an ongoing event. Scheduling will be arranged and agreed upon by the organizer and the EMS Chief or his/her designee. The following are details of provided additional service:

- Two crew members to provide medical services throughout the event.
- Fuel charges consistent with leaded mile rate.
- Medical supplies used during the event
- Wear and tear on the truck for idle state

Trucks must remain in an idle state throughout the course of the event for patient comfort and to maintain moderate temperatures for medications and I.V. fluids. Scheduling will be arranged and agreed upon by the organizer and the Emergency Services Chief or his/her designee.

Fire Department:

The Highland Fire Department will be reimbursed at a rate of \$21.00 per firefighter per hour working the ongoing event. Scheduling will be arranged and agreed upon by the organizer and the Fire Chief or his/her designee.

PROCEDURE:

1. All Requests will be directed to Highland City Hall, to the attention of the Director of Support Services.
2. Applications will be available at Highland City Hall, Monday-Friday, 8:00 am to 5:00 pm or online through the City's web site.
3. Applications will be completed by the Event Sponsor and submitted at least 60 days prior to the event. The application must be signed by the Event Sponsor Responsible Party. Incomplete applications will not be accepted. If an application is accepted and later determined to be incomplete, the applicant will be notified by the Director of Support Services. Failure to provide information will result in denial of application.
4. The Director of Support Services will forward the application to all city departments that have responsibilities relating to the event. If necessary, a committee meeting involving the event Sponsor and city stakeholders may take place to clarify questions, determine specific needs, and address concerns.
5. The event Sponsor is required to obtain final approval for the special event from the City Manager. The City Council may announce the special event to the public at a scheduled Council meeting.

CITY OF HIGHLAND-SPECIAL EVENT APPLICATION

Name of Event: HIGHLAND SPEEDWAY 2025 SCHEDULE

Type of Event: Festival X Race Other Fundraiser Service Parade
 Other (please specify):

Description of Event: WEEKLY SCHEDULE OF RACES

Location of Event: HIGHLAND SPEEDWAY

Sponsoring Organization/Individual: MADISON COUNTY FAIR ASSOCIATION

Event Responsible Party:

Address:

Phone(s):

Email:

Date(s) of Set-up:

Event Date(s) / Times: SEE ATTACHED SCHEDULE

Date(s) of Tear-down:

Expected Attendance:

Alcohol License Required: ☐ Yes ☒ No
If yes, application submitted: ☐ Yes ☐ No

Sound Amplification System utilized: ☒ Yes ☐ No (*Only available for the Square*)
If yes, hours of operation:

Funding request of the Council: Yes No
Amount requested: \$
Purpose for Funding:

Street Dept: Signage, Barricades, Street Closures (Specify):

Electric Dept: Electrical Service, Lighting (Specify):

Public Safety: If anything needed in addition to below (Specify):

HCS Services: Wi-Fi or other technological needs (Specify):

Other City Services: Restrooms, City Officials (Specify):

Refuse Dumpsters (Charges Apply): Contact Republic Services at 618-656-6883 to request a temporary dumpster.

Signs: Per the City of Highland's Municipal Code, signs are disallowed on public right-of-way. If you wish to display signs on right-of-way, please indicate the requested location of signs: _____

If approval is granted, signs must not be displayed within roundabouts or within any area that is difficult for vehicles to see around and creates a traffic safety issue. All signs within right-of-way must be displayed no more than two weeks prior to the event unless specifically requested and removed within two days after the event.

Specify Special Event or Ongoing Event (as defined above) STOCK CAR RACES

Specify Route Option # _____ (listed on attached Maps)

Route must be approved by Public Safety director before application can be brought to council for approval.

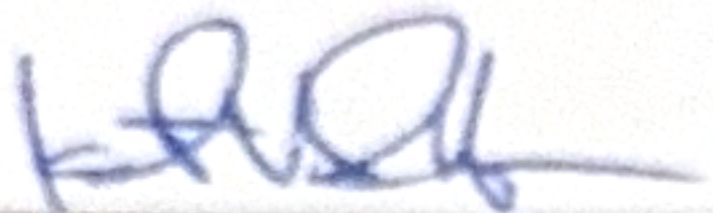
Check the boxes below for what Services apply and number of each service needed
(See Page 1&2 and Race Option/Maps provided for more information)

- ☒ **Police** – Number of officers needed for Event 2 AT SPECIAL EVENTS ONLY
- ☒ **EMS** – Number of Emergency Medics needed for Event 2 FOR EACH
- ☒ **Fire** – Number of Firefighters needed for Event 2 FOR EACH

Application Checklist (Attachments):

- ☐ Council Meeting Scheduled for approval
- ☐ Certificate of Insurance: (Must attached for approval)
 - ☐ Must be General liability
 - ☐ \$1 Million per occurrence/\$2 million aggregate
 - ☐ City named as "additional insured" If Event is on city property.
- ☐ Site Plan Rendering
- ☐ Evacuation Plan
- ☐ Fire Plan
- ☐ Parking Plan

City Services Requested: – Please attach additional documents such as maps, flyers or any other detailed information.



Event Sponsor Responsible Party

1-14-25

Date

City Manager

Date

Highland Speedway 2025 Schedule

Red: Special Event w/ Extended Curfew (12 AM)

March

Tue 3/11 Open Practice
Sat 3/15 Lucky 30 \$2500 SLM/\$1500 Mod/PM/FS
 Sat 3/22 Mod/PM/FS/Micro/War/CV
 Sat 3/29 SLM/Mod/PM/FS

April

Sat 4/5 Mod/PM/FS/War/CV
 Tue 4/8 Open Practice
 Sat 4/12 SLM/Mod/PM/FS/KidsModz
Sat 4/19 MOWA/Mod/PM/FS/Micro
 Sat 4/26 Mod/PM/FS/Micro/War/Vintage

May

Sat 5/3 ProMod Derby \$1500 PM/Mod/FS/War/CV
 Sat 5/10 Mod/PM/FS/Micro/CV
 Tue 5/13 Open Practice
Sat 5/17 MARS \$5K SLM & \$2K Mod/PM/FS
 Sat 5/24 Mod/PM/FS/Micro/CV
 Sat 5/31 SLM/Mod/PM/FS/Micro/KidsModz

June

Sat 6/7 Highway to Hell 40 \$2500 SLM/MOWA/PM/FS/Micro
 Tue 6/10 Open Practice
 Sat 6/14 Grapperhaus Night of Destruction SLM/Mod/PM/FS/KidsModz
Sat 6/28 DIRTcar Summer Nationals \$10K SLM/\$2K Mod/PM

July

Sat 7/5 Challenge of Champions \$2500 SLM/Mod/PM/FS
 Tue 7/8 Open Practice
 Sat 7/12 Mod/PM/FS/War/CV/KidsModz
Sat 7/19 Joshua Melton Memorial Factory Stock \$2K/Mod/PM/War/CV

August

Sat 8/2 Leaps of Love Night SLM/Mod/PM/FS
 Sat 8/9 Mod/PM/FS/War/CV/Micro Warrior/CV/Micro Championship Night & Larry Westerfield Memorial
Wed 8/13 World of Outlaws Late Models Beat the Heat 40 by Bel-O \$12K SLM/\$2K Mod
 Sat 8/16 Mod/PM/FS/Micro/CV/War
 Sat 8/23 Championship Night SLM/Mod/PM/FS
 Sat 8/30 Mod/PM/FS/Micro/CV/War

September

Sat 9/6 Xtreme Outlaw Series \$4K Midgets/Mod/PM/Micro Without Limits 20
 Tue 9/9 Open Practice
 Sat 9/13 Mod/PM/FS/Micro/CV/War
Fri 9/19 24 Hour Laps for Leaps

December

Tue 12/2 Open Practice for the Dome

ACORDTM

CERTIFICATE OF LIABILITY INSURANCE

MKUMAR1

DATE (MM/DD/YYYY)

3/22/24

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | | |
|-----------------|--|--------------------------------------|-----------------------------------|
| PRODUCER | K & K Insurance Group, Inc. P.O. Box 2338 Fort Wayne, In 46801 | CONTACT NAME: | MOTORSPORTS |
| | | PHONE (A/C, No, Ext): | 800-348-1839 |
| | | FAX (A/C, No): | 260-459-5118 |
| | | E-MAIL ADDRESS: | KK.MOTORSPORTS@KANDKINSURANCE.COM |
| | | INSURER(S) AFFORDING COVERAGE | NAIC # |
| | | INSURER A: | MARKEL INSURANCE COMPANY |
| | | INSURER B: | |
| | | INSURER C: | |
| | | INSURER D: | |
| | | INSURER E: | |
| | | INSURER F: | |

COVERAGES

CERTIFICATE NUMBER:

2097369

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

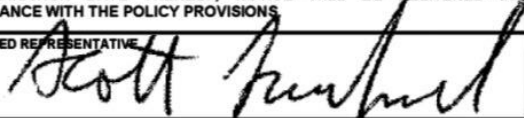
| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|---------------------------------|----------|---------------|-------------------------|-------------------------|--|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR Owners & Contractors <input checked="" type="checkbox"/> E&O \$100,000 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER: | | | MKM0500339001 | 12:01AM 3/22/24 | 12:01AM 3/22/25 | EACH OCCURRENCE 1000000 DAMAGE TO RENTED PREMISES (Ea occurrence) 300000 MED EXP (Any one person) NC PERSONAL & ADV INJURY 1000000 GENERAL AGGREGATE 5000000 PRODUCTS-COMP/OP AGG 5000000 BODILY INJ TO PART 1000000 |
| | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY | | | | | | COMBINED SINGLE LIMIT (Ea Accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) |
| | <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION | | | | | | EACH OCCURRENCE AGGREGATE |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N <input type="checkbox"/> | N/A | | | | PER-STATUE OTHER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT |
| A | Participant Accident | | | MKC0500339101 | 12:01AM 3/22/24 | 12:01AM 3/22/25 | AD&D 10000 Primary Medical NONE Excess Medical 15000 Weekly Indemnity NONE |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

TYPE OF EVENT: PARKING FOR HIGHLAND SPEEDWAY
LOCATION: HIGHLAND SPEEDWAY - HIGHLAND, IL
ADDITIONAL INSURED: SEE ATTACHED ADDENDUM

CERTIFICATE HOLDER

CANCELLATION

| | |
|--|---|
| MADISON COUNTY FAIR ASSOCIATION D/B/A HIGHLAND SPEEDWAY P.O. BOX 541 HIGHLAND, IL 62249 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE  |
|--|---|

ACORD 25 (2016/03)

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CITY OF HIGHLAND

SPECIAL EVENT APPLICATION

Authorized under City Ordinance Sec. 64-3-1

PURPOSE: The City of Highland supports various community activities and festivals throughout the year. Establishing public safety and coordinating needs between the events and the city are the overall goals of this process. It is the responsibility of the specific event Sponsors to obtain, complete, and follow through the application process for city approval.

SPECIAL EVENT: A “Special Event” is defined as: (1) any event, race, gathering, demonstration, or service; (2) that occurs partially or completely within the jurisdiction of the City of Highland; (3) is expected to draw crowds in excess of one hundred fifty (150) attendees; and (4) is expected to or could disrupt normal daily functions within the City of Highland including but not limited to traffic congestion and excess noise; or could create a public health/safety concern without proper precautions or prior planning. Specific examples would include (but are not limited to): The Kirchenfest, Schweizerfest, 5K runs, parades, Art in the Park, Fourth of July Festivities, Madison County Fair, etc. The City Manager will make the final determination as to whether an event qualifies. This will be based upon the totality of the circumstances presented.

PROCEDURE:

1. All Requests will be directed to Highland City Hall, to the attention of the Deputy City Clerk.
2. Applications will be available at Highland City Hall, Monday-Friday, 8:00 am to 5:00 pm or online through the City’s web site.
3. Applications will be completed by the Event Sponsor and submitted at least 60 days prior to the event. The application must be signed by the Event Sponsor Responsible Party. Incomplete applications will not be accepted. If an application is accepted and later determined to be incomplete, the applicant will be notified by the Deputy Clerk. Failure to provide information will result in denial of application.
4. The Deputy City Clerk will forward the application to all city departments that have responsibilities relating to the event. If necessary, a committee meeting involving the event Sponsor and city stakeholders may take place to clarify questions, determine specific needs, and address concerns.
5. The event Sponsor is required to obtain final approval for the special event from the City Manager. The City Council may announce the special event to the public at a scheduled Council meeting.

CITY OF HIGHLAND-SPECIAL EVENT APPLICATION

Name of Event: _____

Type/Purpose of Event: ☐ Festival ☐ Race ☐ Other Fundraiser ☐ Service ☐ Parade
☐ Demonstration ☐ Other (please specify): _____

Location of Event: _____

Sponsoring Organization/Individual: _____

Event Responsible Party: _____

Address: _____

Phone(s): _____

Email: _____

Secondary Contact: _____

Address: _____

Phone(s): _____

Email: _____

Date(s) of Set-up: _____

Event Date(s) / Times:

Date(s) of Tear-down: _____

Expected Attendance: _____

Alcohol License Required: ☐ Yes ☐ No

If yes, application received: ☐ Yes ☐ No

Sound Amplification System utilized: ☐ Yes ☐ No

If yes, hours of operation: _____

Funding request of the Council: ☐ Yes ☐ No

Amount requested and purpose: _____

City Services Requested – Please attach additional documents (maps, detailed information), where needed. Write “Not applicable” if no services requested.

(Directors must initial behind requests)

Street Dept: Signage, Barricades, Street Closures (Specify): **Public Works Director:** _____

Electric Dept: Electrical Service, Lighting (Specify): **Electric Dept. Director:** _____

Public Safety: Security, First Aid, Traffic Control (Specify): **Public Safety Director:** _____

HCS Services: Wi-Fi or other technological needs (Specify): **HCS Director:** _____

Other City Services: Restrooms, City Officials (Sign approval), Refuse Dumpsters (Specify):
Department: _____

Application Checklist (Attachments):

**Deputy Clerk Initial
Upon receipt or waiver:**

☐ **Certificate of Insurance: (attached)**

- Must be General liability
- \$1 Million per occurrence/\$2 million aggregate
- City named as “additional insured” If Event is on city property.

☐ **Site Plan Rendering**

- ☐ Evacuation Plan _____
- ☐ Fire Plan _____
- ☐ Parking Plan _____
- ☐ Schedule City Council Meeting for announcement _____
- **Date:** _____
- ☐ Application Submittal (60+ days) _____

Event Sponsor Responsible Party

Date

City Manager

Date



CERTIFICATE OF LIABILITY INSURANCE

OP ID: JT

DATE (MM/DD/YYYY)

01/09/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | | |
|--|--|--|--|
| PRODUCER Zimmerman Insurance Agency 1719 Troy Road, PO Box 508 Edwardsville, IL 62025 Eric Kolesa | | CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: PRODUCER CUSTOMER ID #: HIGHL-1 | |
| INSURED Highland Jaycees P O Box 521 Highland, IL 62249 | | INSURER(S) AFFORDING COVERAGE INSURER A: Erie Insurance Group INSURER B: INSURER C: INSURER D: INSURER E: INSURER F: | |
| | | NAIC # 26271 | |

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

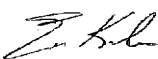
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSR | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|--|--------------------------------------|--------------|--------------------------------|-------------------------|-------------------------|---|
| A | GENERAL LIABILITY | X | | Q61-0320184 | 09/16/2024 | 09/16/2025 | EACH OCCURRENCE \$ 1,000,000 |
| | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY | | | | | | DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 |
| | <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR | | | | | | MED EXP (Any one person) \$ 5,000 |
| | | | | | | | PERSONAL & ADV INJURY \$ 1,000,000 |
| | | | | | | | GENERAL AGGREGATE \$ 2,000,000 |
| | | | | | | | PRODUCTS - COMP/OP AGG \$ 2,000,000 |
| | | | | | | | |
| | AUTOMOBILE LIABILITY | | | | | | COMBINED SINGLE LIMIT (Ea accident) \$ |
| | <input type="checkbox"/> ANY AUTO | | | | | | BODILY INJURY (Per person) \$ |
| | <input type="checkbox"/> ALL OWNED AUTOS | | | | | | BODILY INJURY (Per accident) \$ |
| | <input type="checkbox"/> SCHEDULED AUTOS | | | | | | PROPERTY DAMAGE (PER ACCIDENT) \$ |
| | <input type="checkbox"/> HIRED AUTOS | | | | | | \$ |
| | <input type="checkbox"/> NON-OWNED AUTOS | | | | | | \$ |
| | UMBRELLA LIAB | <input type="checkbox"/> OCCUR | | | | | EACH OCCURRENCE \$ |
| | EXCESS LIAB | <input type="checkbox"/> CLAIMS-MADE | | | | | AGGREGATE \$ |
| | <input type="checkbox"/> DEDUCTIBLE | | | | | | \$ |
| | <input type="checkbox"/> RETENTION \$ | | | | | | \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY | <input type="checkbox"/> Y / N | N / A | | | | <input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER |
| | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) | <input type="checkbox"/> | | E.L. EACH ACCIDENT \$ | | | |
| | If yes, describe under DESCRIPTION OF OPERATIONS below | | | E.L. DISEASE - EA EMPLOYEE \$ | | | |
| | | | | E.L. DISEASE - POLICY LIMIT \$ | | | |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Illinois Department of Transportation is added as an Additional Insured with respect to the Highland Jaycees road closure of IL. State Route 160 from Spindler Park Lane to Cypress St on Saturday, June 7, 2025 from 4:45pm until 6:30pm for the purpose of conducting the annual Schweizerfest Parade

CERTIFICATE HOLDER**CANCELLATION**

| | |
|---|---|
| ILLINOI Illinois Department of Transportation Division of Highways District8 1102 Eastport Plaza Dr Collinsville, IL 62234 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
| | AUTHORIZED REPRESENTATIVE  |

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CERTIFICATE OF LIABILITY INSURANCE

OP ID: JT

DATE (MM/DD/YYYY)

01/09/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | | |
|--|--|--|--|
| PRODUCER Zimmerman Insurance Agency 1719 Troy Road, PO Box 508 Edwardsville, IL 62025 Eric Kolesa | | CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: PRODUCER CUSTOMER ID #: HIGHL-1 | |
| INSURED Highland Jaycees P O Box 521 Highland, IL 62249 | | INSURER(S) AFFORDING COVERAGE INSURER A: Erie Insurance Group INSURER B: INSURER C: INSURER D: INSURER E: INSURER F: | |
| | | NAIC # 26271 | |

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSR | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|--|-----------|----------|---------------|-------------------------|-------------------------|--|
| A | <input checked="" type="checkbox"/> GENERAL LIABILITY | X | | Q61-0320184 | 09/16/2024 | 09/16/2025 | EACH OCCURRENCE \$ 1,000,000 |
| | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY | | | | | | DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 |
| | <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR | | | | | | MED EXP (Any one person) \$ 5,000 |
| | | | | | | | PERSONAL & ADV INJURY \$ 1,000,000 |
| | | | | | | | GENERAL AGGREGATE \$ 2,000,000 |
| | | | | | | | PRODUCTS - COMP/OP AGG \$ 2,000,000 |
| | | | | | | | GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC |
| | AUTOMOBILE LIABILITY | | | | | | COMBINED SINGLE LIMIT (Ea accident) \$ |
| | <input type="checkbox"/> ANY AUTO | | | | | | BODILY INJURY (Per person) \$ |
| | <input type="checkbox"/> ALL OWNED AUTOS | | | | | | BODILY INJURY (Per accident) \$ |
| | <input type="checkbox"/> SCHEDULED AUTOS | | | | | | PROPERTY DAMAGE (PER ACCIDENT) \$ |
| | <input type="checkbox"/> HIRED AUTOS | | | | | | |
| | <input type="checkbox"/> NON-OWNED AUTOS | | | | | | |
| | UMBRELLA LIAB <input type="checkbox"/> OCCUR | | | | | | EACH OCCURRENCE \$ |
| | EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE | | | | | | AGGREGATE \$ |
| | <input type="checkbox"/> DEDUCTIBLE | | | | | | |
| | <input type="checkbox"/> RETENTION \$ | | | | | | |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> Y / N | | | | | | WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER |
| | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> N / A | | | | | | E.L. EACH ACCIDENT \$ |
| | If yes, describe under DESCRIPTION OF OPERATIONS below | | | | | | E.L. DISEASE - EA EMPLOYEE \$ |
| | | | | | | | E.L. DISEASE - POLICY LIMIT \$ |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The City of Highland is added as additional insured is added as additional insured with respect to the Highland Jaycees' Schweizerfest Event to be held from Friday June 6, 2025 through Monday, June 9, 2025.

CERTIFICATE HOLDER**CANCELLATION**

| | |
|--|--|
| CITY OF HIGHLAND City of Highland 1115 Broadway Highland, IL 62249 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
| | AUTHORIZED REPRESENTATIVE |

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CERTIFICATE OF LIABILITY INSURANCE

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| | | | |
|--|--|--|--|
| PRODUCER Zimmerman Insurance Agency 1719 Troy Road, PO Box 508 Edwardsville, IL 62025 Eric Kolesa | | CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: PRODUCER CUSTOMER ID #: HIGHL-1 | |
| INSURED Highland Jaycees P O Box 521 Highland, IL 62249 | | INSURER(S) AFFORDING COVERAGE INSURER A: Erie Insurance Group INSURER B: INSURER C: INSURER D: INSURER E: INSURER F: | |
| | | NAIC # 26271 | |

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSR | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|--|---------------------------------------|----------|--------------------|-------------------------|-------------------------|--|
| A | GENERAL LIABILITY | X | | Q61-0320184 | 09/16/2024 | 09/16/2025 | EACH OCCURRENCE \$ 1,000,000 |
| | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY | | | | | | DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 |
| | <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR | | | | | | MED EXP (Any one person) \$ 5,000 |
| | | | | | | | PERSONAL & ADV INJURY \$ 1,000,000 |
| | | | | | | | GENERAL AGGREGATE \$ 2,000,000 |
| | | | | | | | PRODUCTS - COMP/OP AGG \$ 2,000,000 |
| | | | | | | | GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC |
| | AUTOMOBILE LIABILITY | | | | | | COMBINED SINGLE LIMIT (Ea accident) \$ |
| | <input type="checkbox"/> ANY AUTO | | | | | | BODILY INJURY (Per person) \$ |
| | <input type="checkbox"/> ALL OWNED AUTOS | | | | | | BODILY INJURY (Per accident) \$ |
| | <input type="checkbox"/> SCHEDULED AUTOS | | | | | | PROPERTY DAMAGE (PER ACCIDENT) \$ |
| | <input type="checkbox"/> HIRED AUTOS | | | | | | |
| | <input type="checkbox"/> NON-OWNED AUTOS | | | | | | |
| | UMBRELLA LIAB | | | | | | EACH OCCURRENCE \$ |
| | EXCESS LIAB | | | | | | AGGREGATE \$ |
| | <input type="checkbox"/> OCCUR | | | | | | |
| | <input type="checkbox"/> CLAIMS-MADE | | | | | | |
| | DEDUCTIBLE | | | | | | |
| | RETENTION \$ | | | | | | |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY | | | | | | <input type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER |
| | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) | Y / N | | | | | E.L. EACH ACCIDENT \$ |
| | If yes, describe under DESCRIPTION OF OPERATIONS below | <input type="checkbox"/> N / A | | | | | E.L. DISEASE - EA EMPLOYEE \$ |
| | | | | | | | E.L. DISEASE - POLICY LIMIT \$ |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The City of Highland, Illinois is added as additional insured with respect to the Highland Jaycees Schweizerfest Parade Route Saturday, June 7th, 2025 covering Broadway from Spindler Park Lane to Walnut, Walnut from Broadway to 9th St, 9th St from Walnut to Cypress, Cypress from 9th St to 12th St, 12th St from Cypress to Spindler Park Lane.

CERTIFICATE HOLDER**CANCELLATION**

| | | |
|--|----------------|---|
| CITY OF HIGHLAND 1115 Broadway P O Box 218 Highland, IL 62249 | HIGHLA1 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
| | | AUTHORIZED REPRESENTATIVE |

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CERTIFICATE OF LIABILITY INSURANCE

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DATE (MM/DD/YYYY)

01/09/2025

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| | | | |
|--|--|--|--|
| PRODUCER Zimmerman Insurance Agency 1719 Troy Road, PO Box 508 Edwardsville, IL 62025 Eric Kolesa | | CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: PRODUCER CUSTOMER ID #: HIGHL-1 | |
| INSURED Highland Jaycees P O Box 521 Highland, IL 62249 | | INSURER(S) AFFORDING COVERAGE INSURER A: Erie Insurance Group INSURER B: INSURER C: INSURER D: INSURER E: INSURER F: | |
| | | NAIC # 26271 | |

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

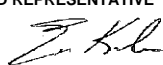
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| INSR LTR | TYPE OF INSURANCE | ADDL INSR | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|-----------|----------|--------------------|-------------------------|-------------------------|---|
| A | GENERAL LIABILITY | X | | Q61-0320184 | 09/16/2024 | 09/16/2025 | EACH OCCURRENCE \$ 1,000,000 |
| | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY | | | | | | DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 |
| | <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR | | | | | | MED EXP (Any one person) \$ 5,000 |
| | | | | | | | PERSONAL & ADV INJURY \$ 1,000,000 |
| | | | | | | | GENERAL AGGREGATE \$ 2,000,000 |
| | | | | | | | PRODUCTS - COMP/OP AGG \$ 2,000,000 |
| | | | | | | | |
| | AUTOMOBILE LIABILITY | | | | | | COMBINED SINGLE LIMIT (Ea accident) \$ |
| | <input type="checkbox"/> ANY AUTO | | | | | | BODILY INJURY (Per person) \$ |
| | <input type="checkbox"/> ALL OWNED AUTOS | | | | | | BODILY INJURY (Per accident) \$ |
| | <input type="checkbox"/> SCHEDULED AUTOS | | | | | | PROPERTY DAMAGE (PER ACCIDENT) \$ |
| | <input type="checkbox"/> HIRED AUTOS | | | | | | \$ |
| | <input type="checkbox"/> NON-OWNED AUTOS | | | | | | \$ |
| | UMBRELLA LIAB <input type="checkbox"/> OCCUR | | | | | | EACH OCCURRENCE \$ |
| | EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE | | | | | | AGGREGATE \$ |
| | <input type="checkbox"/> DEDUCTIBLE | | | | | | \$ |
| | <input type="checkbox"/> RETENTION \$ | | | | | | \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> Y / <input checked="" type="checkbox"/> N | | | | | | WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER |
| | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) | | | | | | E.L. EACH ACCIDENT \$ |
| | If yes, describe under DESCRIPTION OF OPERATIONS below | | | | | | E.L. DISEASE - EA EMPLOYEE \$ |
| | | | | | | | E.L. DISEASE - POLICY LIMIT \$ |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Illinois Department of Transportation is added as additional insured with respect to the Highland Jaycees' Schweizerfest Event to be held from Friday June 6, 2025 through Monday, June 9, 2025

CERTIFICATE HOLDER**CANCELLATION**

| | |
|--|---|
| ILLINTR Illinois Department of Transportation Division of Highways Dist. 8 1102 Eastport Plaza Dr. Collinsville, IL 62234 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE  |
|--|---|

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CERTIFICATE OF LIABILITY INSURANCE

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| | | | |
|--|--|---|--|
| PRODUCER Zimmerman Insurance Agency 1719 Troy Road, PO Box 508 Edwardsville, IL 62025 Eric Kolesa | | CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: PRODUCER CUSTOMER ID #: HIGHL-1 | |
| INSURED Highland Jaycees P O Box 521 Highland, IL 62249 | | INSURER(S) AFFORDING COVERAGE INSURER A: Erie Insurance Group INSURER B: INSURER C: INSURER D: INSURER E: INSURER F: | |
| | | NAIC # 26271 | |

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

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| INSR LTR | TYPE OF INSURANCE | ADDL INSR | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|-----------|----------|---------------|-------------------------|-------------------------|---|
| A | <input checked="" type="checkbox"/> GENERAL LIABILITY | X | | Q61-0320184 | 09/16/2024 | 09/16/2025 | EACH OCCURRENCE \$ 1,000,000 |
| | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY | | | | | | DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 |
| | <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR | | | | | | MED EXP (Any one person) \$ 5,000 |
| | | | | | | | PERSONAL & ADV INJURY \$ 1,000,000 |
| | | | | | | | GENERAL AGGREGATE \$ 2,000,000 |
| | | | | | | | PRODUCTS - COMP/OP AGG \$ 2,000,000 |
| | | | | | | | |
| | AUTOMOBILE LIABILITY | | | | | | COMBINED SINGLE LIMIT (Ea accident) \$ |
| | <input type="checkbox"/> ANY AUTO | | | | | | BODILY INJURY (Per person) \$ |
| | <input type="checkbox"/> ALL OWNED AUTOS | | | | | | BODILY INJURY (Per accident) \$ |
| | <input type="checkbox"/> SCHEDULED AUTOS | | | | | | PROPERTY DAMAGE (PER ACCIDENT) \$ |
| | <input type="checkbox"/> HIRED AUTOS | | | | | | \$ |
| | <input type="checkbox"/> NON-OWNED AUTOS | | | | | | \$ |
| | UMBRELLA LIAB <input type="checkbox"/> OCCUR | | | | | | EACH OCCURRENCE \$ |
| | EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE | | | | | | AGGREGATE \$ |
| | <input type="checkbox"/> DEDUCTIBLE | | | | | | \$ |
| | <input type="checkbox"/> RETENTION \$ | | | | | | \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N <input type="checkbox"/> N/A | | | | | | WC STATUTORY LIMITS <input type="checkbox"/> OTHER <input type="checkbox"/> |
| | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) | | | | | | E.L. EACH ACCIDENT \$ |
| | If yes, describe under DESCRIPTION OF OPERATIONS below | | | | | | E.L. DISEASE - EA EMPLOYEE \$ |
| | | | | | | | E.L. DISEASE - POLICY LIMIT \$ |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Certificate Holder is added as additional insured for special event to be held "Schweizerfest" for use of parking lot at 1001 Broadway, Highland, IL 62249

CERTIFICATE HOLDER**CANCELLATION**

| | |
|---|---|
| CITYHIG Frey Properties Gail 192 Woodcrest Dr Highland, IL 62249 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE |
|---|---|

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| | | | |
|--|--|--|--|
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| INSURED Highland Jaycees P O Box 521 Highland, IL 62249 | | INSURER(S) AFFORDING COVERAGE INSURER A: Erie Insurance Group INSURER B: INSURER C: INSURER D: INSURER E: INSURER F: | |
| | | NAIC # 26271 | |

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

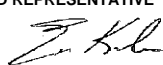
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| INSR LTR | TYPE OF INSURANCE | ADDL INSR | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|--|--------------------------------------|--------------|--------------------------------|-------------------------|-------------------------|---|
| A | GENERAL LIABILITY | X | | Q61-0320184 | 09/16/2024 | 09/16/2025 | EACH OCCURRENCE \$ 1,000,000 |
| | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY | | | | | | DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 |
| | <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR | | | | | | MED EXP (Any one person) \$ 5,000 |
| | | | | | | | PERSONAL & ADV INJURY \$ 1,000,000 |
| | | | | | | | GENERAL AGGREGATE \$ 2,000,000 |
| | | | | | | | PRODUCTS - COMP/OP AGG \$ 2,000,000 |
| | | | | | | | |
| | AUTOMOBILE LIABILITY | | | | | | COMBINED SINGLE LIMIT (Ea accident) \$ |
| | <input type="checkbox"/> ANY AUTO | | | | | | BODILY INJURY (Per person) \$ |
| | <input type="checkbox"/> ALL OWNED AUTOS | | | | | | BODILY INJURY (Per accident) \$ |
| | <input type="checkbox"/> SCHEDULED AUTOS | | | | | | PROPERTY DAMAGE (PER ACCIDENT) \$ |
| | <input type="checkbox"/> HIRED AUTOS | | | | | | \$ |
| | <input type="checkbox"/> NON-OWNED AUTOS | | | | | | \$ |
| | UMBRELLA LIAB | <input type="checkbox"/> OCCUR | | | | | EACH OCCURRENCE \$ |
| | EXCESS LIAB | <input type="checkbox"/> CLAIMS-MADE | | | | | AGGREGATE \$ |
| | DEDUCTIBLE | | | | | | \$ |
| | RETENTION \$ | | | | | | \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY | <input type="checkbox"/> Y / N | N / A | | | | <input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER |
| | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) | <input type="checkbox"/> | | E.L. EACH ACCIDENT \$ | | | |
| | If yes, describe under DESCRIPTION OF OPERATIONS below | | | E.L. DISEASE - EA EMPLOYEE \$ | | | |
| | | | | E.L. DISEASE - POLICY LIMIT \$ | | | |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Certificate Holder is added as additional insured for special event to be held "Schweizerfest" for use of empty lot at 907 Main St, Highland, IL 62249

CERTIFICATE HOLDER**CANCELLATION**

| | |
|---|--|
| YENNETH Thomas Yenne 26 Shiloh Drt Edwardsville, IL 62025 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
| | AUTHORIZED REPRESENTATIVE  |

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Road Closed 6/7 from 4p to 6:45 to set parade

Road Closed 6/5 @ 5pm - 6/8

Barricade 6/6 @2p -6/8

- Yellow – Broadway and Laurel St Road Closures to set up rides Thurs 6/5 @ 5pm – 6/8
- Orange – Main St & Washington St Road Closure for vendor set up Fri 6/6 @ 2pm - 6/8 (+ No parking signs on Laurel St to 12th for EMS/HFD parking)
- Purple – Broadway Road Closure from Old Trenton Rd to Walnut St on 6/7 from 4p to 6:45p

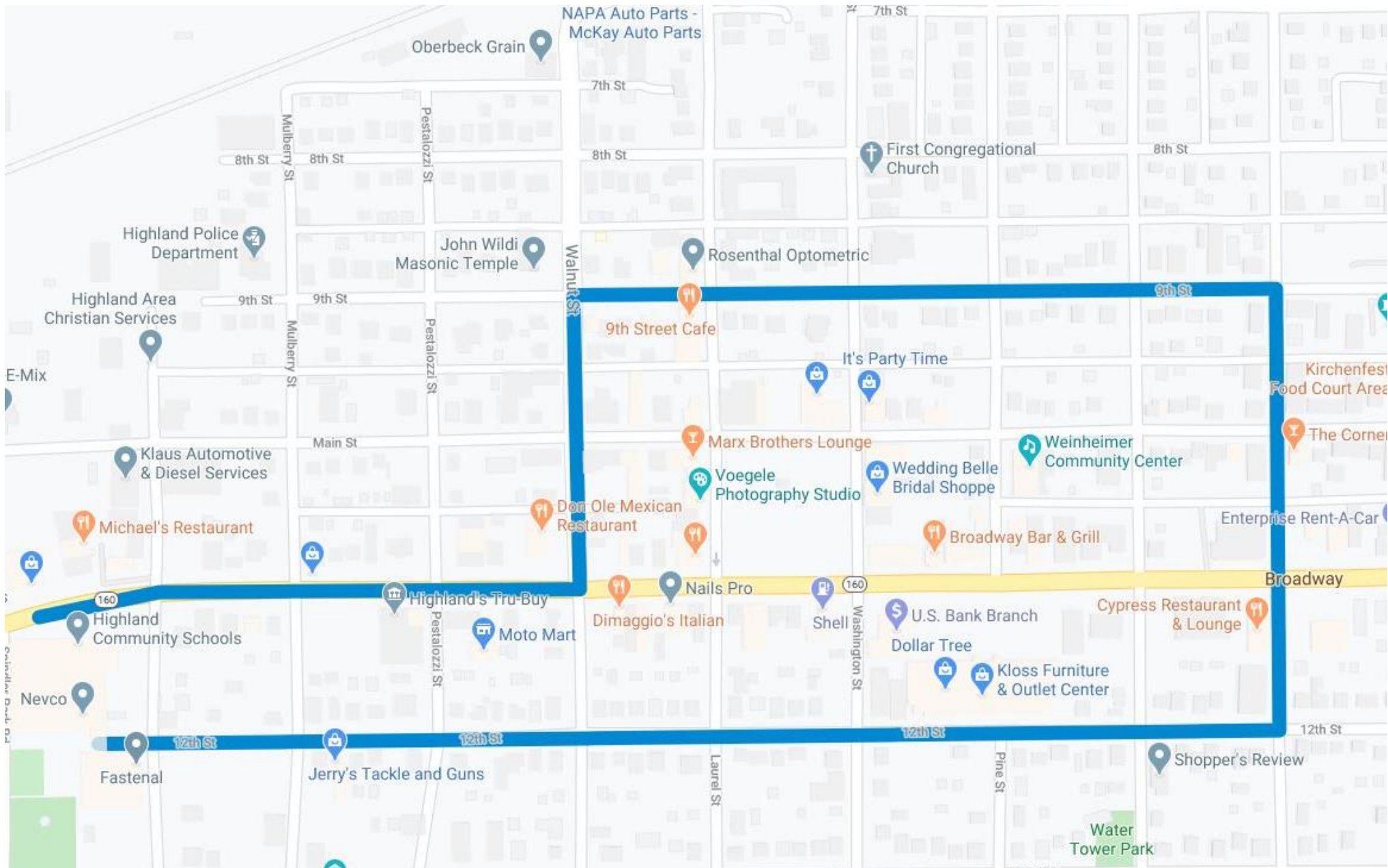


Schweizerfest 2025
June 6th, 7th, and 8th
Parking Plan



Parking is available at these designated lots in the yellow boxes. Public parking is also available in further lots and additional side street options.

Schweizerfest Parade Route 2025





Schweizerfest Emergency Action Plan

GENERAL

The Schweizerfest will be held June 6 – 8th, 2025 on the Highland City Square, Highland, IL.

PURPOSE

- This emergency action plan predetermines actions to take before and during the “Schweizerfest” (hereinafter referred to as the event) in response to an emergency or otherwise, hazardous condition. These actions will be taken by organizers, management, personnel, and attendees. These actions represent those required prior to the event in preparation for and those required during an emergency.
- Flexibility must be exercised when implementing this plan because of the wide variety of potential hazards that exist for this event. These hazards include, but are not limited to, Medical Emergencies, Severe Weather, Fire, or situations where Law Enforcement is required.

ASSUMPTIONS

The possibility of an occurrence of an emergency is present at this event. The types of emergencies possible are various and could require the response of Emergency Management, Emergency Medical Services, Fire and Police.

BASIC PLAN

- EAP Event Representative
 - The EAP event representative will be identified as the point of contact for all communications regarding the event. This person is identified as Zach Resmann (2025 Schweizerfest Chairman).
- Emergency Notification

- o In the event of an emergency, notification of the emergency will be through the use of 911. The caller should have the following information available: nature of emergency, location, and contact person with callback number.
- o We will have HFD/EMS Fire Chief's contact information.
- o We will have on-site HPD as scheduled.

- Severe Weather

- o Weather forecasts and current conditions will be monitored through the National Weather Service's Weather Forecast Website.
- o Before the event – If severe weather is predicted prior to the event, the EAP event representative will evaluate the conditions and determine if the event will remain scheduled. The EAP event representative or his/her designee will be identified as such and will be responsible to monitor the weather conditions before and during the event.
- o During the event – If severe weather occurs during the event, the EAP event representative or his/her designee will make notification to those attending the event that a hazardous weather condition exists and direct them to shelter.
- o There are very limited provisions for sheltering participants in the event of severe weather.
- o This event will follow the 30-30 Rule for lightning. If lightning is observed and thunder is heard within 30 seconds, the event will be delayed until 30 minutes have past since thunder was last heard.

- Fire

- o No specific hazard has been identified as an increased risk of fire at this event.
- o All event staff will be instructed on the safe use of Portable Fire Extinguishers.
- o Should an incident occur that requires the Fire Department, 911 will be utilized to request this resource. The caller should have the following information available to the 911 operator: nature of emergency, location, and contact person with callback number.

- Medical Emergencies

- o As with any outdoor event, there is potential for injury to the participants. The

types of injuries are various and include those that are heat related, Medical, as well as traumatic injuries.

- o There are provisions for on-site Emergency Medical Services at this event.
- o Should an incident occur that requires Emergency Medical Services, the EAP event representative or his/her designee will be contacted to request this resource. The caller will have the following information available to 911 dispatch, the nature of emergency, precise location, and contact person with callback number.

- Law Enforcement

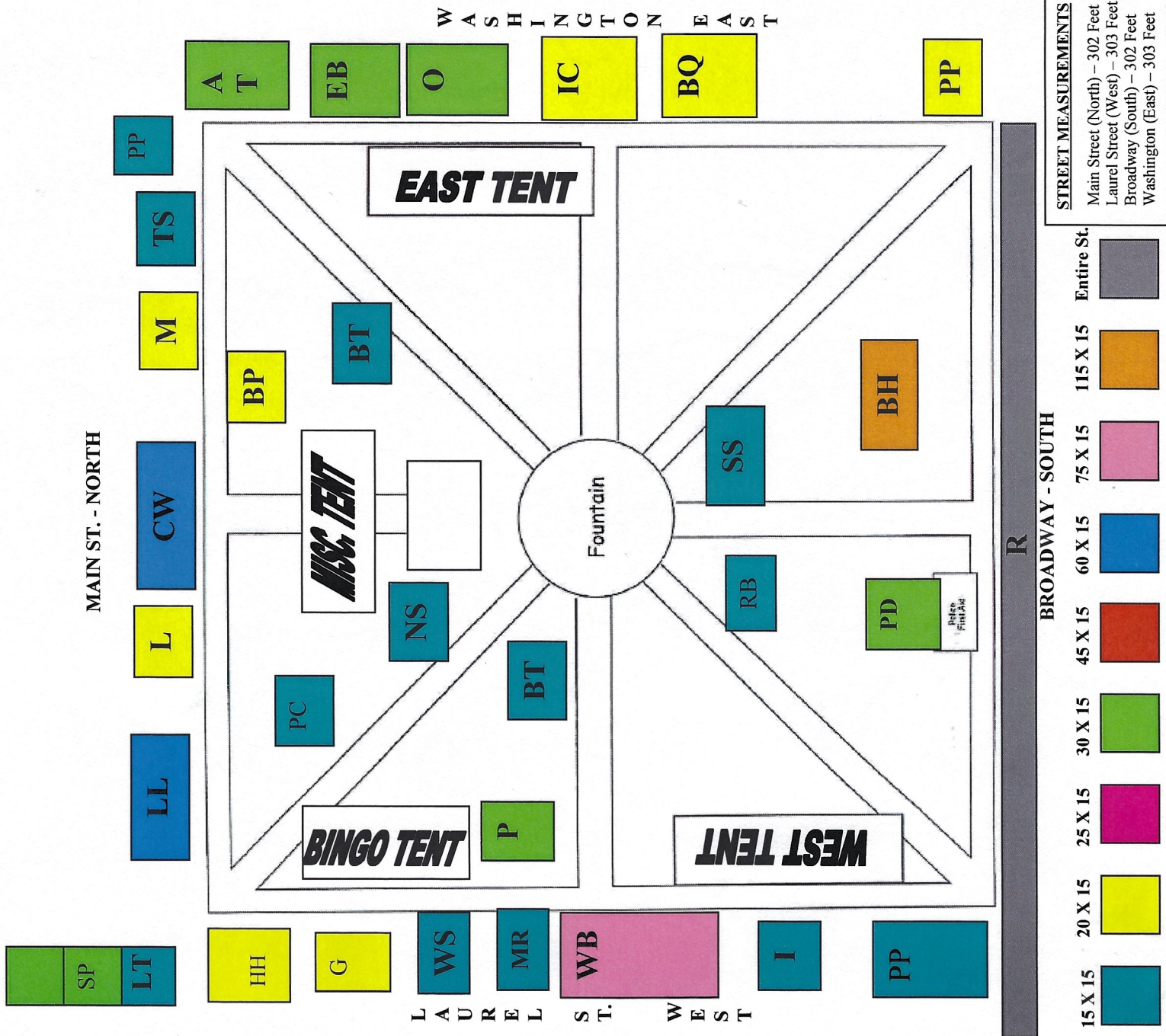
- o The need for constant Law Enforcement presence at this event has been identified.
 - o Should an incident occur that requires Law Enforcement, the on-site HPD officer will be contacted to request this resource. The caller will have the following information available to the on-site HPD officer, the nature of emergency, precise location, and contact person with callback number.

- Emergency Vehicle Access

- o Access for Emergency Vehicles will be maintained at all times.
 - o Fire lanes and fire hydrants will not be obstructed.
 - o Participants and spectators will be directed to park in approved areas and not to obstruct protective features, sidewalks or public thoroughways.
 - o Crowd control will be managed by on site HPD.

Contact Information:

| | | |
|-----------------|-------------------|-----------|
| Primary Contact | Secondary Contact | Emergency |
| Zach Resmann | Don Hocker | 911 |
| (618) 972-5922 | (618) 520 - 0336 | |



KEY

- | | |
|-----------|---|
| R | Rides |
| BQ | Randy's BBQ (Elec 220) |
| P | Jaycees Poker Stand (Elec 110) |
| BP | Highland Band Parents (Elec 110) |
| WB | Highland Jaycees (West Beer) (Elec 110) |
| EB | Highland Jaycees (East Beer) (Elec 110) |
| BT | Highland Jaycees Beer Tickets West (Elec 110) |
| BT | Highland Jaycees Beer Tickets East (Elec 110) |
| WS | Jaycees Welcome Stand (Elec 110) |
| I | Highland Jaycees Ice Trailer (Elec 110) |
| NS | Highland Jaycees Soda (Elec 110) |
| SS | Highland Jaycees Soda (Elec 110) |
| L | Highland Lions Club (Elec 110) |
| M | Highland Moose Lodge (Elec 110) |
| O | Highland Optimist (Elec 220) |
| PP | Johnny on the Spots (East) |
| PP | Johnny on the Spots (West) (2-Elec 110) |
| PP | Johnny on the Spots (Northeast) |
| LL | Linenfelter Concessions (Elec 220) |
| LT | Linenfelter Truck |
| TS | Tropical Sno (Elec 110) |
| IC | Ice Cream |
| SP | Soda Truck |
| RB | Ron Beck (Elec 110) |
| PD | Police Department (Elec 110) |
| MR | Margarita Stand (110) |
| AT | Axe Throwing (110) |
| CW | Chuck Wagon |
| BH | Bounce House |
| G | Gauchos |
| PC | Popcorn |
| HH | Hillbilly Hideaway |

CITY OF HIGHLAND



SPECIAL EVENT APPLICATION

Authorized under City Ordinance Sec. 64-3-1

PURPOSE: The City of Highland supports various community activities and festivals throughout the year. Establishing public safety and coordinating needs between the events and the city are the overall goals of this process. It is the responsibility of the specific event Sponsors to obtain, complete, and follow through the application process for city approval.

DEFINITIONS and FEES:

Special event: A "Special Event" is defined as: (1) any event, race, gathering, demonstration, or service; (2) that occurs partially or completely within the jurisdiction of the City of Highland; (3) is expected to draw crowds in excess of one hundred fifty (150) attendees; and (4) is expected to or could disrupt normal daily functions within the City of Highland including but not limited to traffic congestion and excess noise; or could create a public health/safety concern without proper precautions or prior planning. Specific examples would include (but are not limited to): The Kirchenfest, Schweizerfest, 5K runs, parades, Art in the Park, Fourth of July Festivities, Madison County Fair, etc. The City Manager will make the final determination as to whether an event qualifies. This will be based upon the totality of the circumstances presented.

Ongoing Event: An "Ongoing Event" is defined as any event that occurs partially or completely within the jurisdiction of the City of Highland consecutively for a period of time that exceeds more than two times monthly. Specific examples would include (but are not limited to): automobile races, re-occurring sporting events not affiliated with HUSD5, weekly music festivals, and other weekly reoccurring events). The City Manager will make the final determination as to whether an event qualifies. This will be based on the totality of the circumstances presented and will require approval depending on requests of individual departments by their Directors.

Highland Public Safety Fees for Special Events:

Police Department: The Highland Police Department will be paid at a rate of \$50.00 per officer per race event (runs or bicycle) when required for traffic control. The Highland Police Department will be paid at a rate of \$100.00 per officer per day, per event when officers are requested outside of the normal day-to-day operation.

Emergency Medical Services Department: No additional fees for Special Events unless organizers require service outside of the normal day-to-day operation.

Fire Department:

No additional fees for Special Events unless organizers require service outside of the normal day-to-day operation.

Highland Public Safety Fees for On-Going Events:

Police Department: The Highland Police Department will be reimbursed at a rate of 1 ½ times the rate of the officer working the ongoing event. Scheduling will be arranged and agreed upon by the organizer, the Chief of Police or his/her designee.

Emergency Medical Services Department:

The Highland Emergency Medical Services Department will be paid at a rate of \$75.00 per half hour when requested for an ongoing event. Scheduling will be arranged and agreed upon by the organizer and the EMS Chief or his/her designee. The following are details of provided additional service:

- Two crew members to provide medical services throughout the event.
- Fuel charges consistent with leaded mile rate.
- Medical supplies used during the event
- Wear and tear on the truck for idle state

Trucks must remain in an idle state throughout the course of the event for patient comfort and to maintain moderate temperatures for medications and I.V. fluids. Scheduling will be arranged and agreed upon by the organizer and the Emergency Services Chief or his/her designee.

Fire Department:

The Highland Fire Department will be reimbursed at a rate of \$21.00 per firefighter per hour working the ongoing event. Scheduling will be arranged and agreed upon by the organizer and the Fire Chief or his/her designee.

PROCEDURE:

1. All Requests will be directed to Highland City Hall, to the attention of the Director of Support Services.
2. Applications will be available at Highland City Hall, Monday-Friday, 8:00 am to 5:00 pm or online through the City's web site.
3. Applications will be completed by the Event Sponsor and submitted at least 60 days prior to the event. The application must be signed by the Event Sponsor Responsible Party. Incomplete applications will not be accepted. If an application is accepted and later determined to be incomplete, the applicant will be notified by the Director of Support Services. Failure to provide information will result in denial of application.
4. The Director of Support Services will forward the application to all city departments that have responsibilities relating to the event. If necessary, a committee meeting involving the event Sponsor and city stakeholders may take place to clarify questions, determine specific needs, and address concerns.
5. The event Sponsor is required to obtain final approval for the special event from the City Manager. The City Council may announce the special event to the public at a scheduled Council meeting.

CITY OF HIGHLAND-SPECIAL EVENT APPLICATION

Name of Event: 24 Hour Laps for Leaps

Type of Event: ☐ Festival ☒ Race ☐ Other Fundraiser ☐ Service ☐ Parade
☐ Other (please specify): _____

Description of Event: 24 hour race w/ kids zone + food trucks

Location of Event: Highland Speedway

Sponsoring Organization/Individual: _____

Event Responsible Party: Traci / Brady Riechmann
Address: 1005 Broadway Highland
Phone(s): 618-410-7212 618-410-7215
Email: traci@leapsforlove.org

Date(s) of Set-up: 9.14.25

Event Date(s) / Times: 9.19.25 6pm - 9.20-25 10pm

Date(s) of Tear-down: 9.21.25

Expected Attendance: 1000+

Alcohol License Required: ☐ Yes ☒ No
If yes, application submitted: ☐ Yes ☐ No

Sound Amplification System utilized: ☐ Yes ☐ No (Only available for the Square)
If yes, hours of operation: _____

Funding request of the Council: ☐ Yes ☒ No
Amount requested: \$ _____
Purpose for Funding: _____

Street Dept: Signage, Barricades, Street Closures (Specify): ☒

Electric Dept: Electrical Service, Lighting (Specify): ☒

Public Safety: If anything needed in addition to below (Specify):

HCS Services: Wi-Fi or other technological needs (Specify):

Other City Services: Restrooms, City Officials (Specify):

Refuse Dumpsters (Charges Apply): Contact Republic Services at 618-656-6883 to request a temporary dumpster.

Signs: Per the City of Highland's Municipal Code, signs are disallowed on public right-of-way. If you wish to display signs on right-of-way, please indicate the requested location of signs:

40+ Toplar round about
Sol Blues

If approval is granted, signs must not be displayed within roundabouts or within any area that is difficult for vehicles to see around and creates a traffic safety issue. All signs within right-of-way must be displayed no more than two weeks prior to the event unless specifically requested and removed within two days after the event.

Specify Special Event or Ongoing Event (as defined above) 24 Hr. Laps for Leaps

Specify Route Option # _____ (listed on attached Maps)

Route must be approved by Public Safety director before application can be brought to council for approval.

Check the boxes below for what Services apply and number of each service needed

(See Page 1&2 and Race Option/Maps provided for more information)

☐ **Police** – Number of officers needed for Event _____

☒ **EMS** – Number of Emergency Medics needed for Event 2

☐ **Fire** – Number of Firefighters needed for Event _____

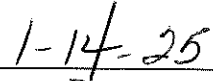
Application Checklist (Attachments):

- ☐ Council Meeting Scheduled for approval
- ☐ Certificate of Insurance: (Must attached for approval)
 - o Must be General liability
 - o \$1 Million per occurrence/\$2 million aggregate
 - o City named as "additional insured" If Event is on city property.
- ☐ Site Plan Rendering
- ☐ Evacuation Plan
- ☐ Fire Plan
- ☐ Parking Plan

City Services Requested: – Please attach additional documents such as maps, flyers or any other detailed information.



Event Sponsor Responsible Party



Date

City Manager

Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/14/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Church Asset Management, Inc.
1500 Wall Street
Saint Charles MO 63303

CONTACT
NAME: DeeDee CorsnitzPHONE
(A/C, No, Ext): 8002007257FAX
(A/C, No): 866-608-0600E-MAIL
ADDRESS: dcorsnitz@LTCAM.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: GuideOne Insurance Company

15032

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED
Leaps of Love
1005 Broadway
Highland IL 62249

License#: L100460
LEAPOFL-01

COVERAGES

CERTIFICATE NUMBER: 548233496

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|-----------|----------|---------------|-------------------------|-------------------------|---|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: | N | N | 010019963 | 8/31/2024 | 8/31/2025 | EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 20,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$ |
| A | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY | N | N | 001803664 | 8/31/2024 | 8/31/2025 | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| | UMBRELLA LIAB EXCESS LIAB DED RETENTION \$ | | | | | | EACH OCCURRENCE \$ AGGREGATE \$ \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | | N/A | | | | PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$ |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Confirmation of insurance.

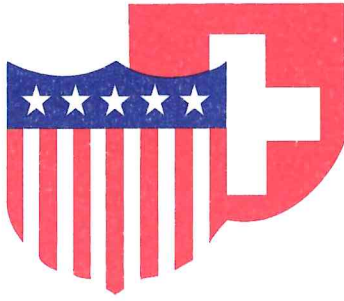
CERTIFICATE HOLDER

CANCELLATION

City Of Highland
P.O. Box 218
Highland IL 62249

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



City of Highland

MEMO TO: City Council Members

FROM: Mayor Kevin B. Hemann

SUBJECT: Appointment to Parks and Recreation Advisory Commission

DATE: January 17, 2025

A vacancy exists on the Parks and Recreation Advisory Commission due to the resignation of Steven Mifflin. I have received an application from Jill Lawson indicating her desire to be appointed to this position. Mrs. Lawson is an active member of the Tree Commission and I believe she would be an asset to the Parks and Recreation Advisory Commission. I am therefore, requesting your approval of my appointment of Mrs. Jill Lawson to serve the remainder of this term, which expires on July 31, 2025.

If you have any questions regarding this appointment, please contact me prior to the council meeting.

APPLICATION FOR APPOINTMENT TO CITY OF HIGHLAND BOARDS AND COMMISSIONS



Please print or type.

Name Jill Kristine Lawson
First Middle Last

Home Address 1212 Lynn St Highland 62249
Street City Zip

Date of birth: 09/20/1980 Do you reside within the City limits? ☒ Yes ☐ No How long? 44 yrs

Home Telephone 618-791-0439 Daytime Telephone 618-791-0439

Occupation Production Planner Place of Employment WWT

E-Mail Address(es) jill.lawson@wwt.com OR jilliangoo@hotmail.com

Have you ever been convicted of a felony? ☐ Yes ☒ No

List Board(s) or Commission(s) you're interested in: Highland Parks & Rec. Advisory

What experience do you possess that you believe qualifies you to serve? I previously

Was on the HCS Board for the city and also recently joined the Tree Commission Board.

I love working with the team on the betterment of our community, and the outdoors!

Please list your interests/hobbies: Family time, camping, bow hunting, bowling, reading,

Spending time with family and our puppies.

You may attach additional information to support this application.

References: Denny Foehner 230 Coventry Way, Highland 618-974-8768
Name Address Phone

David Meisinger WWT Supervisor 618-335-6544
Name Address Phone

I certify that the information given herein is true and complete. By signing this application, I hereby authorize an investigation of all statements contained in this application for appointment as may be necessary in arriving at a decision regarding the possibility of appointment.

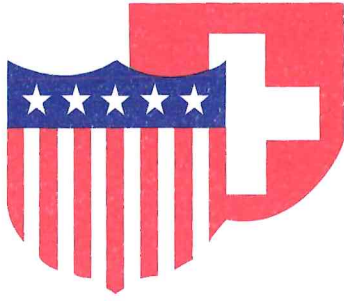
Information submitted on this application is public information. A false or misleading statement will be cause for elimination from consideration.

Signature of Applicant  Date 01/07/25

Return completed applications to:

Lana Hediger, Deputy Clerk
City Hall, 1115 Broadway
PO Box 218
Highland, IL 62249

Or you may fax to: (618.654.4768)



City of Highland

MEMO TO: City Council Members

FROM: Mayor Kevin B. Hemann

SUBJECT: Appointment to Cemetery Board of Managers

DATE: January 17, 2025

Due to the resignation of Mr. Cliff Couch, a vacancy exists on the Cemetery Board of Managers. I have attached an application provided by Mr. Bob Luitjohan. I believe Mr. Bob Luitjohan will be a valuable asset in this position. I am, therefore, requesting your approval of the appointment of Mr. Bob Luitjohan to serve the remainder of this term, which will expire on March 1, 2025.

If you have any questions regarding this appointment, please contact me prior to the council meeting.

APPLICATION FOR APPOINTMENT TO
CITY OF HIGHLAND BOARDS AND COMMISSIONS



Please print or type.

Name Robert T Luitjohan
First Middle Last

Home Address 50 Wren Dr Highland, IL 62249
Street City Zip

Date of birth: 3-1-59 Do you reside within the City limits? ☒ Yes ☐ No How long? 22 yrs

Home Telephone 618-779-0566 Daytime Telephone _____

Occupation Retired Place of Employment _____

E-Mail Address(es) bob@oberbeckgrainco.com

Have you ever been convicted of a felony? ☐ Yes ☒ No

List Board(s) or Commission(s) you're interested in: Highland Cemetery Board

What experience do you possess that you believe qualifies you to serve? _____

43 yrs of business experience

Please list your interests/hobbies: _____

You may attach additional information to support this application.

References: Pick Faye 618-410-3658
Name Address Phone

Ben Eberwein 618-420-7549
Name Address Phone

I certify that the information given herein is true and complete. By signing this application, I hereby authorize an investigation of all statements contained in this application for appointment as may be necessary in arriving at a decision regarding the possibility of appointment.

Information submitted on this application is public information. A false or misleading statement will be cause for elimination from consideration.

Signature of Applicant Robert T Luitjohan Date 1-14-25

Return completed applications to:
Lana Hediger, Deputy Clerk
City Hall, 1115 Broadway
PO Box 218
Highland, IL 62249

Or you may fax to: (618.654.4768)



To: Chris Conrad, City Manager

From: Angela Imming, Director, Technology and Innovation

Date: Jan. 6, 2025

Subject: Victory TV Price Ordinance

Recommendation:

I respectfully recommend council approves a seven percent increase to our VTV content/package pricing.

Discussion:

HCS strives to provide outstanding services with outstanding rates. Unfortunately, federal law allows local U.S. broadcast television stations (i.e. Fox 2, CBS, WGN, etc.) to negotiate with cable and satellite providers in order to obtain 'consent' to carry their broadcast signals (Cable Television Consumer Protection and Competition Act of 1992). As a direct result, broadcast fees continue to bloat. Those rates are passed on to HCS.

Content costs passed on to the City of Highland, d.b.a. Highland Communication Services, have increased more than seven percent, on average, since the last time our rates were increased.

HCS avoids passing these increases along to customers as much as possible, however, the only way to recoup the cost is to increase our video rates.

It is important to note that one of our main competitors, YouTube TV is increasing their rates in January as well.

Financial Impact:

Increasing video content rates will result in less loss on our video product and keep our rates in line with most competitors. See table:

| | current rev/expense | | | | future rev/expense | | |
|--|---------------------|---------|-------------|-----------|--------------------|---------|--------------|
| | cost | revenue | | | cost | revenue | |
| 4com | \$ 60,000.00 | basic | \$ 8,167.85 | 4com | \$ 60,000.00 | basic | \$ 8,739.60 |
| sinclair | \$ 8,000.00 | family | \$56,841.54 | sinclair | \$ 8,000.00 | family | \$ 60,820.45 |
| teгна | \$ 6,000.00 | plus | \$25,753.26 | teгна | \$ 6,000.00 | plus | \$ 27,555.99 |
| nexstar | \$ 10,000.00 | | | nexstar | \$ 10,000.00 | | |
| gray | \$ 10,000.00 | | | gray | \$ 10,000.00 | | |
| foxsports | \$ 10,000.00 | | | foxsports | \$ 10,000.00 | | |
| | \$ 104,000.00 | | \$90,762.65 | | \$104,000.00 | | \$ 97,116.04 |
| MONTHLY LOSS | \$ (13,237.35) | | | | \$ (6,883.96) | | |
| ANNUAL | \$ (158,848.20) | | | | \$ (82,607.57) | | |
| FINANCIAL IMPACT - BETTER OUR BUDGET ON CONTENT COSTS BY | \$ 76,240.63 | | | | | | |

ORDINANCE NO. _____

ORDINANCE AMENDING CHAPTER 78 - UTILITIES, ARTICLE VII, FIBER-TO-THE-PREMISES SYSTEM (HIGHLAND COMMUNICATION SERVICES), TO INCLUDE RATE INCREASES FOR CERTAIN VIDEO SERVICES

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes; and

WHEREAS, from time to time, City makes changes to the services it provides to City Fiber to the Premises (“FTTP”) customers; and

WHEREAS, the Director of Highland Communications Services (“HCS”) has informed the City Council that HCS needs to increase the prices by seven percent (7%) on certain video services to offset increased costs to provide said services, in addition to general inflationary pressures associated with operating HCS; and

WHEREAS, the Director of HCS has informed the City Council that current rates for certain video services are as follows:

| | |
|-----------------|---------|
| Basic | \$37.99 |
| Digital Family | \$87.99 |
| Digital Plus | \$93.99 |
| Streamers Dream | \$53.99 |

and

WHEREAS, City has determined it is in the best interest of public health, safety, general welfare and economic welfare of City to increase certain rates by approximately 7%, and amend Chapter 78 – Utilities, Article VII – Fiber-To-The-Premises System (Highland Communication Services), (c) Services by video component of FTTP system (Highland Communication Services), (1) Services to commercial and residential customers by the video component of FTTP system (Highland Communication Services), (2) Video and Internet Bundle – Streamers Dream, as follows:

| | |
|-----------------|----------|
| Basic | \$40.65 |
| Digital Family | \$94.15 |
| Digital Plus | \$100.57 |
| Streamers Dream | \$57.77 |

WHEREAS, City has determined it is in the best interest of public health, safety, general welfare and economic welfare of City to amend the City Code and increase the FTTP video rates as stated herein; and

WHEREAS, City has determined the Mayor and/or City Manager is authorized and directed to execute any documents necessary to give full effect to the Ordinance.

NOW THEREFORE BE IT ORDAINED, by the City Council of the City of Highland, Illinois, as follows:

Section 1. The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland.

Section 2. Chapter 78 – Utilities, Article VII – Fiber-To-The-Premises System (Highland Communication Services), (c) Services by video component of FTTP system (Highland Communication Services), (1) Services to commercial and residential customers by the video component of FTTP system (Highland Communication Services), (2) Video and Internet Bundle – Streamers Dream, shall now state:

| | |
|-----------------|----------|
| Basic | \$40.65 |
| Digital Family | \$94.15 |
| Digital Plus | \$100.57 |
| Streamers Dream | \$57.77 |

Section 3. This Ordinance is approved as stated herein.

Section 4. All ordinances, resolutions or orders, or parts thereof, which conflict with the provisions of this Ordinance, are, to the extent of such conflict, hereby repealed.

Section 5. This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Passed by the City Council and approved by the Mayor of the City of Highland, Illinois, and deposited and filed in the office of the City Clerk on the _____ day of _____, 2025, the vote being taken by ayes and noes and entered upon the legislative record as follows:

AYES:

NOES:

APPROVED:

Kevin B. Hemann
Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm
City Clerk
City of Highland
Madison County, Illinois

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 6, OF THE CODE OF ORDINANCES, CITY OF HIGHLAND, ALCOHOLIC LIQUOR, TO INCREASE THE NUMBER OF D2 LIQUOR LICENSES TO THIRTEEN

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, City has determined it necessary to provide flexibility and additional authority to the Liquor Commissioner to issue and enforce City liquor licenses; and

WHEREAS, City has authority to define, regulate, issue, and collect fees associated with liquor licenses; and

WHEREAS, City has authority to determine the number, kind, and classification of [liquor] licenses to be issued 235 ILCS 5/4-1; and

WHEREAS, City has the authority to establish [liquor] license fees for the various kinds of licenses to be issued. 235 ILCS 5/4-1; and

WHEREAS, Chapter 6 of the City Code of Ordinances, Alcoholic Liquor, currently defines “Restaurant” as follows:

Restaurant means any public place kept, used, maintained, advertised, and held out to the public as a place where meals are served, and where meals actually are served and regularly served, such space being provided with adequate and sanitary kitchen and dining room equipment and capacity and having employed therein a sufficient number and kind of employees to prepare, cook and serve suitable food for its guests. (See 235 ILCS Sec.5/1-3.23)

and;

WHEREAS, Chapter 6 of the City Code of Ordinances, Alcoholic Liquor, currently defines Class “D2” liquor licenses as follows:

6-2-6 CLASSIFICATION - FEE – LIMITATION.

Every person engaged in the retail sale of alcoholic liquor in the city shall pay an annual license fee. Such licenses shall be divided into the following classes:

(4) Class "D1" and class "D2" licenses: Restaurants. Class "D1" and class "D2" licenses shall authorize the sale of alcoholic liquor of all varieties at retail for consumption on the premises in conjunction with the operation of a restaurant, as well as retail sale of alcoholic liquor in the original package off premises. In addition:

- a. Class "D1" license will not permit the licensee to operate video gaming terminals upon the premises. The annual fee for such license shall be \$500.00.
- b. Class "D2" license may permit the licensee to operate video gaming terminals upon the premises. Class "D2" licenses may permit the licensee to operate video gaming terminals upon the premises, subject to the following conditions:
 1. Any person who displays a video gaming terminal for play or operation by the public shall have, as a prerequisite to receiving any class "D2" license from the city, a valid license issued by the state gaming board for each such video gaming terminal. The cancellation, suspension, or revocation of any such license by the state gaming board shall result in the automatic cancellation, suspension, or revocation of the city's Class "D2" license without refund of any portion of the license fee. An applicant for the class "D2" license shall submit to the city finance director a copy of the license issued by the state gaming board for each video gaming terminal to be played or operated on the licensed premises.
 2. Any liquor license issued by the city to any liquor licensee pursuant to this chapter, including but not limited to any licensed fraternal establishment or licensed veterans establishment (as defined in the Video Gaming Act, 230 ILCS 40/5), that displays a video gaming terminal for play or operation within its premises in violation of this subsection shall be immediately revoked.
 3. No more than six video gaming terminals may be located on any class "D2" licensee's premises.
 4. Every class "D2" licensee shall comply with the provisions of the Video Gaming Act, 230 ILCS 40/1 et seq., as amended, and all rules, regulations, and restrictions imposed by the state gaming board, as amended.
 5. The operation of video gaming terminals shall not be permitted during the hours alcoholic liquor sales are prohibited.

6. Video gaming shall be located in a clearly demarcated area that is restricted to persons over 21 years of age.

The annual fee for a class "D2" license shall be \$500.00.

and

WHEREAS, Chapter 6 of the City Code of Ordinances, Alcoholic Liquor, currently limits the number of City Liquor licenses issued as follows:

6-2-6 CLASSIFICATION - FEE – LIMITATION.

(9) Limitation on Number of Licenses Issued.

- a. By separate ordinance, the City Council may set a limitation upon the number of licenses to sell alcoholic liquor at retail to be issued for each above classification of license.
- b. As licenses are revoked, expire without renewal, or for any reason cease to exist, the total number of licenses for each classification shall automatically be reduced until the total number of licenses issued for each class shall not exceed the number authorized by the City Council.
- c. If any establishment selling alcoholic liquor is annexed to and becomes a part of the City, the various alcoholic liquor licenses as enumerated in this Section shall be increased in number only in the class which the annexed establishment qualifies provided the annexed establishment holds a current valid liquor license from the governmental entity from which the establishment was annexed and from the State of Illinois.
- d. The following limits are established on the number of licenses to sell alcoholic beverages and/or permit video gaming in the City:

| | |
|----------|---------------|
| Class A1 | 5 |
| Class A2 | 6 |
| Class B | 5 (Unlimited) |
| Class C | 5 (Unlimited) |
| Class D1 | 8 |
| Class D2 | 12 |
| Class E | 2 (Unlimited) |
| Class F | 0 (Unlimited) |
| Class G | 2 |
| Class H1 | 0 (Unlimited) |
| Class H2 | 1 |

WHEREAS, City has determined it to be in the best interests of public health, safety, general welfare and economic welfare to increase the number of D2 liquor licenses from twelve (12) to thirteen (13) licenses; and

WHEREAS, City has determined the additional D2 liquor license will be issued to a qualified applicant by way of separate resolution.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Highland as follows:

Section 1. The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

Section 2. Chapter 6, of the Code of Ordinances, City of Highland, shall now read:

6-2-6 CLASSIFICATION - FEE – LIMITATION.

(9) Limitation on Number of Licenses Issued.

- a. By separate ordinance, the City Council may set a limitation upon the number of licenses to sell alcoholic liquor at retail to be issued for each above classification of license.
- b. As licenses are revoked, expire without renewal, or for any reason cease to exist, the total number of licenses for each classification shall automatically be reduced until the total number of licenses issued for each class shall not exceed the number authorized by the City Council.
- c. If any establishment selling alcoholic liquor is annexed to and becomes a part of the City, the various alcoholic liquor licenses as enumerated in this Section shall be increased in number only in the class which the annexed establishment qualifies provided the annexed establishment holds a current valid liquor license from the governmental entity from which the establishment was annexed and from the State of Illinois.
- d. The following limits are established on the number of licenses to sell alcoholic beverages and/or permit video gaming in the City:

| | |
|----------|---------------|
| Class A1 | 5 |
| Class A2 | 6 |
| Class B | 5 (Unlimited) |
| Class C | 5 (Unlimited) |
| Class D1 | 8 |
| Class D2 | 13 |
| Class E | 2 (Unlimited) |
| Class F | 0 (Unlimited) |
| Class G | 2 |
| Class H1 | 0 (Unlimited) |
| Class H2 | 1 |

Section 3. The number of D2 liquor licenses will be increased from twelve (12) licenses to thirteen (13) licenses.

Section 4. The additional D2 liquor license will be issued to a qualified applicant by way of separate resolution.

Section 5. This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed by the City Council and approved by the Mayor of the City of Highland, Illinois, and deposited and filed in the office of the City Clerk on the _____ day of _____, 2025, the vote being taken by ayes and noes and entered upon the legislative record as follows:

AYES:

NOES:

APPROVED:

Kevin B. Hemann
Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm
City Clerk
City of Highland
Madison County, Illinois

RESOLUTION NO. _____

A RESOLUTION ISSUING A “D2” LIQUOR LICENSE TO STEPHEN CABLE AND BRIAN MEYER ON BEHALF OF CABLE & MEYER, LLC, D/B/A BROADWAY BAR & GRILL, PURSUANT TO CHAPTER 6, OF THE CODE OF ORDINANCES, CITY OF HIGHLAND, ENTITLED ALCOHOLIC LIQUOR

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, City has determined it necessary to provide flexibility and additional authority to the Liquor Commissioner to issue and enforce City liquor licenses; and

WHEREAS, City has authority to define, regulate, issue, and collect fees associated with liquor licenses; and

WHEREAS, City has authority to determine the number, kind, and classification of [liquor] licenses to be issued 235 ILCS 5/4-1; and

WHEREAS, City has the authority to establish [liquor] license fees for the various kinds of licenses to be issued. 235 ILCS 5/4-1; and

WHEREAS, Cable & Meyer LLC d/b/a Broadway Bar & Grill (hereinafter “Cable & Meyer”) desires to obtain a “D2” restaurant (video gaming) liquor license; and

WHEREAS, Cable & Meyer submitted an Application for a Retail Liquor Dealer’s License to City (*see* Application attached hereto as **Exhibit A**); and

WHEREAS, Chapter 6 of the City Code of Ordinances, Alcoholic Liquor, currently defines “Restaurant” as follows:

Restaurant means any public place kept, used, maintained, advertised, and held out to the public as a place where meals are served, and where meals actually are served and regularly served, such space being provided with adequate and sanitary kitchen

and dining room equipment and capacity and having employed therein a sufficient number and kind of employees to prepare, cook and serve suitable food for its guests. (See 235 ILCS Sec.5/1-3.23)

and;

WHEREAS, Chapter 6 of the City Code of Ordinances, Alcoholic Liquor, currently defines Class “D1” and “D2” liquor licenses as follows:

6-2-6 CLASSIFICATION - FEE – LIMITATION.

Every person engaged in the retail sale of alcoholic liquor in the city shall pay an annual license fee. Such licenses shall be divided into the following classes:

(4) Class "D1" and class "D2" licenses: Restaurants. Class "D1" and class "D2" licenses shall authorize the sale of alcoholic liquor of all varieties at retail for consumption on the premises in conjunction with the operation of a restaurant, as well as retail sale of alcoholic liquor in the original package off premises. In addition:

- a. Class "D1" license will not permit the licensee to operate video gaming terminals upon the premises. The annual fee for such license shall be \$500.00.
- b. Class "D2" license may permit the licensee to operate video gaming terminals upon the premises. Class "D2" licenses may permit the licensee to operate video gaming terminals upon the premises, subject to the following conditions:
 1. Any person who displays a video gaming terminal for play or operation by the public shall have, as a prerequisite to receiving any class "D2" license from the city, a valid license issued by the state gaming board for each such video gaming terminal. The cancellation, suspension, or revocation of any such license by the state gaming board shall result in the automatic cancellation, suspension, or revocation of the city's Class "D2" license without refund of any portion of the license fee. An applicant for the class "D2" license shall submit to the city finance director a copy of the license issued by the state gaming board for each video gaming terminal to be played or operated on the licensed premises.
 2. Any liquor license issued by the city to any liquor licensee pursuant to this chapter, including but not limited to any licensed fraternal establishment or licensed veterans establishment (as defined in the Video Gaming Act, 230 ILCS 40/5), that displays a video gaming terminal for play or operation within its premises in violation of this subsection shall be immediately revoked.

3. No more than six video gaming terminals may be located on any class "D2" licensee's premises.
4. Every class "D2" licensee shall comply with the provisions of the Video Gaming Act, 230 ILCS 40/1 et seq., as amended, and all rules, regulations, and restrictions imposed by the state gaming board, as amended.
5. The operation of video gaming terminals shall not be permitted during the hours alcoholic liquor sales are prohibited.
6. Video gaming shall be located in a clearly demarcated area that is restricted to persons over 21 years of age.

The annual fee for a class "D2" license shall be \$500.00.

and

WHEREAS, Cable & Meyer's Application for Retail Liquor Dealer's License (**Exhibit A**) has been approved by the Mayor / Liquor Commissioner; and

WHEREAS, City Council recently passed an Ordinance increasing the number of "D2" liquor licenses available from twelve (12) to thirteen (13); and

WHEREAS, City has determined there is a "D2" liquor license currently available to be issued to Cable & Meyer; and

WHEREAS, DJR Properties, LLC ("DJR") are the current owners of the Property and are selling the Property to Cable & Meyer; and

WHEREAS, DJR currently holds a "D2" liquor license for the Property; and

WHEREAS, upon the final sale of the Property, the "D2" liquor license held by DJR will cease to exist; and

WHEREAS, upon the final sale of the Property, City will actually have twelve (12) "D2" liquor licenses; and

WHEREAS, City has determined it to be in the best interests of public health, safety, general welfare and economic welfare to issue Cable & Meyer a "D2" Liquor License; and

WHEREAS, the Liquor Commissioner reserves the right to ensure all aspects of City Code have been complied with prior to issuance of the "D2" liquor license to Broadway; and

WHEREAS, the City Manager and/or Mayor is authorized and directed to execute any documents necessary to issue a "D2" liquor license to Cable & Meyer.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Highland as follows:

Section 1. The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

Section 2. City shall issue a “D2” liquor license to Cable & Meyer.

Section 3. This Resolution shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed by the City Council and approved by the Mayor of the City of Highland, Illinois, and deposited and filed in the office of the City Clerk on the _____ day of _____, 2025, the vote being taken by ayes and noes and entered upon the legislative record as follows:

AYES:

NOES:

APPROVED:

Kevin B. Hemann
Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm
City Clerk
City of Highland
Madison County, Illinois

APPLICATION
FOR RETAIL LIQUOR DEALERS LICENSE
CITY OF HIGHLAND

This application properly completed and signed must be filed with the City Clerk and must be accompanied by a remittance in the proper amount, made payable to the City of Highland.

The undersigned individual or partnership hereby makes application for a RETAIL LIQUOR DEALERS LICENSE and submits the following information:

1. Applicant: Stephen Cable / Brian Meyer
(GIVE NAME OF INDIVIDUAL OR NAMES OF PARTNERS/CORPORATION ---TYPE OR PRINT CLEARLY)
2. Trade, Partnership or Assumed Name Cable & Meyer LLC dba Broadway Bar & Grill
3. Give date partnership/corporation was formed under name given on Line 1: 8 4 2024
Month Day Year
4. Location of above place of business 1013 Broadway Highland IL 62249
NUMBER STREET CITY STATE ZIP CODE
5. Has your assumed name been filed with the County Clerk?
Yes
6. Are alcoholic liquors stored but not sold at any location other than the one given above?
NO
- If "yes", give location: _____
7. Check principal kind of business:

| NUMBER | STREET | CITY | STATE | ZIP CODE |
|--|--|------|--|----------|
| <input checked="" type="checkbox"/> Restaurant | <input checked="" type="checkbox"/> Tavern | | | |
| <input type="checkbox"/> Hotel | <input type="checkbox"/> Grocery Store | | <input type="checkbox"/> Amusement Place | |
| <input type="checkbox"/> Club | <input type="checkbox"/> Package Store | | <input type="checkbox"/> Department Store | |
| <input type="checkbox"/> Country Club | <input type="checkbox"/> Gaming Hall | | <input type="checkbox"/> Convenience Store | |
8. Give name and address of owner of premises: Stephen Cable
902 E 3rd St O'Fallon IL 62269
9. Has a Liquor License been revoked at this location within the past year? NO
10. State the full name, address and date of birth of the person who you intend to be the Manager or Operator of said establishment, if License is issued: Stephen Cable
902 E 3rd St O'Fallon IL 62269 12/14/1980

A. Is such manager a resident of the City of Highland, Illinois? ☐ YES ☒ NO

11. If "yes", how long and address of person _____

12. Is this business located within 100 feet of any church, school, hospital, home for the aged or indigent persons or for veterans, their wives or children or any naval or military station? NO

A. If answer to the above is "yes", is your place of business a hotel offering restaurant service, a regularly organized club, a food shop, or other place where the sale of liquor is not the principal business carried on? _____

B. If answer to (A) is "yes", on what date was business started? _____

13. Have any manufacturers, importing distributor or distributor directly or indirectly paid or agreed to pay for this license, advanced money, or anything else of value. Except as specifically permitted in the Act, or any credit, (Other than merchandising credit in the ordinary course of business as specifically permitted in the Act), or is such a person directly or indirectly interested in the ownership, conduct or operation of the place of business? NO If answer is "yes", give particulars _____

14. Applicant Information: Name Stephen Cable

A. Residence Address 902 E 3rd St O Fallon IL 62269
NUMBER STREET CITY STATE ZIP CODE

B. Place of Birth: England
NAME OF CITY, COUNTY AND STATE

Date of Birth: 12/14/1980
Month Day Year

C. Are you a citizen of the United States? Yes If a naturalized citizen, time and place of naturalization? _____

D. Have you ever been convicted of a felony or otherwise disqualified to receive the license applied for by reason of any matter or thing contained in the Illinois Liquor Control Act or the Municipal Liquor Code? [] YES [☒] NO If "yes", name court of conviction _____

E. Have you ever made application for a liquor license for any other premises? NO

Date: _____ State disposition of application: _____

Give address: _____

F. Are you or is any other person, directly or indirectly interested in your place of business, a public official as defined in Sec 2 (14) Art VI of the Illinois Liquor Control Act? NO If so, office held? _____

G. Has any license previously issued to you by any State or local authorities been SUSPENDED? NO Date: _____

If so, state reasons therefor: _____

Where: _____
CITY COUNTY STATE

H. Has any license previously issued to you by any State or local authorities been REVOKED? NO Date: _____

If so, state reasons therefor: _____

Where: _____
CITY COUNTY STATE

I. Will you comply with the Local Liquor Code and Regulations in connection therewith? yes

15. Co-Applicant information: Name Brian Meyer

A. Residence Address 1021 Broadway Apt 4 Highland IL 62249
NUMBER STREET CITY STATE ZIP CODE

B. Place of Birth: Breese Clinton IL
NAME OF CITY, COUNTY AND STATE

Date of Birth: 8/16/1970
Month Day Year

C. Are you a citizen of the United States? yes If a naturalized citizen, time and place of naturalization? _____

D. Have you ever been convicted of a felony or otherwise disqualified to receive the license applied for by reason of any matter or thing contained in the Illinois Liquor Control Act or the Municipal Liquor Code? [] YES [✓] NO If "yes", name court of conviction _____

E. Have you ever made application for a liquor license for any other premises? NO

Date: _____ State deposition of application: _____

Give address: _____

F. Are you or is any other person, directly or indirectly interested in your place of business, a public official as defined in Sec 2 (14) Art VI of the Illinois Liquor Control Act? NO If so, office held? _____

G. Has any license previously issued to you by any State or local authorities been SUSPENDED? NO Date: _____

If so, state reasons therefor: _____

Where: _____

CITY

COUNTY

STATE

H. Has any license previously issued to you by any State or local authorities been REVOKED? NO Date: _____

If so, state reasons therefor: _____

Where: _____

CITY

COUNTY

STATE

I. Will you comply with the Local Liquor Code and Regulations in connection therewith? yes

16. State the Names, Home addresses and DOB of all officers and directors of said Corporation:

Name (Last,First,MI)

Home Address (Street, City, State, Zip)

Date of Birth

Cable Stephen A 902 E 3rd St O'Fallon IL 62269 12/14/80
Meyer Brian J 1021 Broadway Apt 4 Highland IL 62249 8/16/70

17. If a majority interest in the stock of the Corporation is owned by one person, or his nominees, state the name and address of such person: _____

18. State the location and description of the premises or place of business which is to be operated under this license: (Attach a detailed diagram of property noting exits, entrances, location of bar, coolers and specific areas where retail liquor may be sold and consumed including and outside areas.)

Street Address: 1013 Broadway

Owner of Property: Cable & Meyer LLC

Address: 1013 Broadway Highland IL 62249
Street/ PO Box City State Zip

Lease from: Month _____ Day _____ Year _____ TO

Month _____ Day _____ Year _____

(Attach copy of lease to this application)

19. As to any officer, the proposed Manager, or any Director of the Corporation, or a Stockholder owning more than five percent (5%) in the aggregate of the stock in said Corporation, state as follows: Have any of the above ever made application for similar license at a different premises?

A. If yes, the disposition and date of said application _____

B. State whether any of the above had a previous license revoked by the State, United States Government, or any political subdivision or city? _____

C. If yes, the reasons therefor _____

20. List Name, Addresses and Phone Numbers of five (5) references:

| | | |
|------------------|-------------------------------|----------------|
| Darlyn Riechmann | 1013 Broadwing Apt 4 Highland | (618) 975-6651 |
| Name | Address | Phone |
| Tina Sharp | 1421 8th Street, Highland | (618) 781-4903 |
| Name | Address | Phone |
| Kevin Sharp | 1421 8th Street, Highland | (618) 920-2068 |
| Name | Address | Phone |
| Karen Feldmann | 111 Walnut, Highland | (618) 781-4074 |
| Name | Address | Phone |
| Daniel Fancote | 716 Pine St. Highland, IL | (618) 363-7992 |
| Name | Address | Phone |

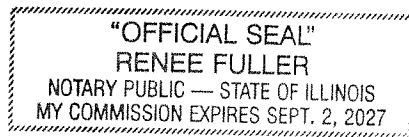
AFFIDAVIT
(PLEASE READ CAREFULLY BEFORE SIGNING)

I (We) do solemnly swear (or affirm) that the statements given above are true and correct to the best of my (our) knowledge and belief; that I (We) will comply with all regulations of Federal, State and Local Liquor Control Laws; that a copy of an ordinance governing the sale at retail of alcoholic liquors and beverages in this municipality has been furnished to me (us); that I (We) understand the same, and agree to comply with all the provisions set forth therein.

I (We) agree to submit a copy of the State of Illinois Retail Dealers License when received. I shall attach to this application a financial statement listing all assets and liabilities of all owners. I shall attach certificates of proof of coverage for dram shop insurance.

I (We) swear (or affirm) that I (We) will not violate any of the laws of the State of Illinois or of the United States of America in the conduct of the place of business described herein and that the statements contained in this application are true and correct and are made for the purpose of inducing the City of Highland, Illinois to issue the license herein applied for

SUBSCRIBED AND SWORN TO BEFORE ME THIS 8th DAY OF January A.D., 2025



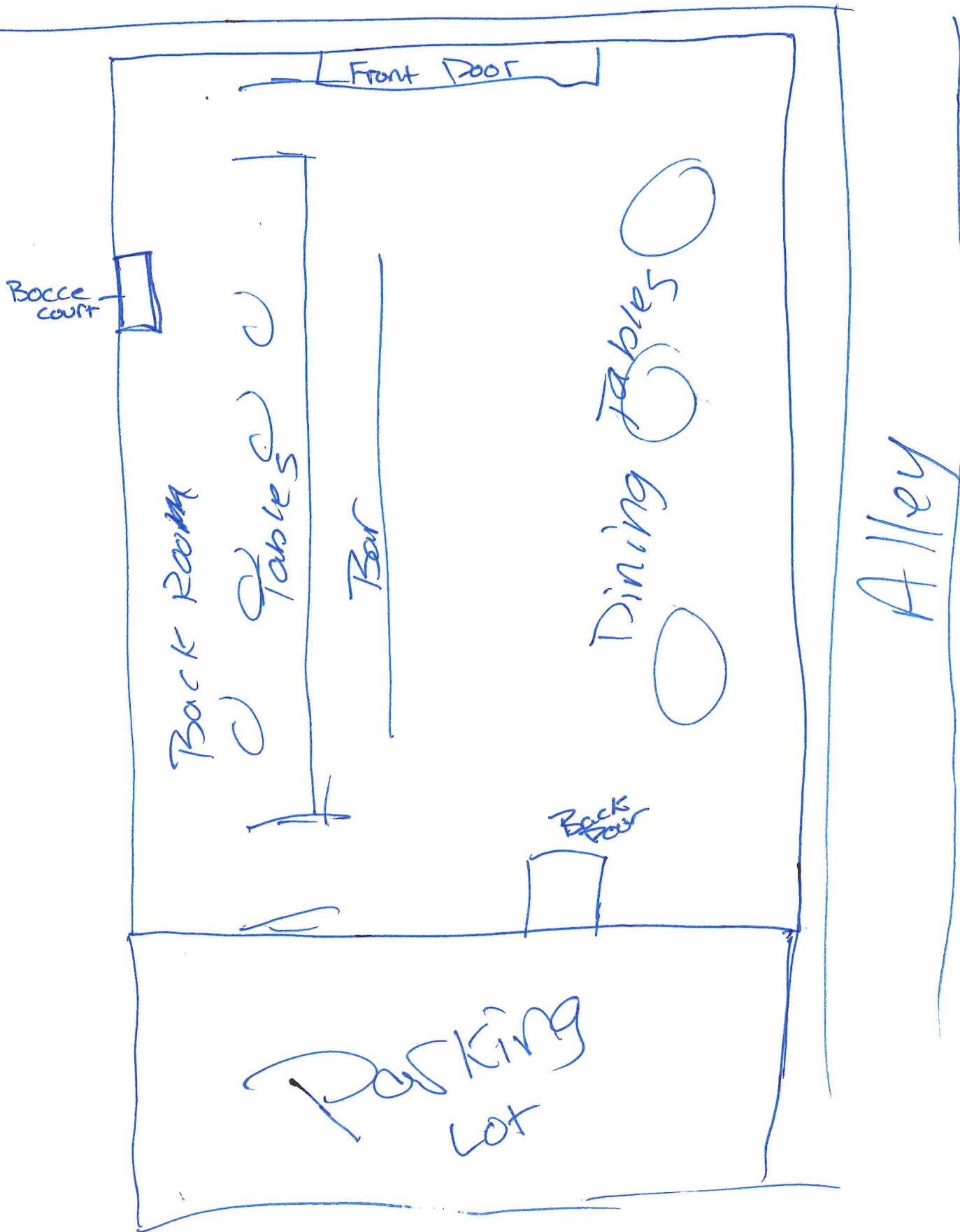
Renee Fuller
Notary Public

(SEAL)

APPLICANT (S):

Brian Meyer
Stacy

Broadway





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/02/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | | |
|--|--|--|--|
| PRODUCER Cameron-Weis Insurance Agency, LLC DBA Affiliated Insurance Agency 32 Zbinden Lane Highland IL 62249 | | CONTACT NAME: Glenda Huelsmann PHONE (A/C, No, Ext): 618-654-4416 FAX (A/C, No): 618-654-4417 E-MAIL ADDRESS: glendah@affiliatedinsag.com | |
| INSURED Cable & Meyer LLC dba Broadway Bar & Grill 1013 Broadway Highland IL 62249 | | INSURER(S) AFFORDING COVERAGE INSURER A: Badger Mutual INSURER B: INSURER C: INSURER D: INSURER E: INSURER F: | |

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|--|-----------|----------|---------------|-------------------------|-------------------------|--|
| | COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: | | | | | | EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$ |
| | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS | | | | | | COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| | UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/> | | | | | | EACH OCCURRENCE \$ AGGREGATE \$ \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N | N/A | | | | PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$ |
| A | Liquor Liability | | | 00770-33395 | 12/23/2024 | 12/23/2025 | Combined Single Limit \$1,000,000 Each Occurance |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Restaurant and Bar located at 1013 Broadway Highland, IL 62249

CERTIFICATE HOLDER

CANCELLATION

| | |
|---|---|
| City of Highland Liquor Control Commission 1115 Broadway Highland IL 62249 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE |
|---|---|

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CITY OF HIGHLAND

To: Chris Conrad, City Manager
From: Mallord Hubbard, Director of Economic Development
CC: Mayor and City Council
Date: January 16, 2025
Re: Development Agreement with Veera 3 LLC for project located at 20 Central Boulevard

RECOMMENDATION: It is the Staff recommendation that Council approve the attached TIF Agreement with terms detailed below.

DISCUSSION: Veera 3 LLC dba Seasons Inn is proposing renovations to the property at 20 Central Boulevard. The project is eligible for incentives including property reimbursements.

Seasons Inn is proposing to make substantial improvements totaling \$418,500 in eligible project costs. The Development Agreement would reimburse 75% of the incremental property taxes for 10 years, generated as a result of the project's completion, up to \$83,700.

Note: Reimbursement estimates are based solely on projections provided by developer and are **estimates only**. Actual reimbursements will be based on invoices & other relevant documents submitted with future requests for reimbursement.

ORDINANCE NO. _____

**AN ORDINANCE APPROVING AND AUTHORIZING EXECUTION OF A
DEVELOPMENT AGREEMENT FOR A PROJECT IN TIF NUMBER THREE
PROJECT AREA, WITH VEERA 3, LLC, AND OTHER ACTIONS RELATED
THERE TO**

WHEREAS, the City of Highland, Madison County, Illinois (“City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, City has authority to reimburse expenses for economic development pursuant to 65 ILCS 5/8-1-2.5, which states, in pertinent part:

Sec. 8-1-2.5. Expenses for economic development. The corporate authorities may appropriate and expend funds for economic development purposes, including, without limitation, the making of grants to any other governmental entity or commercial enterprise that are deemed necessary or desirable for the promotion of economic development within the municipality;

and

WHEREAS, City has determined Veera 3, LLC (“Developer”) has presented to City a proposal for redevelopment of:

PIN#: 02-2-18-32-02-202-021

Address: 20 Central Blvd., Highland, Illinois 62249

(“Property”); and

WHEREAS, Developer has proposed to remodel and develop the Property, with estimated costs as follows:

1. Site improvements - \$418,500.00
- Total: \$418,500.00

(See **Exhibit A**; hereinafter “Project”); and

WHEREAS, Developer’s Project will enable Developer to create opportunities for additional employment; and

WHEREAS, Developer’s Project will require Developer to incur certain costs that will be eligible for reimbursement from City pursuant to 65 ILCS 5/8-1-2.5; and

WHEREAS, Developer has informed City, and City hereby specifically finds, that without the financial support that may be provided to reimburse some of the Project costs, the Project is not financially feasible and the Project will not move forward; and

WHEREAS, Developer has agreed to complete the Project, including construction, renovations and improvements, in accordance with an Economic Development Agreement (“Agreement”), and all terms and conditions stated therein (*See Exhibit A*); and

WHEREAS, City agrees to provide assistance to the Developer according to 65 ILCS 8-1-2.5, broken down as follows:

- a. Total Estimated TIF District Eligible Costs: \$418,500.00.
- b. City will reimburse up to 75% of the incremental Equalized Assessed Value of the property for up to ten (10 years) or until the maximum funding amount of \$83,700.00 is reached.

(*See Exhibit A*); and

WHEREAS, City desires to authorize the execution of said Economic Development Agreement by and between City and Developer in substantially the form attached hereto as **Exhibit A**; and

WHEREAS, City has determined it is in the best interests of public health, safety, general welfare, and economic welfare to authorize the Mayor and/or City Manager to execute the Economic Development Agreement between City and Developer (*see Exhibit A*).

NOW THEREFORE BE IT ORDAINED, by the City Council of the City of Highland, as follows:

Section 1. The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland.

Section 2. The City of Highland hereby makes the following findings:

- a. Developer’s Project is expected to create job opportunities within City.
- b. Developer’s Project will serve to further the development of adjacent areas.
- c. Developer’s Project will strengthen the retail commercial sector of City.
- d. Developer’s Project will enhance the tax base of City.
- e. The Economic Development Agreement is made in the best interests of public health, safety, general welfare and economic welfare of City.

Section 3. The Economic Development Agreement by and between City and Developer, attached hereto as **Exhibit A**, is approved.

Section 4. The Mayor and/or City Manager is authorized and directed to execute the Economic Development Agreement with Developer (**Exhibit A**).

Section 5. This ordinance shall be effective upon its passage, approval, and publication in pamphlet form in accordance with Illinois law.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the Office of the City Clerk, on the ____ day of _____, 2025, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

APPROVED:

Kevin B. Hemann
Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm
City Clerk
City of Highland
Madison County, Illinois

DEVELOPMENT AGREEMENT

This Development Agreement ("Agreement") is entered into by and between the City of Highland, an Illinois Municipal Corporation ("City") and Veera 3 LLC ("Developer"). City and Developer may hereinafter be referred to as "Parties," or individually as "Party." This Agreement will become effective when signed by both Parties, and when approved by the corporate authorities of the City (the "Effective Date"):

PREAMBLE

WHEREAS, City is an Illinois municipal corporation pursuant to the laws and constitution of the State of Illinois with general powers as a unit of local government within its corporate limits; and

WHEREAS, Developer is considering the development of:

PIN#: 02-2-18-32-02-202-021

Address: 20 Central Blvd., Highland, Illinois 62249

("Property"); and

WHEREAS, Developer has submitted a "City of Highland – Business Assistance Application" (*See Exhibit A*); and

WHEREAS, Developer proposes to develop the Property; and

WHEREAS, City wishes to encourage Developer to develop the Property, and assist Developer with costs, including (all estimates):

1. Site improvements - \$418,500.00
Total: \$418,500.00

(*See Exhibit A*; hereinafter "Project"); and

WHEREAS, City and Developer agree the costs provided by Developer to City for the Project are estimates (*See Exhibit A*), and only actual costs of the Project that qualify for City Economic Development incentives may be paid to Developer by City, and as stated herein; and

WHEREAS, the Property is located within the corporate boundaries of City, and within the City's TIF #3 District; and

WHEREAS, because the Property is located in City, the Project is eligible for reimbursement of certain expenditures related to the improvement and utilization of the Property pursuant to 65 ILCS 5/8-1-2.5; and

WHEREAS, in order to ensure the Project is constructed in a manner consistent with City's applicable ordinances and regulations, City and Developer deem it in their mutual interests to enter into this Agreement with regard to any conditions or other factors affecting the health, safety, general welfare, and economic welfare of City residents and users of the Property; and

WHEREAS, the Project at the Property will enhance property values, improve exterior aesthetics, and otherwise benefit and protect the health, safety, general welfare, and economic welfare of City residents; and

WHEREAS, Developer has informed City, and City hereby specifically finds, that without the financial support that may be provided to reimburse some of the Project costs, the Project is not financially feasible and the Project will not move forward; and

WHEREAS, City has determined the Project is consistent with the objectives of the City's Comprehensive Plan, and it is in the best interest of City to promote renovation, rehabilitation and expansion of the Property, and help facilitate development in City's TIF #3 District, through the use of City funds pursuant to 65 ILCS 8-1-2.5.

NOW, THEREFORE, in consideration of the premises and agreements set forth below, the Parties, for and in consideration of the representations relative to the proposed improvements to the Property by the Developer, hereby agree as follows:

Section 1. Incorporation of Recitals. The Parties agree that all of the recitals contained in the Preambles to this Agreement are true and correct, and said recitals are hereby incorporated into the Agreement as though they were fully set forth in this Section 1.

Section 2. Obligation of the Developer. Upon the approval by City of the Agreement, Developer shall proceed with the Project as described above. The Project shall be substantially complete within twenty-four (24) months of the date of approval by City of this Agreement. Any extension of time permitted for Developer to substantially complete the Project pursuant to the Agreement shall be agreed to in writing by both Parties. Specifically, Developer agrees as follows:

1. Developer will complete the Project, including construction, renovation and improvements, in accordance with this Agreement, and the drawings and site plans shall be submitted to City for review. This includes any renovations which may be needed for both the interior and exterior construction and improvements.
2. Developer will obtain all building and zoning permits in association with the Project, including permits for construction, repair, demolition, and/or renovation on the Property, consistent with the City's most recently adopted Building Code requirements. City building code officials will be available to respond promptly to whether any proposed change will require a permit so that Developer can move forward with said work in a timely manner.
3. City shall be entitled to a comprehensive inspection of the Property for the purpose of identifying potential fire safety, electric, plumbing and general building safety concerns

to ensure the health, safety and welfare of the general public. City Fire and Building Inspection staff can assist Developer in prioritizing any list of concerns.

4. Developer is fully responsible for identifying and mitigating any building-related concerns with regard to asbestos, lead paint, mold, and/or any other toxic or hazardous products and materials in the building.
5. Developer understands and agrees all City Zoning Ordinances, Land Development Codes, Landscape and Screening Codes, Building Code requirements and other City ordinances not specifically waived by this Agreement shall remain in full force and effect.
6. Developer shall be obligated to tell any buyer that this agreement applies to any subsequent owners, heirs, assigns, etc. that this agreement applies to them as well.
7. The Developer covenants and agrees to pay all fees, fines, utility bills and taxes when due to the City, State of Illinois, federal government and all taxing districts having the Subject Property within their jurisdiction, including but not limited to all real estate taxes.
8. The Developer covenants and agrees to pay prevailing wages pursuant to the *Illinois Prevailing Wage Act* (820 ILCS 30/1 *et seq.*) to the extent as may be required by law.
9. The Developer hereby represents and warrants that the Developer has full corporate power to execute and deliver and perform the terms, duties and obligations of this Agreement and all of the foregoing has been duly and validly authorized by all necessary corporate proceedings. This Agreement constitutes the legal, valid and binding obligation of the Developer, enforceable in accordance with its terms.
10. For purposes of this Agreement, Redevelopment Project Costs shall mean and include all costs and expenses as defined as “redevelopment project costs” in Section 11-74.4-3(q) of the TIF Act.
11. The Developer hereby agrees not to contest the property taxes for the Property for ten (10) years from the date the occupancy permit is issued. Should Developer sell the Property, or otherwise convey the Property, the subsequent owner shall be made aware of this stipulation and will agree to this stipulation as consideration for any sale or conveyance or any kind.
12. If Developer breaches the Agreement, City shall be entitled to full reimbursement of all proceeds paid to the Developer under this Agreement.

Section 3. Obligation of the City. The City agrees to provide assistance to the Developer according to 65 ILCS 8-1-2.5. Funding assistance is broken down as follows:

- a. Total Estimated TIF District Eligible Costs: \$418,500.00.

- b. City will reimburse up to 75% of the incremental Equalized Assessed Value of the property for up to ten (10 years) or until the maximum funding amount of \$83,700.00 is reached.

City reserves the right to request any information from Developer deemed necessary by City to verify any information associated with this Agreement.

CITY'S OBLIGATION TO REIMBURSE DEVELOPER UNDER THIS AGREEMENT IS A LIMITED OBLIGATION PAYABLE SOLELY FROM THE CITY'S PORTION OF THE TAXES GENERATED BY TIF #3 AND DEPOSITED IN CITY'S FUNDS FROM TIME TO TIME AND SHALL NOT BE A GENERAL OBLIGATION OF CITY OR SECURED BY THE FULL FAITH AND CREDIT OF CITY.

City's obligations to Developer pursuant to the Agreement shall terminate upon the occurrence of any of the following:

- a. Voluntary or involuntary bankruptcy of Developer;
- b. Voluntary or involuntary closure of the business at the Property.
- c. Substantial change in the nature of the business at the Property without the City's written approval;
- d. To protect City's reputation and ability to transact business, City reserves the right to terminate the Agreement if Developer's interest in the Property (or a change of ownership of more than 50% of the shares of stock in the corporation, or a change in the membership of more than 50% of the LLC) changes without City's written approval. This clause can only be exercised if the sale or transfer of ownership/membership includes "UNDESIRABLE" parties that could have a demonstrable, public, and material impact on the business and reputation of the city.

Undesirable examples include new ownership that are:

- 1. Felons;
- 2. Terrorists;
- 3. Former, current, or past Illinois public political figures;
- 4. Litigants against the City;
- 5. Individuals the city has taken legal action against in the preceding 5 years.

Section 4. Indemnification. Developer shall indemnify and hold harmless City, its agents, officers, lawyers, and employees against all injuries, deaths, losses, damages, claims, suits, liabilities, judgments, costs and expenses (including any liabilities, judgments, costs and expenses and attorneys' fees) which may arise directly or indirectly from: (i) the failure of Developer or any contractor, subcontractor or agent or employee thereof to timely pay any contractor, subcontractor, laborer or material man; (ii) any default or breach of the terms of this Agreement by Developer; (iii) any negligence, or reckless or willful misconduct of Developer or any contractor, subcontractor or agent or employee thereof working on the

Project; (iv) any claim brought against City arising in any way from this Agreement or the Project. Developer shall, at its own cost and expense, appear, defend and pay all charges of attorneys, costs and other expenses arising therefrom or incurred in connection therewith. If any judgment shall be rendered against City, its agents, officers, officials, lawyers, or employees in any such action, Developer shall, at its expense, satisfy and discharge the same. This paragraph shall not apply, and Developer shall have no obligation whatsoever, with respect to any willful misconduct on the part of City or any of its officers, agents, employees or contractors. According to Illinois law, City has statutory tort immunity.

In no way limiting the foregoing, Developer shall also indemnify and hold harmless City, its agents, officers and employees against all damages, claims, suits, liabilities, judgments, fines, penalties, costs and expenses (including attorneys' fees) which may arise directly or indirectly from any violation of the Illinois Prevailing wage Act, 820 ILCS 130/0.01 *et. seq.*, in connection with the Project.

Section 6. Default and Remedies. Except as otherwise provided in this Agreement, in the event of any default in or breach of any term or conditions of this Agreement by either Party or any successor or assign, the defaulting or breaching Party (or successor or assign) shall, upon written notice from the other Party, proceed immediately to cure or remedy such default or breach as follows: (a) in the event of a nonmonetary default, within thirty (30) days after receipt of notice, commence to cure or remedy such default, and (b) in the event of a monetary default, within ten (10) days after receipt of notice, commence to cure or remedy such default. In case such cure or remedy is not taken or not diligently pursued, or the default or breach shall not be cured or remedied within a reasonable time, the aggrieved Party may institute such proceedings as may be necessary or desirable in its opinion to cure and remedy such default or breach, including without limitation proceedings to compel specific performance by the defaulting or breaching Party. If either Party shall prevail in any court proceeding to enforce any term, covenant or condition hereof, the non-prevailing Party shall reimburse the prevailing Party its costs and reasonable attorneys' fees on account of such proceeding.

Section 7. Assignment. This Agreement may not be assigned by Developer without prior written approval of City.

Section 8. Partial Invalidity. If any section, subsection, term or provision of this Agreement or the application thereof to any Party or circumstance shall, to any extent, be invalid or unenforceable, the remainder of said section subsection, term or provision of this Agreement or the application of the same to parties or circumstances other than those to which it is held invalid or unenforceable, shall not be affected thereby.

Section 9. Termination of Agreement. Developer may opt out of this Agreement following written notice of at least sixty (60) days. If Developer opts out of this Agreement, Developer shall return all monies paid by City to Developer pursuant to this Agreement within sixty (60) days of notification of opting out. City reserves the right to opt out of this Agreement, with sixty (60) days' notice to Developer, should Developer not perform pursuant to this Agreement. In the event City opts out of this Agreement, Developer shall return any monies paid by City to Developer pursuant to this agreement within sixty (60) days of notification of opting out. Developer's failure to return all monies paid by City within sixty (60) days shall be

deemed a breach of this Agreement by Developer, and City reserves all rights at law and equity to recover monies paid by City to Developer, including costs of collection (Court Costs, Attorneys' Fees, Interest at 9% per annum, any other costs associated with collection).

Section 10. Entire Agreement. This Agreement constitutes the entire agreement between the Parties. No representation or covenant made by either Party shall be binding unless contained in this agreement or subsequent written amendments hereto agreed upon by both Parties.

Section 11. Notices. All notices, demands, requests, consents, approvals or other instruments required or permitted by this Agreement shall be in writing and shall be executed by the Party or an officer, agent or attorney of the Party, and shall be deemed to have been effective as of the date of actual delivery, if delivered personally, if emailed, or as of the third (3rd) day from and including the date of posting, if mailed by registered or certified mail, return receipt requested, with postage prepaid, addressed as follows:

To the Developer:

Veera 3, LLC
Attn: Kunjal Patel
20 Central Blvd.
Highland, IL 62249
seasonsinn20@gmail.com

To the City:

Attention: City Manager
City of Highland
PO Box 218. 1115 Broadway
Highland, IL 62249

CITY OF HIGHLAND, ILLINOIS:

Chris Conrad, City Manager

Date

VEERA 3, LLC

Agent – Veera 3 LLC

Date

City of Highland



Business Assistance Application

Project Name:

Seasons Inn Reno

Address of Proposed Project:

20 Central blvd, Highland, IL, 62249

Applicant Information:

Company Name: *Veera 3 LLC*

Office Phone: *618-650-1100*

Company Address: *20 Central Blvd,*

Alt. Phone: *781-996-9505*

City, State, Zip: *Highland, IL 62249*

Fax:

Years in *1.5*

Contact Person/Title: *Kunjai Patel*

Business:

Email: *seasonsinn20@gmail.com*

Type of Business: Corporation ☐ Partnership ☐ Sole Proprietor ☐ Trust ☐ LLC ☒

| <u>Project Costs:</u> | Projected Costs |
|-------------------------------------|--|
| Architectural & Engineering Fees | |
| Legal & Other Professional Fees | |
| Cost of Marketing the Sites | |
| Purchase Land | |
| Purchase of Existing Facility | |
| Demolition Cost | |
| Site Improvements | <i>\$418,500 Remaining for 2nd & 1st floor + FFE</i> |
| Rehab, remodel of existing building | |
| Construction of New Building(s) | |
| Contingency | |
| Working Capital (Equity) | |
| Other (Please Specify) | |

Total Project Costs: \$418,500

\$ Assistance Requested

Current Information:

Sales

Current Annual Gross Sales

As of 10/31/24 ~~10/31/23~~ \$636,289

Sales Tax

**Current Annual Taxable Sales
for Sales Tax**

Jobs

**Current Number of full time
jobs (proof from IDES)** 4

Property Tax:

Attach a copy of the most current property tax bill

| | |
|---|-----------------------|
| Real Estate Taxes for the Year | Est: \$47,000 |
| Parcel ID Number for each property within your development area | 02-2-18-32-02-202-021 |
| Parcel ID Number for each property within your development area | |
| Parcel ID Number for each property within your development area | |
| Township (Helvetia Saline Marine) | |
| Fair Market Value (or Current Appraisal Value) | |
| Taxable Value | |
| Combination Tax Rate | |
| Total Tax | |

Estimates After Redevelopment:

| | |
|---|--|
| Acreage or total square footage of the project area | |
| Square Footage of Building / Structures | |
| Estimated Market Value after redevelopment | |
| EAV after redevelopment (approx. 1/3 of Market Value) | |
| Estimated Annual Gross Sales (Includes Labor) | |
| Estimated Annual Taxable Sales for Sales Tax | |
| Estimated Number of Newly Created Full Time Jobs | |
| Type of Jobs (Clerical Production Sales and Service) | |
| Estimated Annual Salary for each newly created job | |
| Estimated Number of Jobs Retained - Full Time | |



CITY OF HIGHLAND

To: Chris Conrad, City Manager
From: Mallord Hubbard, Director of Economic Development
CC: Mayor and City Council
Date: January 16, 2025
Re: Redevelopment Agreement with F&J Core Properties LLC

RECOMMENDATION: It is the Staff recommendation that Council approve the attached Business District Redevelopment Agreement with terms detailed below.

DISCUSSION: F&J Core Properties LLC is proposing to purchase and renovate the property at 1009 Washington Street. The project location falls within the Business District, and is eligible for incentives including sales & property tax rebates and City permit fee reimbursements.

F&J Core Properties LLC is proposing to acquire the property and make substantial improvements totaling \$1,482,500 in eligible project costs. The Redevelopment Agreement would rebate 75% of the increment of the city's portion of property & Business District eligible sales taxes, generated as a result of the project's completion. Building permit fees charged by the City will also be rebated to the Developer up to \$10,000.

The maximum incentives the project would be eligible for is \$296,400, or 20% of the projects costs. The total property tax rebate is estimated to be \$3,706 per year for a period of 10 years. Based on a projection of \$960,000 in annual Business District eligible sales, the sales tax rebate is projected to be \$7,200 for a period of 10 years.

Note: Reimbursement estimates are based solely on projections provided by developer and are estimates only. Actual reimbursements will be based on property & sales tax documents submitted with future requests for reimbursement.

ORDINANCE NO. _____

**AN ORDINANCE APPROVING AND AUTHORIZING EXECUTION OF AN
ECONOMIC DEVELOPMENT AGREEMENT PURSUANT TO 65 ILCS 5/8-1-2.5 WITH
F & J CORE PROPERTIES, LLC, AND OTHER ACTIONS RELATED THERETO**

WHEREAS, the City of Highland, Madison County, Illinois (“City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, City has authority to reimburse expenses for economic development pursuant to 65 ILCS 5/8-1-2.5, which states, in pertinent part:

Sec. 8-1-2.5. Expenses for economic development. The corporate authorities may appropriate and expend funds for economic development purposes, including, without limitation, the making of grants to any other governmental entity or commercial enterprise that are deemed necessary or desirable for the promotion of economic development within the municipality;

and

WHEREAS, City has determined F & J Core Properties LLC (“Developer”) has presented to City a proposal for redevelopment of:

PIN#: 01-2-24-05-07-202-024.001

Address: 1009 Washington St., Highland, Illinois 62249

(“Property”); and

WHEREAS, Developer has proposed to remodel and develop the Property, with estimated costs as follows:

1. Architectural and engineering services - \$10,000.00
2. Legal and other professional services - \$10,000.00
3. Cost of marketing the sites - \$20,000.00 per year
4. Purchase of existing facility - \$182,000.00
5. Demolition cost - \$300,000.00
6. Site improvements - \$420,000.00
7. Rehab, remodel, of existing building - \$400,000.00
8. Contingency - \$40,000.00
9. Working capital (equity) - \$100,000.00
- Total - \$1,482,000.00

(See **Exhibit A**; hereinafter "Project"); and

WHEREAS, Developer's Project will enable Developer to create opportunities for additional employment; and

WHEREAS, Developer's Project will require Developer to incur certain costs that will be eligible for reimbursement from City pursuant to 65 ILCS 5/8-1-2.5; and

WHEREAS, Developer has informed City, and City hereby specifically finds, that without the financial support that may be provided to reimburse some of the Project costs, the Project is not financially feasible and the Project will not move forward; and

WHEREAS, Developer has agreed to complete the Project, including construction, renovations and improvements, in accordance with an Economic Development Agreement ("Agreement"), and all terms and conditions stated therein (*See Exhibit A*); and

WHEREAS, City agrees to provide assistance to the Developer according to 65 ILCS 8-1-2.5, broken down as follows:

- a. Total Estimated Business District Eligible Costs: \$1,482,500.00
- b. City will reimburse up to \$10,000.00 in permitting fees for this Project.
- c. The City will reimburse Developer 75% of the incremental 1% Business District sales tax for sales from the Property for a period commencing on the date that Developer opens for business at the Property and ending no later than ten (10) years thereafter or until the maximum funding amount is reached.
 - 1) Developer anticipates \$960,000.00 in annual sales subject to Business District tax, with a current base of \$0. Based on Developer's estimate, 1% of the estimated incremental sales are equal to \$9,600.00. 75% of the \$9,600.00 is equal to \$7,200.00 annually.
 - 2) The estimated annual reimbursements for sales tax are estimated to be \$7,200.00 annually over 10 years, or until maximum funding amount has been reached.
- d. The City will reimburse 75% of the incremental EAV for City's portion of the property taxes for up to ten (10) years or until the maximum funding amount is reached in combination with any other City provided funding assistance.

(*See Exhibit A*); and

WHEREAS, City desires to authorize the execution of said Economic Development Agreement by and between City and Developer in substantially the form attached hereto as **Exhibit A**; and

WHEREAS, City has determined it is in the best interests of public health, safety, general welfare, and economic welfare to authorize the Mayor and/or City Manager to execute the Economic Development Agreement between City and Developer (*see Exhibit A*).

NOW THEREFORE BE IT ORDAINED, by the City Council of the City of Highland, as follows:

Section 1. The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland.

Section 2. The City of Highland hereby makes the following findings:

- a. Developer's Project is expected to create job opportunities within City.
- b. Developer's Project will serve to further the development of adjacent areas.
- c. Developer's Project will strengthen the retail commercial sector of City.
- d. Developer's Project will enhance the tax base of City;
- e. The Economic Development Agreement is made in the best interests of public health, safety, general welfare and economic welfare of City.

Section 3. The Economic Development Agreement by and between City and Developer, attached hereto as **Exhibit A**, is approved.

Section 4. The Mayor and/or City Manager is authorized and directed to execute the Economic Development Agreement with Developer (**Exhibit A**).

Section 5. This ordinance shall be effective upon its passage, approval, and publication in pamphlet form in accordance with Illinois law.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the Office of the City Clerk, on the ____ day of _____, 2025, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

APPROVED:

Kevin B. Hemann, Mayor
City of Highland, Madison County, Illinois

ATTEST:

Barbara Bellm, City Clerk
City of Highland, Madison County, Illinois

**DEVELOPMENT AGREEMENT
ECONOMIC DEVELOPMENT AGREEMENT
65 ILCS 5/8-1-2.5**

This Development Agreement ("Agreement") is entered into by and between the City of Highland, an Illinois Municipal Corporation ("City") and F & J Core Properties LLC ("Developer"). City and Developer may hereinafter be referred to as "Parties," or individually as "Party." This Agreement will become effective when signed by both Parties, and when approved by the corporate authorities of the City (the "Effective Date"):

PREAMBLE

WHEREAS, City is an Illinois municipal corporation pursuant to the laws and constitution of the State of Illinois with general powers as a unit of local government within its corporate limits; and

WHEREAS, Developer is considering the development of:

PIN#: 01-2-24-05-07-202-024.001

Address: 1009 Washington St., Highland, Illinois 62249

("Property"); and

WHEREAS, Developer has submitted a "City of Highland – Business Assistance Application" (*See Exhibit A*); and

WHEREAS, Developer proposes to develop the Property; and

WHEREAS, City wishes to encourage Developer to develop the Property, and assist Developer with costs, including (all estimates):

1. Architectural and engineering services - \$10,000.00
2. Legal and other professional services - \$10,000.00
3. Cost of marketing the sites - \$20,000.00 per year
4. Purchase of existing facility - \$182,000.00
5. Demolition cost - \$300,000.00
6. Site improvements - \$420,000.00
7. Rehab, remodel, of existing building - \$400,000.00
8. Contingency - \$40,000.00
9. Working capital (equity) - \$100,000.00
- Total - \$1,302,000.00

(*See Exhibit A*; hereinafter "Project"); and

WHEREAS, City and Developer agree the costs provided by Developer to City for the Project are estimates (*See Exhibit A*), and only actual costs of the Project that qualify for City Economic Development incentives may be paid to Developer by City, and as stated herein; and

WHEREAS, the Property is located within the corporate boundaries of City, and within the City's Business District; and

WHEREAS, because the Property is located in City, the Project is eligible for reimbursement of certain expenditures related to the improvement and utilization of the Property pursuant to 65 ILCS 5/8-1-2.5; and

WHEREAS, in order to ensure the Project is constructed in a manner consistent with City's applicable ordinances and regulations, City and Developer deem it in their mutual interests to enter into this Agreement with regard to any conditions or other factors affecting the health, safety, general welfare, and economic welfare of City residents and users of the Property; and

WHEREAS, the Project at the Property will enhance property values, improve exterior aesthetics, and otherwise benefit and protect the health, safety, general welfare, and economic welfare of City residents; and

WHEREAS, Developer has informed City, and City hereby specifically finds, that without the financial support that may be provided to reimburse some of the Project costs, the Project is not financially feasible and the Project will not move forward; and

WHEREAS, City has determined the Project is consistent with the objectives of the City's Comprehensive Plan, and it is in the best interest of City to promote renovation, rehabilitation and expansion of the Property, and help facilitate development in City's Business District, through the use of City funds pursuant to 65 ILCS 8-1-2.5.

NOW, THEREFORE, in consideration of the premises and agreements set forth below, the Parties, for and in consideration of the representations relative to the proposed improvements to the Property by the Developer, hereby agree as follows:

Section 1. Incorporation of Recitals. The Parties agree that all of the recitals contained in the Preambles to this Agreement are true and correct, and said recitals are hereby incorporated into the Agreement as though they were fully set forth in this Section 1.

Section 2. Obligation of the Developer. Upon the approval by City of the Agreement, Developer shall proceed with the Project as described above. The Project shall be substantially complete within twenty-four (24) months of the date of approval by City of this Agreement. Any extension of time permitted for Developer to substantially complete the Project pursuant to the Agreement shall be agreed to in writing by both Parties. Specifically, Developer agrees as follows:

1. Developer will complete the Project, including construction, renovation and improvements, in accordance with this Agreement, and the drawings and site plans

shall be submitted to City for review. This includes any renovations which may be needed for both the interior and exterior construction and improvements.

2. Developer will obtain all building and zoning permits in association with the Project, including permits for construction, repair, demolition, and/or renovation on the Property, consistent with the City's most recently adopted Building Code requirements. City building code officials will be available to respond promptly to whether any proposed change will require a permit so that Developer can move forward with said work in a timely manner.
3. City shall be entitled to a comprehensive inspection of the Property for the purpose of identifying potential fire safety, electric, plumbing and general building safety concerns to ensure the health, safety and welfare of the general public. City Fire and Building Inspection staff can assist Developer in prioritizing any list of concerns.
4. Developer is fully responsible for identifying and mitigating any building-related concerns with regard to asbestos, lead paint, mold, and/or any other toxic or hazardous products and materials in the building.
5. Developer understands and agrees all City Zoning Ordinances, Land Development Codes, Landscape and Screening Codes, Building Code requirements and other City ordinances not specifically waived by this Agreement shall remain in full force and effect.

Section 3. Obligation of the City. The City agrees to provide assistance to the Developer according to 65 ILCS 8-1-2.5. Funding assistance is broken down as follows:

- a. Total Estimated Economic Development Eligible Costs: \$1,482,500.00
- b. City will reimburse up to \$10,000.00 in permitting fees for this Project.
- c. The City will reimburse Developer 75% of the incremental 1% Business District sales tax for sales from the Property for a period commencing on the date that Developer opens for business at the Property and ending no later than ten (10) years thereafter or until the maximum funding amount is reached.
 - 1) Developer anticipates \$960,000.00 in annual sales subject to Business District tax, with a current base of \$0. Based on Developer's estimate, 1% of the estimated incremental sales are equal to \$9,600.00. 75% of the \$9,600.00 is equal to \$7,200.00 annually.
 - 2) The estimated annual reimbursements for sales tax are estimated to be \$7,200.00 annually over 10 years, or until maximum funding amount has been reached.
- d. The City will reimburse 75% of the incremental EAV for City's portion of the property taxes for up to ten (10) years or until the maximum funding amount is reached in combination with any other City provided funding assistance.

City reserves the right to request any information from Developer deemed necessary by City to verify any information associated with this Agreement.

City's obligations to Developer pursuant to the Agreement shall terminate upon the occurrence of any of the following:

- 1) Voluntary or involuntary bankruptcy of Developer;
- 2) Voluntary or involuntary closure of the business owned by Developer;
- 3) Substantial change in the nature of Developer's business without City's written approval;
- 4) Sale of Developer's business (or a change of ownership of more than 50% of the shares of stock in the corporation, or a change in the membership of more than 50% of the LLC) without City's written approval.

Section 4. Indemnification. Developer shall indemnify and hold harmless City, its agents, officers, lawyers, and employees against all injuries, deaths, losses, damages, claims, suits, liabilities, judgments, costs and expenses (including any liabilities, judgments, costs and expenses and attorneys' fees) which may arise directly or indirectly from: (i) the failure of Developer or any contractor, subcontractor or agent or employee thereof to timely pay any contractor, subcontractor, laborer or material man; (ii) any default or breach of the terms of this Agreement by Developer; (iii) any negligence, or reckless or willful misconduct of Developer or any contractor, subcontractor or agent or employee thereof working on the Project; (iv) any claim brought against City arising in any way from this Agreement or the Project. Developer shall, at its own cost and expense, appear, defend and pay all charges of attorneys, costs and other expenses arising therefrom or incurred in connection therewith. If any judgment shall be rendered against City, its agents, officers, officials, lawyers, or employees in any such action, Developer shall, at its expense, satisfy and discharge the same. This paragraph shall not apply, and Developer shall have no obligation whatsoever, with respect to any willful misconduct on the part of City or any of its officers, agents, employees or contractors. According to Illinois law, City has statutory tort immunity.

In no way limiting the foregoing, Developer shall also indemnify and hold harmless City, its agents, officers and employees against all damages, claims, suits, liabilities, judgments, fines, penalties, costs and expenses (including attorneys' fees) which may arise directly or indirectly from any violation of the Illinois Prevailing wage Act, 820 ILCS 130/0.01 *et. seq.*, in connection with the Project.

Section 6. Default and Remedies. Except as otherwise provided in this Agreement, in the event of any default in or breach of any term or conditions of this Agreement by either Party or any successor or assign, the defaulting or breaching Party (or successor or assign) shall, upon written notice from the other Party, proceed immediately to cure or remedy such default or breach as follows: (a) in the event of a nonmonetary default, within thirty (30) days after receipt of notice, commence to cure or remedy such default, and (b) in the event of a monetary default, within ten (10) days after receipt of notice, commence to cure or remedy

such default. In case such cure or remedy is not taken or not diligently pursued, or the default or breach shall not be cured or remedied within a reasonable time, the aggrieved Party may institute such proceedings as may be necessary or desirable in its opinion to cure and remedy such default or breach, including without limitation proceedings to compel specific performance by the defaulting or breaching Party. If either Party shall prevail in any court proceeding to enforce any term, covenant or condition hereof, the non-prevailing Party shall reimburse the prevailing Party its costs and reasonable attorneys' fees on account of such proceeding.

Section 7. Assignment. This Agreement may not be assigned by Developer without prior written approval of City.

Section 8. Partial Invalidity. If any section, subsection, term or provision of this Agreement or the application thereof to any Party or circumstance shall, to any extent, be invalid or unenforceable, the remainder of said section subsection, term or provision of this Agreement or the application of the same to parties or circumstances other than those to which it is held invalid or unenforceable, shall not be affected thereby.

Section 9. Termination of Agreement. Developer may opt out of this Agreement following written notice of at least sixty (60) days. If Developer opts out of this Agreement, Developer shall return all monies paid by City to Developer pursuant to this Agreement within sixty (60) days of notification of opting out. City reserves the right to opt out of this Agreement, with sixty (60) days' notice to Developer, should Developer not perform pursuant to this Agreement. In the event City opts out of this Agreement, Developer shall return any monies paid by City to Developer pursuant to this agreement within sixty (60) days of notification of opting out. Developer's failure to return all monies paid by City within sixty (60) days shall be deemed a breach of this Agreement by Developer, and City reserves all rights at law and equity to recover monies paid by City to Developer, including costs of collection (Court Costs, Attorneys' Fees, Interest at 9% per annum, any other costs associated with collection).

Section 10. Entire Agreement. This Agreement constitutes the entire agreement between the Parties. No representation or covenant made by either Party shall be binding unless contained in this agreement or subsequent written amendments hereto agreed upon by both Parties.

Section 11. Notices. All notices, demands, requests, consents, approvals or other instruments required or permitted by this Agreement shall be in writing and shall be executed by the Party or an officer, agent or attorney of the Party, and shall be deemed to have been effective as of the date of actual delivery, if delivered personally, if emailed, or as of the third (3rd) day from and including the date of posting, if mailed by registered or certified mail, return receipt requested, with postage prepaid, addressed as follows:

To the Developer:

F & J Core Properties LLC
Attn: Francis Ostrander
60 Barracuda Dr.
Highland, IL 62249
fjostrander@charter.net

To the City:

Attention: City Manager
City of Highland
PO Box 218. 1115 Broadway
Highland, IL 62249

CITY OF HIGHLAND, ILLINOIS:

Chris Conrad, City Manager

Date

F & J CORE PROPERTIES LLC

Agent – F & J Core Properties LLC

Date

City of Highland



Business Assistance Application

Project Name: F + J Core Properties LLC
 Address of Proposed Project: 1009 Washington, Highland IL 62249

Applicant Information:

Company Name: F + J Core Properties LLC Office Phone: cell: (618) 741-4043
 Company Address: 600 Barracuda Dr Alt. Phone:
 City, State, Zip: Highland IL 62249 Fax:
 Contact Person/Title: Francis Ostrander/President Years in Business: 7
 Email: Pjostrander@chartr.net
 Type of Business: Corporation ☐ Partnership ☐ Sole Proprietor ☐ Trust ☐ LLC ☒

| <u>Project Costs:</u> | <u>Projected Costs</u> |
|-------------------------------------|------------------------|
| Architectural & Engineering Fees | \$ 10,000 |
| Legal & Other Professional Fees | \$ 10,000 |
| Cost of Marketing the Sites | \$ 20,000 per year |
| Purchase Land | N/A |
| Purchase of Existing Facility | \$ 182,000 |
| Demolition Cost | \$ 300,000 |
| Site Improvements | \$ 420,000 |
| Rehab, remodel of existing building | \$ 400,000 |
| Construction of New Building(s) | N/A |
| Contingency | \$ 40,000 |
| Working Capital (Equity) | \$ 100,000 |
| Other (Please Specify) | |

Total Project Costs:

\$ Assistance Requested

Current Information:

Sales **Current Annual Gross Sales**

Sales Tax **Current Annual Taxable Sales
for Sales Tax**

Jobs **Current Number of full time
jobs (proof from IDES)**

Property Tax:

Attach a copy of the most current property tax bill

| | | |
|---|------|---------------------------|
| Real Estate Taxes for the Year | 2023 | \$4,141.00 |
| Parcel ID Number for each property within your development area | | 01-2-24-05-07-202-024.001 |
| Parcel ID Number for each property within your development area | | N/A |
| Parcel ID Number for each property within your development area | | N/A |
| Township (Helvetia Saline Marine) | | Helvetia |
| Fair Market Value (or Current Appraisal Value) | | \$200,000 |
| Taxable Value | | \$54,290 |
| Combination Tax Rate | | |
| Total Tax | | |

Estimates After Redevelopment:

| | |
|---|---|
| Acreage or total square footage of the project area | 7,000 sq ft |
| Square Footage of Building / Structures | 1st floor - 3,500 / 2nd floor - 3,500 |
| Estimated Market Value after redevelopment | \$1,750,000 |
| EAV after redevelopment (approx. 1/3 of Market Value) | \$340,000 |
| Estimated Annual Gross Sales (Includes Labor) | \$960,000 |
| Estimated Annual Taxable Sales for Sales Tax | \$48,792 (Sales Tax) / \$5,808 HOTEL TAX |
| Estimated Number of Newly Created Full Time Jobs | 2, Venue Coordinator |
| Type of Jobs (Clerical Production Sales and Service) | Manager, Bar staff, Maintenance, Cleaning |
| Estimated Annual Salary for each newly created job | \$173,600 |
| Estimated Number of Jobs Retained - Full Time | 2 |

Bar Manager \$55,000
 Venue Coordinator \$49,000
 Bar Staff (x8) \$9,600
 Maintenance \$24,000
 Cleaning \$36,000

Subject: Proposal for Redevelopment Funds for Historic Renovation at 1009 Washington Street, Highland, IL

Dear Highland City Council Members, Mayor Hemann & City Manager Conrad:

We are excited to present our vision for the historic property at 1009 Washington Street in Highland, IL, an integral part of Highland's stunning town square. Our goal is to preserve and enhance this property while contributing to the vibrant and economic growth of our town. This ambitious project includes the rehabilitation and modernization of a 7,000 square foot structure, transforming it into a versatile Wine & Craft Drink Bar, Event Center, and a luxury Airbnb suite. This redevelopment will not only preserve Highland's history but also introduce a significant economic engine that benefits local businesses and boosts tourism.

Project Overview and Financial Requirements

1. **Scope of Work:** This historic rehabilitation of this 7,000 sq ft building will address critical infrastructure needs, including:
 - Preservation of the original roof
 - Removal of outdated wiring
 - Installation of new facades, water lines, and sewer systems
 - Structural Repairs on all three levels; Basement, Main Floor, 2nd Floor
2. **Construction Phases:**
 - Phase 1: Clean / Seal basement (Jan – Feb 2025)
 - Phase 2: Remove plaster on all walls on the 2nd Level, getting down to the studs to get a visual of structural / bearing walls (Jan – Feb 2025)
 - Phase 3: Make structural repairs/additions as needed (Mar 2025)
 - Phase 3: Venue Portion of the building (Apr – Jun 2025)
 - Phase 4: Construction of the Bar: Addition of a Prep Kitchen, (2) sets of bathrooms, and water for bar
 - Phase 5: Remodeling of the 2nd level for Airb&b
 - Phase 6: Construction of West facing Balcony over City Sidewalk
3. **Total Investment:**
 - **Construction Costs:** \$1,120,000 (market rate of \$250-\$275 per square foot, achieved at \$160 per square foot by conducting much of the work internally)
 - **Purchase Price:** \$182,000
 - **Total Project Cost:** \$1,302,000
4. **Funding Request:**
 - **Redevelopment Grant:** \$340,000 disbursed over five years
 - **Payment Schedule:** First payment at occupancy, with annual payments on the same date thereafter

- **Facade Grant:** \$20,000 (double facade match for two facades at \$10,000 each)

This \$340,000 grant request represents a fraction of the total project cost, underscoring our commitment to investing in Highland's future.

Economic Impact and ROI for Highland

The redevelopment of 1009 Washington Street will generate substantial economic benefits, enhancing both property tax revenue and local business activity:

1. **Property Tax Revenue Increase:** The new development will significantly raise the property's assessed value, yielding a notable increase in property taxes that will directly benefit the city over the long term.
2. **Local Economic Activity:**
 - **Wine Bar & Gaming:** Projected to generate \$50,000 in monthly revenue, attracting new visitors and stimulating local commerce.
 - **Luxury Airbnb Suite:** With a five-bedroom high-end suite available at \$650 per night with a two-night minimum, we expect substantial occupancy, contributing to Highland's tourism and hospitality sectors.
 - **Event Center Traffic:** An estimated 8,000 visitors annually will attend various events, bringing new customers to Highland's restaurants, shops, and services.
3. **Community Benefits:**
 - Increased foot traffic on the town square will boost business for all Highland establishments.
 - The project will create jobs during construction and ongoing employment within the wine bar, event center, and Airbnb operations.
 - Visitors drawn by the event space will be exposed to Highland's historic charm, making them likely to return and further contribute to local business growth.

Conclusion

The rehabilitation of 1009 Washington Street will be a win-win investment for Highland. This project preserves a vital piece of the town's history while revitalizing the downtown area, increasing tourism, and generating substantial economic activity. The requested redevelopment funds represent a strategic investment in Highland's future, one that will bring significant and lasting returns for the community.

Thank you for considering this proposal. We look forward to collaborating with the City of Highland to make this vision a reality.

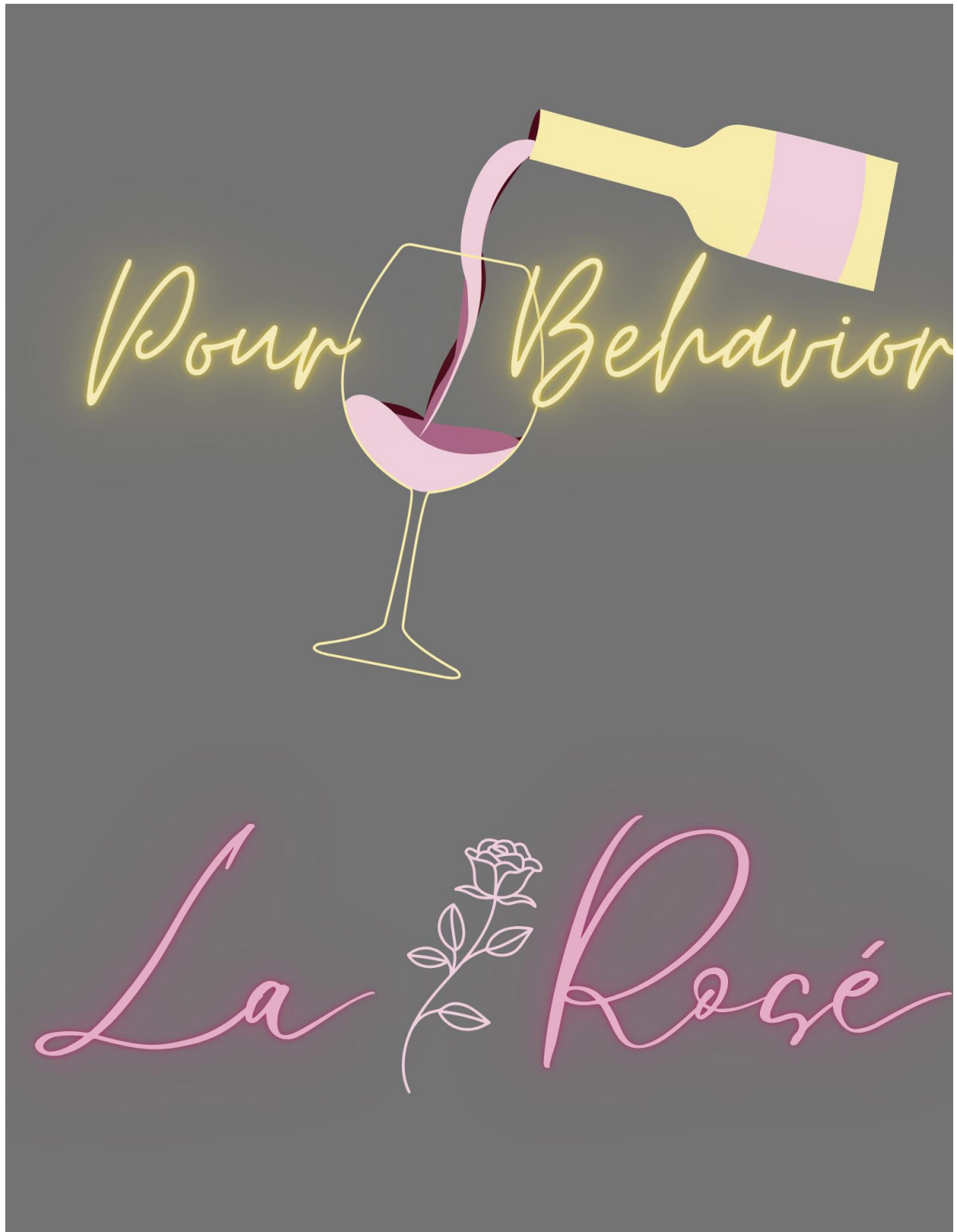
Sincerely,

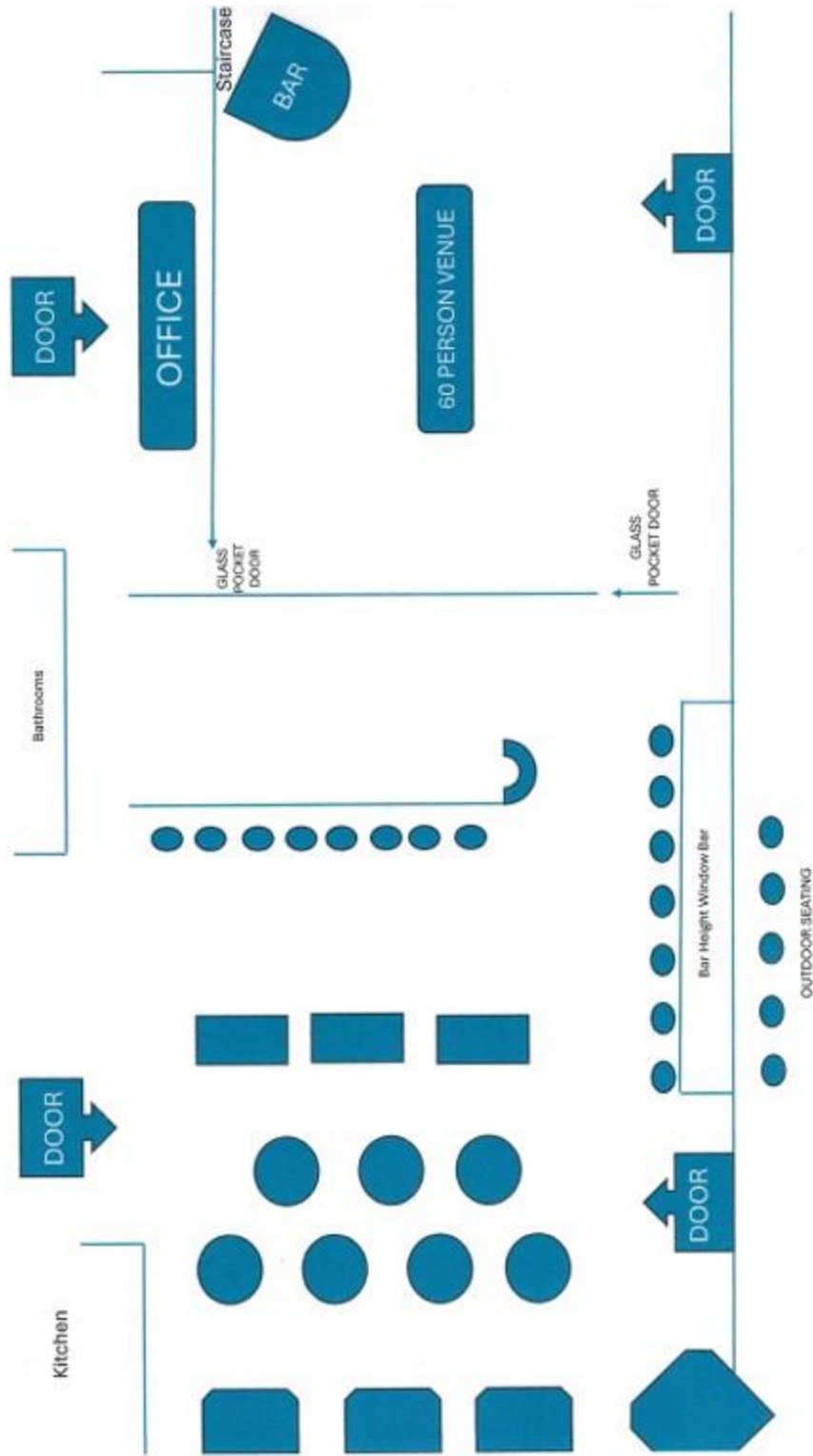
Francis J. Ostrander

Jennifer G. Ostrander

Bar Name: Pour Behavior

Venue Name: La Rose





Outside





Bar





Seating





Food / Drinks





Venue





Style Inspo



Exhibit A

Lot Six (6) **AND** the North One (1.00) foot of Lot Seven (7) in Block Twenty-two (22) of the Original Town, now City of Highland, according to the plat thereof in the Recorder's Office, Madison County, Illinois in Plat Book 4, Page 40; the Southernmost line of the above described parcel being centered on an 8 inch wide brick Party Wall which divides the improvements constructed on said parcel from those improvements constructed on the remainder of said Lot 7.

Except any interest in the coal, oil, gas and other mineral rights underlying the land which have been heretofore conveyed or reserved in prior conveyances, and all rights and easements in favor of the estate of said coal, oil gas and other minerals, if any.

Situated in the County of Madison, in the State of Illinois.

PPN: 01-2-24-05-07-202-024.001

IDENT: 2006R00510

CHRIS SLUSSER

MADISON COUNTY TREASURER

PARCEL I.D. NUMBER 01-2-24-05-07-202-024.001

| | |
|-------------|-----------------------------------|
| 01-HELVETIA | TOWNSHIP |
| 002 | TAX CODE |
| | TAX PAYING AGENT NUMBER |
| 0060 | CLASS CODE |
| | T.I.F. CERTIFIED ASSESSMENT |
| 162,890 | FAIR MARKET VALUE |
| 50,120 | NON-FARM ASSESSMENT |
| x 1.0832 | TOWNSHIP MULTIPLIER |
| + 0 | FARM LAND |
| | \$0.00 |
| + 0 | FARM BUILDING |
| | \$0.00 |
| = 54,290 | TOWNSHIP EQUALIZED VALUE |
| - 0 | HOMESTEAD IMPROVEMENT EXEMP. |
| - 0 | GENERAL DISABLED VETERAN |
| x 1.0000 | STATE MULTIPLIER |
| = 54,290 | STATE EQUALIZED VALUE |
| - 0 | SR ASSESSMENT FREEZE DEDUCTION |
| - 0 | GENERAL HOMESTEAD OWNER OCCUPANCY |
| - 0 | HOMESTEAD DEDUCTION OVER 65 |
| - 0 | FRATERNAL/VETERAN ORG. FREEZE |
| - 0 | DISABLED PERSON |
| - 0 | VETERAN EXEMPTION |
| = 54,290 | TAXABLE VALUE |
| x 7.6275 | COMBINATION TAX RATE |
| + 0.00 | DRAINAGE |
| \$4,141.00 | TOTAL TAX |

2023 REAL ESTATE TAXES

Legal Description

ORIGINAL TOWN LOT 6 & PT LOT 7 51 X 130

ACREAGE TOTAL = 0.00

Property Address

BELLES RING LLC
1009 WASHINGTON ST
HIGHLAND, IL 62249

| TAKING DISTRICT | RATES 2023 |
|-------------------------|------------|
| CITY OF HIGHLAND | 1.725 |
| SW IL COLLEGE #522 | 0.418 |
| LATZER MEMORIAL LIBRARY | 0.160 |
| MADISON COUNTY | 0.480 |
| HELVETIA ROAD & BRIDGE | 0.400 |
| HIGHLAND CU #5 | 4.518 |
| HELVETIA TOWNSHIP | 0.121 |

SCAN ME!



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Fees apply for this service. Read other side for more information.



eNoticesOnline.com

AUTHORIZATION CODE

| TAXING DISTRICT | RATES 2023 | AMOUNT OF TAXES | RATES 2023 | AMOUNT OF TAXES | PENSION |
|-------------------------|------------|-----------------|------------|-----------------|----------|
| CITY OF HIGHLAND | 1.7295 | \$866.83 | 1.6779 | \$910.93 | \$329.32 |
| SW IL COLLEGE #522 | 0.4186 | \$209.80 | 0.3983 | \$216.24 | \$0.00 |
| LATZER MEMORIAL LIBRARY | 0.1602 | \$80.29 | 0.1602 | \$86.97 | \$0.00 |
| MADISON COUNTY | 0.4809 | \$241.03 | 0.4371 | \$237.33 | \$69.17 |
| HELVETIA ROAD & BRIDGE | 0.4033 | \$202.13 | 0.3956 | \$214.77 | \$2.62 |
| HIGHLAND CU #5 | 4.5164 | \$2,263.62 | 4.4414 | \$2,411.24 | \$71.39 |
| HELVETIA TOWNSHIP | 0.1211 | \$60.70 | 0.1170 | \$63.52 | \$2.77 |

OWN LOT 6 & PT LOT 7 51 X

2023 TOTAL TAX

\$4,141.00

2023 TAXES PAID

\$0.00

ACREAGE TOTAL =

0.00

2023 TOTAL TAX DUE

\$4,141.00

SS

VG LLC

1000 WASHINGTON ST

IL 62249

PD 6-17-2024
✓ 1153

SCAN
ME!



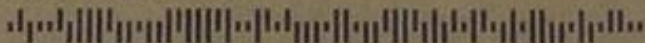
01-2-24-05-07-202-024.001

92689*214**G50**0.735**1/4*****AUTO**5-DIGIT 62249

BELLES RING LLC

1009 WASHINGTON ST

HIGHLAND IL 62249



EXPENDITURE LISTING #1282
FROM 01/04/2025 TO 01/17/2025

City of Highland
1115 Broadway, PO Box 218
Highland IL 62249



| CHECK NO | VENDOR NAME | INVOICE DESCRIPTION | DEPARTMENT | CHECK/PAYMENT DATE | GROSS AMOUNT |
|----------|----------------------|--|--------------------------|--------------------|--------------|
| 3,905 | MADISON COUNTY RECOR | PREPAID RECORDING FEE FOR CITY OF HIGHLAND ACCOUNT | 001-00-000-00000-115600 | 1/10/2025 | 1,000.00 |
| 3,873 | City Of Highland | DECEMBER CENTRAL PURCHASING | 001-00-000-00000-115700 | 1/10/2025 | 7.00 |
| 3,938 | TRIPACK INC. | CENTRAL PURCHASING SUPPLIES | 001-00-000-00000-115700 | 1/10/2025 | 1,109.40 |
| TOTAL | | | | | 2,116.40 |
| 3,907 | MGT IMPACT SOLUTIONS | CHRISTINA SMITH S.T. HOURS WEEK ENDING 12/07/24 | 001-10-011-00000-523000 | 1/10/2025 | 948.28 |
| 3,872 | CHRISTOPHER FLAKE | PERDIEM MEALS MCI WINTER SEMINAR 01/23/25-01/24/25 | 001-10-011-00000-524000 | 1/10/2025 | 82.00 |
| 3,872 | CHRISTOPHER FLAKE | PERDIEM MILEAGE MCI WINTER SEMIN 01/23/25-01/24/25 | 001-10-011-00000-524000 | 1/10/2025 | 228.20 |
| 3,860 | Ameren Illinois | GAS SERVICE | 001-10-011-00000-533000 | 1/10/2025 | 459.92 |
| 3,945 | Watts Copy Systems | COPIER USAGE/LEASE | 001-10-011-00000-534000 | 1/10/2025 | 252.10 |
| 3,870 | BUSCOMM INCORPORATED | LIBERTY MEETING RECORDER 4 CHANNEL UPGRADE | 001-10-011-00000-536000 | 1/10/2025 | 1,170.00 |
| 3,944 | WALMART COMMUNITY/ C | WAL-MART OPERATING ACCOUNT | 001-10-011-00000-538000 | 1/10/2025 | 106.12 |
| 3,864 | AssuredPartners Corn | MONTHLY FSA PLAN ADMINISTRATION | 001-10-011-00000-539000 | 1/10/2025 | 140.00 |
| 3,864 | AssuredPartners Corn | MONTHLY DEBIT CARD FEE | 001-10-011-00000-539000 | 1/10/2025 | 42.00 |
| 3,865 | BARNETT PEST Solutio | MONTHLY COMMERCIAL PEST CONTROL | 001-10-011-00000-539000 | 1/10/2025 | 20.00 |
| 3,865 | BARNETT PEST Solutio | MONTHLY COMMERCIAL PEST CONTROL | 001-10-011-00000-539000 | 1/10/2025 | 20.00 |
| 3,891 | Highland Area Christ | DECEMBER 2024 GOOD SAMARITAN | 001-10-011-00000-539000 | 1/10/2025 | 221.13 |
| 3,919 | Rotary Club of Highl | DUES/MEALS 10/01/24-12/31/24 C CONRAD | 001-10-011-00000-539000 | 1/10/2025 | 140.00 |
| 3,932 | THE KWIK CONNECTION | 12/18/24- 3 COL X7"AD W/COLOR (CHRISTMAS) | 001-10-011-00000-539000 | 1/10/2025 | 252.00 |
| 3,933 | Third Millennium Ass | UTILITY BILL RENDERING | 001-10-011-00000-539000 | 1/10/2025 | 212.83 |
| 3,934 | THRYV INC. | MONTHLY PHONE LISTING 12/01/24-12/31/24 | 001-10-011-00000-539000 | 1/10/2025 | 37.25 |
| 3,880 | DocuSign | ESIGNATURE ENTERPRISE PRO EDITION | 001-10-011-00000-539050 | 1/10/2025 | 726.12 |
| 3,940 | TYLER TECHNOLOGIES I | IMP REMOTE-HCM | 001-10-011-00000-539050 | 1/10/2025 | 679.98 |
| 3,948 | WEX BANK | DECEMBER FUEL | 001-10-011-00000-542000 | 1/10/2025 | 66.45 |
| 3,873 | City Of Highland | DECEMBER CENTRAL PURCHASING | 001-10-011-00000-543000 | 1/10/2025 | 236.95 |
| 3,897 | JOHN DEERE FINANCIAL | HIGHLAND RURAL KING OPERATING ACCOUNT | 001-10-011-00000-543000 | 1/10/2025 | 10.38 |
| 3,944 | WALMART COMMUNITY/ C | WAL-MART OPERATING ACCOUNT | 001-10-011-00000-543000 | 1/10/2025 | 144.67 |
| 3,859 | AMAZON CAPITAL SERVI | 2 QTY SOLAR FLAG POLE LIGHT | 001-10-011-00000-547000 | 1/10/2025 | 96.29 |
| TOTAL | | | | | 6,292.67 |
| 3,926 | SUMNER ONE INC. | COPIER USAGE/LEASE | 001-20-012-00000-534000 | 1/10/2025 | 147.50 |
| 3,874 | CITY OF HIGHLAND | MTN/REPAIR 2015 DODGE CHARGER (SRO) | 001-20-012-00000-536010 | 1/10/2025 | 268.30 |
| 3,865 | BARNETT PEST Solutio | MONTHLY COMMERCIAL PEST CONTROL | 001-20-012-00000-539000 | 1/10/2025 | 50.00 |
| 3,893 | HSHS Medical Group I | HEP B-G SCHILLARMANN DRUG SCREEN, PHYSICAL-E TURAN | 001-20-012-00000-539000 | 1/10/2025 | 207.00 |
| 3,919 | Rotary Club of Highl | DUES/MEALS 10/01/24-12/31/24 C PRESSON | 001-20-012-00000-539000 | 1/10/2025 | 140.00 |
| 3,934 | THRYV INC. | MONTHLY PHONE LISTING 12/01/24-12/31/24 | 001-20-012-00000-539000 | 1/10/2025 | 23.50 |
| 3,944 | WALMART COMMUNITY/ C | WAL-MART OPERATING ACCOUNT | 001-20-012-00000-539000 | 1/10/2025 | 109.68 |
| 3,880 | DocuSign | ESIGNATURE ENTERPRISE PRO EDITION | 001-20-012-00000-539050 | 1/10/2025 | 854.39 |
| 3,940 | TYLER TECHNOLOGIES I | IMP REMOTE-HCM | 001-20-012-00000-539050 | 1/10/2025 | 800.10 |
| 3,948 | WEX BANK | DECEMBER FUEL | 001-20-012-00000-542000 | 1/10/2025 | 3,661.32 |
| 3,854 | ACE HARDWARE | ACE OPERATING SUPPLIES | 001-20-012-00000-543000 | 1/10/2025 | 16.99 |
| 3,873 | City Of Highland | DECEMBER CENTRAL PURCHASING | 001-20-012-00000-543000 | 1/10/2025 | 126.79 |
| 3,892 | Highland Printers | MOUSE RACE ENTRY TICKET, TIME CARDS | 001-20-012-00000-543000 | 1/10/2025 | 153.00 |
| 3,897 | JOHN DEERE FINANCIAL | HIGHLAND RURAL KING OPERATING ACCOUNT | 001-20-012-00000-543000 | 1/10/2025 | 2.34 |
| 3,944 | WALMART COMMUNITY/ C | WAL-MART OPERATING ACCOUNT | 001-20-012-00000-543000 | 1/10/2025 | 561.09 |
| 3,902 | Leon Uniform Company | 1 QTY BELT, 2 QTY TACLITE PRO PANT- GARRISON | 001-20-012-00000-544000 | 1/10/2025 | 142.99 |
| 3,902 | Leon Uniform Company | POLICE DEPARTMENT UNIFORMS | 001-20-012-00000-544000 | 1/10/2025 | 1,412.41 |
| 3,944 | WALMART COMMUNITY/ C | WAL-MART OPERATING ACCOUNT | 001-20-012-00000-544000 | 1/10/2025 | 12.97 |
| 3,902 | Leon Uniform Company | 1 QTY 1X5 ID PANEL - M JOHNS | 001-20-012-00000-544001- | 1/10/2025 | 21.00 |
| 3,911 | O'Reilly Automotive | 11 QTY SNOW BRUSH | 001-20-012-00000-545000 | 1/10/2025 | 188.89 |
| 3,911 | O'Reilly Automotive | 1 QTY COPPER PLUG, 10.7OZSTRFD, 16OZMOTORRT | 001-20-012-00000-545000 | 1/10/2025 | 19.84 |
| TOTAL | | | | | 8,920.10 |
| 3,880 | DocuSign | ESIGNATURE ENTERPRISE PRO EDITION | 001-20-013-00000-539050 | 1/10/2025 | 170.88 |
| 3,940 | TYLER TECHNOLOGIES I | IMP REMOTE-HCM | 001-20-013-00000-539050 | 1/10/2025 | 160.02 |
| 3,950 | Zobrist Electric Inc | INSPECTIONS | 001-20-013-00000-539081 | 1/10/2025 | 500.00 |
| 3,876 | CRAIG LOYET | DECEMBER 2024 FINAL PLUMBING INSPECTION | 001-20-013-00000-539082 | 1/10/2025 | 142.50 |
| 3,936 | TIMOTHY SINGLER | DECEMBER 2024 FINAL PLUMBING INSPECTION | 001-20-013-00000-539082 | 1/10/2025 | 142.50 |
| 3,948 | WEX BANK | DECEMBER FUEL | 001-20-013-00000-542000 | 1/10/2025 | 30.77 |
| TOTAL | | | | | 1,146.67 |
| 3,930 | TARGETSOLUTIONS LEAR | TSMINTFEES VECTOR LMS, TSPREMIER VECTOR LMS | 001-20-014-00000-539000 | 1/10/2025 | 2,902.25 |
| 3,945 | Watts Copy Systems | COPIER USAGE/LEASE | 001-20-014-00000-539000 | 1/10/2025 | 79.83 |
| 3,880 | DocuSign | ESIGNATURE ENTERPRISE PRO EDITION | 001-20-014-00000-539050 | 1/10/2025 | 42.61 |
| 3,940 | TYLER TECHNOLOGIES I | IMP REMOTE-HCM | 001-20-014-00000-539050 | 1/10/2025 | 39.90 |
| 3,894 | Huels Oil Co | DECEMBER DIESEL FUEL | 001-20-014-00000-542000 | 1/10/2025 | 253.85 |
| 3,948 | WEX BANK | DECEMBER FUEL | 001-20-014-00000-542000 | 1/10/2025 | 177.32 |
| 3,859 | AMAZON CAPITAL SERVI | 2- INDICATOR LIGHT LED ,2-TRAILER LIGHTS | 001-20-014-00000-546000 | 1/10/2025 | 69.70 |
| 3,897 | JOHN DEERE FINANCIAL | HIGHLAND RURAL KING OPERATING ACCOUNT | 001-20-014-00000-546000 | 1/10/2025 | 79.77 |
| 3,854 | ACE HARDWARE | ACE OPERATING SUPPLIES | 001-20-014-00000-547000 | 1/10/2025 | 459.98 |
| 3,856 | AEC Fire-Safety & Se | 2 QTY BATTERY EVO 3, 1 QTY CHARGER BCH2 120 VOLT | 001-20-014-00000-547000 | 1/10/2025 | 2,323.20 |
| 3,866 | BIG TEX TRAILER WORL | 2025 TRAILER VIN#16V1C1920S2392169 -FIRE DEPT | 001-20-014-00000-547000 | 1/10/2025 | 1,271.49 |
| 3,878 | DATATRONICS INC | 6 QTY BATTERY PACK LI-ION MINITOR VI PAGER | 001-20-014-00000-547000 | 1/10/2025 | 138.00 |
| 3,886 | GOLDEN WEST INDUSTRI | 1 FIRE BLANKETE,36 QTY AUTO EMERGENCY RESCUE TOOL | 001-20-014-00000-547000 | 1/10/2025 | 807.89 |
| 3,897 | JOHN DEERE FINANCIAL | HIGHLAND RURAL KING OPERATING ACCOUNT | 001-20-014-00000-547000 | 1/10/2025 | 1.89 |
| TOTAL | | | | | 8,647.68 |
| 3,865 | BARNETT PEST Solutio | DECEMBER MONTHLY PEST CONTROL- TIC. # 11469 | 001-40-017-00000-539000 | 1/10/2025 | 30.00 |
| 3,875 | Cooperative Response | BASEFEEADEC,CRCAGENT,CRCAGENTDIALOUT,CRLINKUSE | 001-40-017-00000-539000 | 1/10/2025 | 254.96 |
| 3,881 | Dr. Wood Trees & Lan | SECTOR 2- 24 HRS. TREE WORK, 3 STUMP REMOVALS | 001-40-017-00000-539022 | 1/10/2025 | 4,800.00 |
| 3,880 | DocuSign | ESIGNATURE ENTERPRISE PRO EDITION | 001-40-017-00000-539050 | 1/10/2025 | 299.15 |
| 3,940 | TYLER TECHNOLOGIES I | IMP REMOTE-HCM | 001-40-017-00000-539050 | 1/10/2025 | 280.14 |
| 3,894 | Huels Oil Co | DECEMBER DIESEL FUEL | 001-40-017-00000-542000 | 1/10/2025 | 2,379.18 |
| 3,894 | Huels Oil Co | DHS-PREM OFF-ROAD DIESEL | 001-40-017-00000-542000 | 1/10/2025 | 449.15 |

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| 3,948 WEX BANK | DECEMBER FUEL | 001-40-017-00000-542000 | 1/10/2025 | 255.67 |
| 3,873 City Of Highland | DECEMBER CENTRAL PURCHASING | 001-40-017-00000-543000 | 1/10/2025 | 175.43 |
| 3,897 JOHN DEERE FINANCIAL | HIGHLAND RURAL KING OPERATING ACCOUNT | 001-40-017-00000-543000 | 1/10/2025 | 267.92 |
| 3,894 Huels Oil Co | 257005981-CHV URSAL SP EC 15/40 CK4 55/1 | 001-40-017-00000-546000 | 1/10/2025 | 647.35 |
| 3,906 McKay Auto Parts Inc | GROTE LIGHT- TRUCK # 64 | 001-40-017-00000-546000 | 1/10/2025 | 53.99 |
| 3,906 McKay Auto Parts Inc | 3 STU METRI-PK REP LMP- TRUCK # 64 | 001-40-017-00000-546000 | 1/10/2025 | 12.00 |
| | TOTAL | | | 9,904.94 |
| 3,885 FRANK MILOS | SANTA SERVICES 2024 | 007-70-007-00000-539000 | 1/10/2025 | 125.00 |
| 3,919 Rotary Club of Highl | DUE/MEALS 10/01/24-12/31/24 M HUBBARD | 007-70-007-00000-539000 | 1/10/2025 | 185.00 |
| 3,880 DocuSign | ESIGNATURE ENTERPRISE PRO EDITION | 007-70-007-00000-539050 | 1/10/2025 | 42.61 |
| 3,940 TYLER TECHNOLOGIES I | IMP REMOTE-HCM | 007-70-007-00000-539050 | 1/10/2025 | 39.90 |
| | TOTAL | | | 392.51 |
| 3,917 Red E Mix LLC | 6 BAG-44 CY, \$163 P/CY, WINT. SERV. NCA, SUPER-P | 008-40-000-00000-543000 | 1/10/2025 | 7,898.00 |
| | TOTAL | | | 7,898.00 |
| 3,896 ISABELLA VENARSKY | GUARD CLASS REIMBURSEMENT | 009-60-009-00000-524000 | 1/10/2025 | 350.00 |
| 3,901 LAUREN MAAS | GUARD CLASS REIMBURSEMENT | 009-60-009-00000-524000 | 1/10/2025 | 160.00 |
| 3,882 ENERGY WISE | QMARK MOTOR AND ASSEMBLY FOR KRC BUILDING | 009-60-009-00000-539000 | 1/10/2025 | 753.00 |
| 3,904 Madison County Healt | KRC FOOD SERVICE PERMIT | 009-60-009-00000-539000 | 1/10/2025 | 375.00 |
| 3,912 Orkin Exterminating | KRC MONTHLY PEST CONTROL BILL | 009-60-009-00000-539000 | 1/10/2025 | 82.09 |
| 3,946 Watts Copy Systems I | MONTHLY KRC PRINTER BILL | 009-60-009-00000-539000 | 1/10/2025 | 127.80 |
| ACH IL Department Of Rev | DECEMBER SALES TAX | 009-60-009-00000-539000 | 1/8/2025 | 111.00 |
| 3,932 THE KWIK CONNECTION | AD FOR KRC | 009-60-009-00000-539033 | 1/10/2025 | 252.00 |
| 3,880 DocuSign | ESIGNATURE ENTERPRISE PRO EDITION | 009-60-009-00000-539050 | 1/10/2025 | 256.09 |
| 3,940 TYLER TECHNOLOGIES I | IMP REMOTE-HCM | 009-60-009-00000-539050 | 1/10/2025 | 239.82 |
| 3,877 DA-COM CORP | INK FOR KRC RISO PRINTER | 009-60-009-00000-541000 | 1/10/2025 | 172.57 |
| 3,873 City Of Highland | DECEMBER CENTRAL PURCHASING | 009-60-009-00000-543000 | 1/10/2025 | 574.94 |
| 3,944 WALMART COMMUNITY/ C | WAL-MART OPERATING ACCOUNT | 009-60-009-00000-543000 | 1/10/2025 | 506.47 |
| 3,913 Pepsi | KRC CONCESSIONS SUPPLIES | 009-60-009-00000-543050 | 1/10/2025 | 386.12 |
| 3,913 Pepsi | KRC CONCESSIONS SUPPLIES | 009-60-009-00000-543050 | 1/10/2025 | 399.62 |
| 3,928 Switzer Food and Sup | KRC CONCESSIONS SUPPLIES | 009-60-009-00000-543050 | 1/10/2025 | 349.16 |
| 3,897 JOHN DEERE FINANCIAL | HIGHLAND RURAL KING OPERATING ACCOUNT | 009-60-009-00000-545000 | 1/10/2025 | 26.99 |
| 3,869 Broadway Battery & T | NEW KRC FREEZER (OLD ONE BROKE) | 009-60-009-00000-547000 | 1/10/2025 | 924.00 |
| | TOTAL | | | 6,046.67 |
| 3,860 Ameren Illinois | EVERGREEN CT ST LITE | 009-60-016-00000-533000 | 1/10/2025 | 77.92 |
| 3,867 BLUFF EQUIPMENT INC | KUBOTA REPAIRS | 009-60-016-00000-536000 | 1/10/2025 | 712.82 |
| 3,867 BLUFF EQUIPMENT INC | KUBOTA REPAIRS | 009-60-016-00000-536000 | 1/10/2025 | 415.35 |
| 3,897 JOHN DEERE FINANCIAL | HIGHLAND RURAL KING OPERATING ACCOUNT | 009-60-016-00000-536000 | 1/10/2025 | 429.20 |
| 3,915 PRODUCTIVITY PLUS AC | FINANCE CHARGE | 009-60-016-00000-536000 | 1/10/2025 | 0.21 |
| 3,857 AGENCY FOR COMMUNITY | REPAIR ON YAH SENIOR BUS | 009-60-016-00000-536010 | 1/10/2025 | 251.06 |
| 3,865 BARNETT PEST Solutio | WCC MONTHLY PEST CONTROL BILL | 009-60-016-00000-539000 | 1/10/2025 | 25.00 |
| 3,879 DEBBIE FREY | SENIOR CENTER SECURITY DEPOSIT RETURN | 009-60-016-00000-539000 | 1/10/2025 | 25.00 |
| 3,883 Essenpreis Plumbing | GLIK PARK APRIL AND DECEMBER SERVICE | 009-60-016-00000-539000 | 1/10/2025 | 190.00 |
| 3,883 Essenpreis Plumbing | MARCH SERVICE AT GLIK CONCESSIONS | 009-60-016-00000-539000 | 1/10/2025 | 623.17 |
| 3,883 Essenpreis Plumbing | CITY SQUARE FOUNTAIN NOV. SERVICE | 009-60-016-00000-539000 | 1/10/2025 | 250.00 |
| 3,883 Essenpreis Plumbing | NOV. SPINDLER PARK SERVICE | 009-60-016-00000-539000 | 1/10/2025 | 258.00 |
| 3,883 Essenpreis Plumbing | QB CLUB BUILDING NOV SERVICE | 009-60-016-00000-539000 | 1/10/2025 | 505.50 |
| 3,883 Essenpreis Plumbing | WIRZ FIELD #3 RESTROOM NOV. SERVICE | 009-60-016-00000-539000 | 1/10/2025 | 183.00 |
| 3,883 Essenpreis Plumbing | TOT LOT WINTERIZED DRINKING FOUNTAIN | 009-60-016-00000-539000 | 1/10/2025 | 120.00 |
| 3,883 Essenpreis Plumbing | WINTERIZED MULTIPLE PARK SITES(GLIK, HUNSCH, ETC) | 009-60-016-00000-539000 | 1/10/2025 | 660.00 |
| 3,883 Essenpreis Plumbing | WINTERIZED RINDERER PARK (NOV. SERVICE) | 009-60-016-00000-539000 | 1/10/2025 | 330.00 |
| 3,883 Essenpreis Plumbing | WINTERIZED DRINKING FOUNTAIN ON FRANK WATSON | 009-60-016-00000-539000 | 1/10/2025 | 85.00 |
| 3,883 Essenpreis Plumbing | PD DRINKING FOUNTAIN WINTERIZED | 009-60-016-00000-539000 | 1/10/2025 | 85.00 |
| 3,898 JOHN TEBBE | WCC SECURITY DEPOSIT RETURN | 009-60-016-00000-539000 | 1/10/2025 | 25.00 |
| 3,924 SPARLIN PLUMBING | REMOVED URINAL AT SILVER LAKE AND PLUGGED DRAIN | 009-60-016-00000-539000 | 1/10/2025 | 250.00 |
| ACH IL Department Of Rev | DECEMBER SALES TAX | 009-60-016-00000-539000 | 1/8/2025 | 18.00 |
| 3,880 DocuSign | ESIGNATURE ENTERPRISE PRO EDITION | 009-60-016-00000-539050 | 1/10/2025 | 341.76 |
| 3,940 TYLER TECHNOLOGIES I | IMP REMOTE-HCM | 009-60-016-00000-539050 | 1/10/2025 | 320.04 |
| 3,863 ASCAP | MUSIC LICENSE FOR MUNY BAND AND THURSDAY NIGHTS | 009-60-016-00000-539057 | 1/10/2025 | 445.46 |
| 3,923 SESAC | LICENSE FOR MUNY BAND AND THURSDAY NIGHTS | 009-60-016-00000-539057 | 1/10/2025 | 610.00 |
| 3,871 CHRISTINE BENNETT | REFUND FOR YAH "SIX" TRIP | 009-60-016-00000-539066 | 1/10/2025 | 177.00 |
| 3,894 Huels Oil Co | DECEMBER DIESEL FUEL | 009-60-016-00000-542000 | 1/10/2025 | 230.23 |
| 3,948 WEX BANK | DECEMBER FUEL | 009-60-016-00000-542000 | 1/10/2025 | 1,271.74 |
| 3,854 ACE HARDWARE | ACE OPERATING SUPPLIES | 009-60-016-00000-543000 | 1/10/2025 | 49.98 |
| 3,859 AMAZON CAPITAL SERVI | 2 QTY INTA SNOW POWDER, 7 QTY EVOLUTION GAME | 009-60-016-00000-543000 | 1/10/2025 | 592.75 |
| 3,873 City Of Highland | DECEMBER CENTRAL PURCHASING | 009-60-016-00000-543000 | 1/10/2025 | 3.60 |
| 3,897 JOHN DEERE FINANCIAL | HIGHLAND RURAL KING OPERATING ACCOUNT | 009-60-016-00000-543000 | 1/10/2025 | 15.98 |
| 3,917 Red E Mix LLC | CONCRETE FOR ART SCULPTOR OUTSIDE THE KRC | 009-60-016-00000-543000 | 1/10/2025 | 455.00 |
| 3,944 WALMART COMMUNITY/ C | WAL-MART OPERATING ACCOUNT | 009-60-016-00000-543000 | 1/10/2025 | 325.06 |
| 3,854 ACE HARDWARE | ACE OPERATING SUPPLIES | 009-60-016-00000-544000 | 1/10/2025 | 9.18 |
| 3,897 JOHN DEERE FINANCIAL | HIGHLAND RURAL KING OPERATING ACCOUNT | 009-60-016-00000-544000 | 1/10/2025 | 116.24 |
| 3,854 ACE HARDWARE | ACE OPERATING SUPPLIES | 009-60-016-00000-545000 | 1/10/2025 | 572.83 |
| 3,897 JOHN DEERE FINANCIAL | HIGHLAND RURAL KING OPERATING ACCOUNT | 009-60-016-00000-545000 | 1/10/2025 | 148.69 |
| 3,916 R P LUMBER CO INC | WOOD FOR PARK MAINT | 009-60-016-00000-545000 | 1/10/2025 | 17.70 |
| 3,916 R P LUMBER CO INC | WOOD FOR PARK MAINT | 009-60-016-00000-545000 | 1/10/2025 | 26.67 |
| 3,911 O'Reilly Automotive | MARK'S JEEP NEW BATTERY | 009-60-016-00000-546000 | 1/10/2025 | 120.06 |
| 3,854 ACE HARDWARE | ACE OPERATING SUPPLIES | 009-60-016-00000-547000 | 1/10/2025 | 39.99 |
| 3,866 BIG TEX TRAILER WORL | 2025 TRAILER VIN#16V1C1920S2392169 -FIRE DEPT | 009-60-016-00000-547000 | 1/10/2025 | 2,500.00 |
| 3,897 JOHN DEERE FINANCIAL | HIGHLAND RURAL KING OPERATING ACCOUNT | 009-60-016-00000-547000 | 1/10/2025 | 423.07 |
| | TOTAL | | | 14,332.26 |
| 3,883 Essenpreis Plumbing | APRIL, JUNE, & SEPTEMBER HCP SERVICES | 009-60-503-00000-539000 | 1/10/2025 | 2,543.20 |
| 3,880 DocuSign | ESIGNATURE ENTERPRISE PRO EDITION | 009-60-503-00000-539050 | 1/10/2025 | 85.22 |
| 3,940 TYLER TECHNOLOGIES I | IMP REMOTE-HCM | 009-60-503-00000-539050 | 1/10/2025 | 79.80 |
| | TOTAL | | | 2,708.22 |
| 3,952 INDOFF INC | CITY HALL AV SYSTEM - COUNCIL CHAMBERS | 012-70-000-00000-555000 | 1/10/2025 | 64,133.20 |
| 3,954 Korte & Luitjohan Co | HIGHLAND-CITY HALL REMODEL INV# 11801 | 012-70-000-00000-555000 | 1/10/2025 | 85,452.33 |
| 3,953 KEVIN DEWAELE | FACADE PROGRAMME | 012-70-000-00000-582000 | 1/10/2025 | 10,000.00 |
| | TOTAL | | | 159,585.53 |

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| 3,929 TANTALUS SYSTEMS INC | FREIGHT FOR PO 190 | 101-01-101-00000-532000 | 1/10/2025 | 26.30 |
| 3,926 SUMNER ONE INC. | COLOR OVERAGES | 101-01-101-00000-534000 | 1/10/2025 | 226.18 |
| 3,862 ARAMARK UNIFORM SERV | DECEMBER RUG SERVICE | 101-01-101-00000-539000 | 1/10/2025 | 69.04 |
| 3,862 ARAMARK UNIFORM SERV | DECEMBER RUG SERVICE | 101-01-101-00000-539000 | 1/10/2025 | 69.04 |
| 3,865 BARNETT PEST Solutio | MONTHLY INSPECTION & TREATMENT | 101-01-101-00000-539000 | 1/10/2025 | 28.00 |
| 3,875 Cooperative Response | BASEFEEADec,CRCAGENT,CRCAGENTDIALOUT,CRCLINKUSE | 101-01-101-00000-539000 | 1/10/2025 | 1,189.79 |
| 3,895 IONWARE | SUPPORT FOR CINDYS NEW WORK STATION | 101-01-101-00000-539000 | 1/10/2025 | 312.50 |
| 3,897 JOHN DEERE FINANCIAL | HIGHLAND RURAL KING OPERATING ACCOUNT | 101-01-101-00000-539000 | 1/10/2025 | 137.94 |
| 3,919 Rotary Club of Highl | 10/1/24- 12/31/24 DUES & MEALS D COOK | 101-01-101-00000-539000 | 1/10/2025 | 140.00 |
| 3,925 SPRINGBROOK HOLDING | CIVICPAY TRANSACTION FEE | 101-01-101-00000-539000 | 1/10/2025 | 1,906.50 |
| 3,933 Third Millennium Ass | UTILITY BILL RENDERING | 101-01-101-00000-539000 | 1/10/2025 | 957.74 |
| 3,934 THRYV INC. | MONTHLY PHONE LISTING 12/01/24-12/31/24 | 101-01-101-00000-539000 | 1/10/2025 | 30.75 |
| 3,944 WALMART COMMUNITY/ C | WAL-MART OPERATING ACCOUNT | 101-01-101-00000-539000 | 1/10/2025 | 172.49 |
| 3,880 DocuSign | ESIGNATURE ENTERPRISE PRO EDITION | 101-01-101-00000-539050 | 1/10/2025 | 128.72 |
| 3,940 TYLER TECHNOLOGIES I | IMP REMOTE-HCM | 101-01-101-00000-539050 | 1/10/2025 | 120.54 |
| 3,859 AMAZON CAPITAL SERVI | 1 QTY POWER STRIP SURGE PROTECTOR | 101-01-101-00000-541000 | 1/10/2025 | 24.97 |
| 3,948 WEX BANK | DECEMBER FUEL | 101-01-101-00000-542000 | 1/10/2025 | 103.65 |
| 3,854 ACE HARDWARE | ACE OPERATING SUPPLIES | 101-01-101-00000-543000 | 1/10/2025 | -94.99 |
| 3,873 City Of Highland | DECEMBER CENTRAL PURCHASING | 101-01-101-00000-543000 | 1/10/2025 | 125.91 |
| 3,859 AMAZON CAPITAL SERVI | 1 QTY CHARLES RIVER QUARTER ZIP- RETURN | 101-01-101-00000-544000 | 1/10/2025 | -29.85 |
| 3,854 ACE HARDWARE | ACE OPERATING SUPPLIES | 101-01-101-00000-545000 | 1/10/2025 | 9.18 |
| 3,859 AMAZON CAPITAL SERVI | 2 QTY SOLAR FLAG POLE LIGHT | 101-01-101-00000-547000 | 1/10/2025 | 96.29 |
| ACH IL Dept Of Revenue | DECEMBER UTILITY TAX | 101-01-101-00000-571000 | 1/8/2025 | 25,438.22 |
| 3,935 TIMES TRIBUNE | NOML TRANSFORMER | 101-01-101-00000-539000 | 1/10/2025 | 22.40 |
| TOTAL | | | | 31,211.31 |
| 3,927 Sunbelt Rentals Inc | LIFT TO MOVE XMAS HOUSES | 101-01-102-00000-534000 | 1/10/2025 | 209.00 |
| 3,862 ARAMARK UNIFORM SERV | DECEMBER UNIFORM AND RUG SERVICE | 101-01-102-00000-539000 | 1/10/2025 | -34.27 |
| 3,865 BARNETT PEST Solutio | MONTHLY INSPECTION & TREATMENT | 101-01-102-00000-539000 | 1/10/2025 | 50.00 |
| 3,880 DocuSign | ESIGNATURE ENTERPRISE PRO EDITION | 101-01-102-00000-539050 | 1/10/2025 | 42.61 |
| 3,940 TYLER TECHNOLOGIES I | IMP REMOTE-HCM | 101-01-102-00000-539050 | 1/10/2025 | 39.90 |
| 3,948 WEX BANK | DECEMBER FUEL | 101-01-102-00000-542000 | 1/10/2025 | 232.76 |
| 3,854 ACE HARDWARE | ACE OPERATING SUPPLIES | 101-01-102-00000-543000 | 1/10/2025 | 19.99 |
| 3,897 JOHN DEERE FINANCIAL | HIGHLAND RURAL KING OPERATING ACCOUNT | 101-01-102-00000-543000 | 1/10/2025 | 7.49 |
| 3,887 Grainger | CONDENSER FAN FOR CAT BUILDING HEATER | 101-01-102-00000-545000 | 1/10/2025 | 227.41 |
| 3,911 O'Reilly Automotive | 1 QTY SMOKE FLUID | 101-01-102-00000-546000 | 1/10/2025 | 26.62 |
| 3,911 O'Reilly Automotive | 1 QTY BATTERY,CORE CHARGE,CORE EXCHANGE | 101-01-102-00000-546000 | 1/10/2025 | 181.32 |
| 3,911 O'Reilly Automotive | CABIN FILTER,OIL FILTER,WIPERBLADE,GL-WIPER FLD | 101-01-102-00000-546000 | 1/10/2025 | 70.30 |
| 3,911 O'Reilly Automotive | 1 QTY OIL FILTER, 1 QTY TARP | 101-01-102-00000-546000 | 1/10/2025 | 25.28 |
| 3,939 TRUCK CENTERS INC | HOSE INTAKE, DEF DIESEL FUILD | 101-01-102-00000-546000 | 1/10/2025 | 278.99 |
| 3,951 C.T.R CONCRETE & BUI | ADA BATHROOM MECHANIC SHOP | 101-01-102-00000-552000 | 1/10/2025 | 14,049.00 |
| TOTAL | | | | 15,426.40 |
| 3,860 Ameren Illinois | EVERGREEN CT ST LITE | 101-01-104-00000-533000 | 1/10/2025 | 75.81 |
| 3,880 DocuSign | ESIGNATURE ENTERPRISE PRO EDITION | 101-01-104-00000-539050 | 1/10/2025 | 384.36 |
| 3,940 TYLER TECHNOLOGIES I | IMP REMOTE-HCM | 101-01-104-00000-539050 | 1/10/2025 | 359.94 |
| 3,854 ACE HARDWARE | ACE OPERATING SUPPLIES | 101-01-104-00000-542000 | 1/10/2025 | 32.44 |
| 3,894 Huels Oil Co | DECEMBER DIESEL FUEL | 101-01-104-00000-542000 | 1/10/2025 | 1,567.98 |
| 3,948 WEX BANK | DECEMBER FUEL | 101-01-104-00000-542000 | 1/10/2025 | 234.17 |
| 3,854 ACE HARDWARE | ACE OPERATING SUPPLIES | 101-01-104-00000-543000 | 1/10/2025 | 37.95 |
| 3,861 ANIXTER INC. | REPLACEMENT WEDGE,PULLING EYE FOR ANCHOR ROD | 101-01-104-00000-543000 | 1/10/2025 | 104.74 |
| 3,897 JOHN DEERE FINANCIAL | HIGHLAND RURAL KING OPERATING ACCOUNT | 101-01-104-00000-543000 | 1/10/2025 | 23.94 |
| 3,922 SERVICE LIGHTING & E | LED- 8064M22 BULB | 101-01-104-00000-543000 | 1/10/2025 | 172.98 |
| 3,888 GRAYBAR | 60 QTY AF93 CLEVIS INSULATOR | 101-01-104-00000-543000 | 1/10/2025 | 362.40 |
| 3,897 JOHN DEERE FINANCIAL | HIGHLAND RURAL KING OPERATING ACCOUNT | 101-01-104-00000-544000 | 1/10/2025 | 127.98 |
| 3,897 JOHN DEERE FINANCIAL | HIGHLAND RURAL KING OPERATING ACCOUNT | 101-01-104-00000-545000 | 1/10/2025 | 21.97 |
| 3,900 KIRCHNER BUILDING | PLYWOOD TO MAKE SHELVES FOR METERS TO REPAIR | 101-01-104-00000-545000 | 1/10/2025 | 55.84 |
| 3,911 O'Reilly Automotive | 1 QTY OIL FILTER, 1 QTY SQT MOTOR OIL | 101-01-104-00000-546000 | 1/10/2025 | 28.36 |
| 3,911 O'Reilly Automotive | 1 QTY SQT MOTOR OIL | 101-01-104-00000-546000 | 1/10/2025 | -24.99 |
| 3,929 TANTALUS SYSTEMS INC | 35 QTY C&I METER READER 900 MHZ ITRON SENTINEL | 101-01-104-00000-553060 | 1/10/2025 | 8,454.25 |
| TOTAL | | | | 12,020.12 |
| 3,854 ACE HARDWARE | ACE OPERATING SUPPLIES | 111-05-111-00000-539000 | 1/10/2025 | 17.90 |
| 3,862 ARAMARK UNIFORM SERV | DECEMBER RUG SERVICE | 111-05-111-00000-539000 | 1/10/2025 | 74.76 |
| 3,862 ARAMARK UNIFORM SERV | DECEMBER RUG SERVICE | 111-05-111-00000-539000 | 1/10/2025 | 74.76 |
| 3,865 BARNETT PEST Solutio | BI-MONTHLY COMMERCIAL PEST CONTROL - HCS | 111-05-111-00000-539000 | 1/10/2025 | 50.00 |
| 3,934 THRYV INC. | MONTHLY PHONE LISTING 12/01/24-12/31/24 | 111-05-111-00000-539000 | 1/10/2025 | 33.75 |
| ACH IL Department Of Rev | DECEMBER SALES TAX | 111-05-111-00000-539000 | 1/8/2025 | 2.00 |
| ACH ILLINOIS DEPT OF REV | DECEMBER RT-10 TELECOMMUNICATIONSINFRASTRUCTUREMT | 111-05-111-00000-539000 | 1/8/2025 | 99.07 |
| ACH ILLINOIS DEPT OF REV | DECEMBER RT-2 TELECOMMUNICATIONS TAX RETURN | 111-05-111-00000-539000 | 1/8/2025 | 2,602.05 |
| 3,880 DocuSign | ESIGNATURE ENTERPRISE PRO EDITION | 111-05-111-00000-539050 | 1/10/2025 | 256.09 |
| 3,889 GREAT LAKES DATA SYS | SMS OUTBOUND MESSAGING FEES | 111-05-111-00000-539050 | 1/10/2025 | 150.00 |
| 3,940 TYLER TECHNOLOGIES I | IMP REMOTE-HCM | 111-05-111-00000-539050 | 1/10/2025 | 239.82 |
| 3,955 Missouri Network All | JANUARY BLUEBIRD NETWORK | 111-05-111-00000-539051 | 1/10/2025 | 452.42 |
| 3,955 Missouri Network All | JANUARY BLUEBIRD NETWORK | 111-05-111-00000-539053 | 1/10/2025 | 7,352.38 |
| 3,955 Missouri Network All | JANUARY BLUEBIRD NETWORK | 111-05-111-00000-539056 | 1/10/2025 | 5,028.21 |
| 3,889 GREAT LAKES DATA SYS | BROADHUB SOFTWARE SUPPORT | 111-05-111-00000-539300 | 1/10/2025 | 1,854.00 |
| 3,894 Huels Oil Co | DECEMBER DIESEL FUEL | 111-05-111-00000-542000 | 1/10/2025 | 139.04 |
| 3,948 WEX BANK | DECEMBER FUEL | 111-05-111-00000-542000 | 1/10/2025 | 165.74 |
| 3,873 City Of Highland | DECEMBER CENTRAL PURCHASING | 111-05-111-00000-543000 | 1/10/2025 | 5.96 |
| 3,897 JOHN DEERE FINANCIAL | HIGHLAND RURAL KING OPERATING ACCOUNT | 111-05-111-00000-543000 | 1/10/2025 | 34.48 |
| 3,855 ADAMS CABLE EQUIPMEN | CORNING 500' TONEABLE DROP SCAPC-SCAPC | 111-05-111-00000-553000 | 1/10/2025 | 413.95 |
| TOTAL | | | | 19,046.38 |
| 3,875 Cooperative Response | BASEFEEADec,CRCAGENT,CRCAGENTDIALOUT,CRCLINKUSE | 201-02-201-00000-539000 | 1/10/2025 | 127.47 |
| 3,925 SPRINGBROOK HOLDING | CIVICPAY TRANSACTION FEE | 201-02-201-00000-539000 | 1/10/2025 | 762.60 |
| 3,933 Third Millennium Ass | UTILITY BILL RENDERING | 201-02-201-00000-539000 | 1/10/2025 | 319.25 |
| 3,880 DocuSign | ESIGNATURE ENTERPRISE PRO EDITION | 201-02-201-00000-539050 | 1/10/2025 | 42.61 |
| 3,940 TYLER TECHNOLOGIES I | IMP REMOTE-HCM | 201-02-201-00000-539050 | 1/10/2025 | 39.90 |
| 3,873 City Of Highland | DECEMBER CENTRAL PURCHASING | 201-02-201-00000-543000 | 1/10/2025 | 25.52 |
| TOTAL | | | | 1,317.35 |

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|-------|----------------------|--|-------------------------|-----------|----------|
| 3,858 | ALERT ELECTRIC INC | REPAIR RESET BUTTON FOR RAPID MIX | 201-02-202-00000-536000 | 1/10/2025 | 271.36 |
| 3,865 | BARNETT PEST SOLUTIO | DECEMBER PEST CONTROL 2 MAIN BLDG.,-TIC#11477 | 201-02-202-00000-539000 | 1/10/2025 | 80.00 |
| 3,880 | DocuSign | ESIGNATURE ENTERPRISE PRO EDITION | 201-02-202-00000-539050 | 1/10/2025 | 170.88 |
| 3,940 | TYLER TECHNOLOGIES I | IMP REMOTE-HCM | 201-02-202-00000-539050 | 1/10/2025 | 160.02 |
| 3,948 | WEX BANK | DECEMBER FUEL | 201-02-202-00000-542000 | 1/10/2025 | 35.82 |
| 3,890 | Hach Company | FA CHLORINATING SOLUTION 4 ML | 201-02-202-00000-543000 | 1/10/2025 | 75.55 |
| 3,890 | Hach Company | NITRIVER 3 PWD PLW, NITRIVER 5 PWD PLWS | 201-02-202-00000-543000 | 1/10/2025 | 281.01 |
| 3,854 | ACE HARDWARE | ACE OPERATING SUPPLIES | 201-02-202-00000-545000 | 1/10/2025 | 84.84 |
| 3,859 | AMAZON CAPITAL SERVI | 2 QTY POLETHYLENE TUBING | 201-02-202-00000-545000 | 1/10/2025 | 51.90 |
| 3,883 | Essenpreis Plumbing | TICKETS- W&S 7/9/24 & WTP 11/19/24 | 201-02-202-00000-545000 | 1/10/2025 | 21.21 |
| 3,887 | Grainger | DRUM TAP | 201-02-202-00000-545000 | 1/10/2025 | 15.84 |
| 3,897 | JOHN DEERE FINANCIAL | HIGHLAND RURAL KING OPERATING ACCOUNT | 201-02-202-00000-545000 | 1/10/2025 | 13.97 |
| 3,942 | USA Blue Book | TEFLON TAPE, POLYMER DISPERSER JETPUMP PENTAIR VAL | 201-02-202-00000-545000 | 1/10/2025 | 429.57 |
| 3,887 | Grainger | ABRASIVE UTILITY ROLL, VALVE AIR RELEASE & VAC | 201-02-202-00000-547000 | 1/10/2025 | 1,373.46 |
| 3,918 | ROBERT'S WATER TECHN | CONE PORTED NOZZLES | 201-02-202-00000-547000 | 1/10/2025 | 2,944.00 |
| | | | | TOTAL | 6,009.43 |
| 3,931 | Teklab Inc | COLIFORM, TOTAL MEMBRANE FILTER | 201-02-203-00000-539023 | 1/10/2025 | 275.60 |
| 3,880 | DocuSign | ESIGNATURE ENTERPRISE PRO EDITION | 201-02-203-00000-539050 | 1/10/2025 | 64.14 |
| 3,940 | TYLER TECHNOLOGIES I | IMP REMOTE-HCM | 201-02-203-00000-539050 | 1/10/2025 | 60.06 |
| 3,894 | Huels Oil Co | DECEMBER DIESEL FUEL | 201-02-203-00000-542000 | 1/10/2025 | 386.02 |
| 3,948 | WEX BANK | DECEMBER FUEL | 201-02-203-00000-542000 | 1/10/2025 | 376.10 |
| 3,854 | ACE HARDWARE | ACE OPERATING SUPPLIES | 201-02-203-00000-543000 | 1/10/2025 | 3.50 |
| 3,873 | City Of Highland | DECEMBER CENTRAL PURCHASING | 201-02-203-00000-543000 | 1/10/2025 | 30.93 |
| 3,884 | FERGUSON US HOLDINGS | BLUE MONSTER TEF TAPE | 201-02-203-00000-543000 | 1/10/2025 | 76.07 |
| 3,897 | JOHN DEERE FINANCIAL | HIGHLAND RURAL KING OPERATING ACCOUNT | 201-02-203-00000-543000 | 1/10/2025 | 547.95 |
| 3,899 | Kalmer Landscape Sup | TOPSOIL - W&S | 201-02-203-00000-543000 | 1/10/2025 | 27.64 |
| 3,921 | Schulte Supply Inc | STRAIGHT CASCADING DUAL CHECK VALVE W/ METER INLET | 201-02-203-00000-543000 | 1/10/2025 | 241.44 |
| 3,897 | JOHN DEERE FINANCIAL | HIGHLAND RURAL KING OPERATING ACCOUNT | 201-02-203-00000-544000 | 1/10/2025 | 55.99 |
| 3,949 | Woody's Municipal S | TRAFFIC CONES W/ 6" REFLECTIVE | 201-02-203-00000-544000 | 1/10/2025 | 29.04 |
| 3,883 | Essenpreis Plumbing | TICKETS- W&S 7/9/24 & WTP 11/19/24 | 201-02-203-00000-545000 | 1/10/2025 | 3.75 |
| 3,897 | JOHN DEERE FINANCIAL | HIGHLAND RURAL KING OPERATING ACCOUNT | 201-02-203-00000-545000 | 1/10/2025 | 32.89 |
| 3,854 | ACE HARDWARE | ACE OPERATING SUPPLIES | 201-02-203-00000-546000 | 1/10/2025 | 13.43 |
| 3,894 | Huels Oil Co | 257005981-CHV URSA SP EC15/40 CK4 55/1 | 201-02-203-00000-546000 | 1/10/2025 | 323.68 |
| 3,897 | JOHN DEERE FINANCIAL | HIGHLAND RURAL KING OPERATING ACCOUNT | 201-02-203-00000-546000 | 1/10/2025 | 64.70 |
| 3,906 | McKay Auto Parts Inc | TRUCKS 701, 6, 49 FUEL & OIL FILTERS | 201-02-203-00000-546000 | 1/10/2025 | 123.83 |
| 3,906 | McKay Auto Parts Inc | TRUCK 703 - AIR FILTER | 201-02-203-00000-546000 | 1/10/2025 | 24.67 |
| 3,910 | Northtown Auto & Tra | TRUCKS 703, 716, 704, 715, 700, 702 SUPPLIES | 201-02-203-00000-546000 | 1/10/2025 | 346.67 |
| 3,910 | Northtown Auto & Tra | RETURN ROT TS 15W40 GAL 1 G | 201-02-203-00000-546000 | 1/10/2025 | -19.85 |
| 3,915 | PRODUCTIVITY PLUS AC | FINANCE CHARGE | 201-02-203-00000-546000 | 1/10/2025 | 0.21 |
| 3,854 | ACE HARDWARE | ACE OPERATING SUPPLIES | 201-02-203-00000-547000 | 1/10/2025 | 125.00 |
| 3,897 | JOHN DEERE FINANCIAL | HIGHLAND RURAL KING OPERATING ACCOUNT | 201-02-203-00000-547000 | 1/10/2025 | 32.50 |
| 3,921 | Schulte Supply Inc | MAGNETIC LOCATOR W/ CASE | 201-02-203-00000-547000 | 1/10/2025 | 537.50 |
| 3,908 | Midwest Meter Inc. | HERTRUREAD TRUREAD REMOTE DISPLAY | 201-02-203-00000-553060 | 1/10/2025 | 220.00 |
| | | | | TOTAL | 4,003.46 |
| 3,875 | Cooperative Response | BASEFEEADCC,CRGAGENT,CRGAGENTDIALOUT,CRCLINKUSE | 301-03-301-00000-539000 | 1/10/2025 | 127.48 |
| 3,925 | SPRINGBROOK HOLDING | CIVICPAY TRANSACTION FEE | 301-03-301-00000-539000 | 1/10/2025 | 762.60 |
| 3,933 | Third Millennium Ass | UTILITY BILL RENDERING | 301-03-301-00000-539000 | 1/10/2025 | 319.25 |
| 3,880 | DocuSign | ESIGNATURE ENTERPRISE PRO EDITION | 301-03-301-00000-539050 | 1/10/2025 | 42.61 |
| 3,940 | TYLER TECHNOLOGIES I | IMP REMOTE-HCM | 301-03-301-00000-539050 | 1/10/2025 | 39.90 |
| | | | | TOTAL | 1,291.84 |
| 3,880 | DocuSign | ESIGNATURE ENTERPRISE PRO EDITION | 301-03-303-00000-539050 | 1/10/2025 | 64.14 |
| 3,940 | TYLER TECHNOLOGIES I | IMP REMOTE-HCM | 301-03-303-00000-539050 | 1/10/2025 | 60.06 |
| 3,894 | Huels Oil Co | DECEMBER DIESEL FUEL | 301-03-303-00000-542000 | 1/10/2025 | 386.01 |
| 3,854 | ACE HARDWARE | ACE OPERATING SUPPLIES | 301-03-303-00000-543000 | 1/10/2025 | 3.49 |
| 3,873 | City Of Highland | DECEMBER CENTRAL PURCHASING | 301-03-303-00000-543000 | 1/10/2025 | 30.92 |
| 3,899 | Kalmer Landscape Sup | TOPSOIL - W&S | 301-03-303-00000-543000 | 1/10/2025 | 27.64 |
| 3,897 | JOHN DEERE FINANCIAL | HIGHLAND RURAL KING OPERATING ACCOUNT | 301-03-303-00000-544000 | 1/10/2025 | 55.98 |
| 3,949 | Woody's Municipal S | TRAFFIC CONES W/ 6" REFLECTIVE | 301-03-303-00000-544000 | 1/10/2025 | 29.04 |
| 3,883 | Essenpreis Plumbing | TICKETS- W&S 7/9/24 & WTP 11/19/24 | 301-03-303-00000-545000 | 1/10/2025 | 3.75 |
| 3,897 | JOHN DEERE FINANCIAL | HIGHLAND RURAL KING OPERATING ACCOUNT | 301-03-303-00000-545000 | 1/10/2025 | 32.89 |
| 3,854 | ACE HARDWARE | ACE OPERATING SUPPLIES | 301-03-303-00000-546000 | 1/10/2025 | 13.42 |
| 3,894 | Huels Oil Co | 257005981-CHV URSA SP EC15/40 CK4 55/1 | 301-03-303-00000-546000 | 1/10/2025 | 323.67 |
| 3,897 | JOHN DEERE FINANCIAL | HIGHLAND RURAL KING OPERATING ACCOUNT | 301-03-303-00000-546000 | 1/10/2025 | 64.70 |
| 3,906 | McKay Auto Parts Inc | TRUCKS 701, 6, 49 FUEL & OIL FILTERS | 301-03-303-00000-546000 | 1/10/2025 | 123.83 |
| 3,906 | McKay Auto Parts Inc | TRUCK 703 - AIR FILTER | 301-03-303-00000-546000 | 1/10/2025 | 24.67 |
| 3,910 | Northtown Auto & Tra | TRUCKS 703, 716, 704, 715, 700, 702 SUPPLIES | 301-03-303-00000-546000 | 1/10/2025 | 346.67 |
| 3,910 | Northtown Auto & Tra | RETURN ROT TS 15W40 GAL 1 G | 301-03-303-00000-546000 | 1/10/2025 | -19.85 |
| 3,915 | PRODUCTIVITY PLUS AC | FINANCE CHARGE | 301-03-303-00000-546000 | 1/10/2025 | 0.20 |
| 3,854 | ACE HARDWARE | ACE OPERATING SUPPLIES | 301-03-303-00000-547000 | 1/10/2025 | 124.99 |
| 3,897 | JOHN DEERE FINANCIAL | HIGHLAND RURAL KING OPERATING ACCOUNT | 301-03-303-00000-547000 | 1/10/2025 | 32.49 |
| 3,921 | Schulte Supply Inc | MAGNETIC LOCATOR W/ CASE | 301-03-303-00000-547000 | 1/10/2025 | 537.50 |
| | | | | TOTAL | 2,266.21 |
| 3,943 | Vandevan Engineer | INFLUENT PS PUMP3 SERVICE CALL | 301-03-304-00000-536000 | 1/10/2025 | 1,125.00 |
| 3,903 | LOGICAL CONCEPTS IN | 4 LIFT STATIONS & WRF OMNIBEACON WIRELESS SERVICE | 301-03-304-00000-539000 | 1/10/2025 | 1,012.00 |
| 3,880 | DocuSign | ESIGNATURE ENTERPRISE PRO EDITION | 301-03-304-00000-539050 | 1/10/2025 | 170.88 |
| 3,940 | TYLER TECHNOLOGIES I | IMP REMOTE-HCM | 301-03-304-00000-539050 | 1/10/2025 | 160.02 |
| 3,948 | WEX BANK | DECEMBER FUEL | 301-03-304-00000-542000 | 1/10/2025 | 112.55 |
| 3,873 | City Of Highland | DECEMBER CENTRAL PURCHASING | 301-03-304-00000-543000 | 1/10/2025 | 38.43 |
| 3,944 | WALMART COMMUNITY/ C | WAL-MART OPERATING ACCOUNT | 301-03-304-00000-543000 | 1/10/2025 | 149.80 |
| 3,854 | ACE HARDWARE | ACE OPERATING SUPPLIES | 301-03-304-00000-545000 | 1/10/2025 | 7.99 |
| 3,859 | AMAZON CAPITAL SERVI | 3 -OIL SEPARATOR,2 -OIL FILTER ELEMENT KIT,2-AIRFI | 301-03-304-00000-545000 | 1/10/2025 | 775.62 |
| 3,897 | JOHN DEERE FINANCIAL | HIGHLAND RURAL KING OPERATING ACCOUNT | 301-03-304-00000-545000 | 1/10/2025 | 24.95 |
| 3,909 | MUNICIPAL EQUIPMENT | IMPELLER 6U 10", CUTTER BAR, SHIMS, CUTTER NUT | 301-03-304-00000-545000 | 1/10/2025 | 3,768.89 |
| 3,906 | McKay Auto Parts Inc | OIL FILTER WRENCH | 301-03-304-00000-547000 | 1/10/2025 | 40.48 |
| 3,906 | McKay Auto Parts Inc | TURN OIL FILTER WRENCH - INV. # 927284 | 301-03-304-00000-547000 | 1/10/2025 | -40.48 |
| | | | | TOTAL | 7,346.13 |
| 3,914 | PIERSON FERDINAND | LABOR AND EMPLOYMENT COUNSELING | 401-20-401-00000-522000 | 1/10/2025 | 637.50 |
| 3,941 | U.S. BANK EQUIPMENT | COPIER USAGE/LEASE | 401-20-401-00000-534000 | 1/10/2025 | 156.63 |

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|----------------------------|---|-------------------------|-----------|-------------------|
| 3,947 WEBER GRANITE CITY F | MTN/REPAIR #1541 | 401-20-401-00000-536010 | 1/10/2025 | 1,692.92 |
| 3,865 BARNETT PEST SOLUTIO | MONTHLY COMMERCIAL PEST CONTROL | 401-20-401-00000-539000 | 1/10/2025 | 50.00 |
| 3,930 TARGETSOLUTIONS LEAR | TSMINTFEES VECTOR LMS, TSPREMIER VECTOR LMS | 401-20-401-00000-539000 | 1/10/2025 | 2,902.25 |
| 3,880 DocuSign | ESIGNATURE ENTERPRISE PRO EDITION | 401-20-401-00000-539050 | 1/10/2025 | 299.13 |
| 3,940 TYLER TECHNOLOGIES I | IMP REMOTE-HCM | 401-20-401-00000-539050 | 1/10/2025 | 280.14 |
| 3,894 Huels Oil Co | DECEMBER DIESEL FUEL | 401-20-401-00000-542000 | 1/10/2025 | 247.28 |
| 3,948 WEX BANK | DECEMBER FUEL | 401-20-401-00000-542000 | 1/10/2025 | 435.88 |
| 3,854 ACE HARDWARE | ACE OPERATING SUPPLIES | 401-20-401-00000-543000 | 1/10/2025 | 99.99 |
| 3,868 Bound Tree Medical | EMS SUPPLIES | 401-20-401-00000-543000 | 1/10/2025 | 1,254.03 |
| 3,868 Bound Tree Medical | 1 QTY TOURNIQUET | 401-20-401-00000-543000 | 1/10/2025 | 55.99 |
| 3,868 Bound Tree Medical | EMS SUPPLIES | 401-20-401-00000-543000 | 1/10/2025 | 469.39 |
| 3,873 City Of Highland | DECEMBER CENTRAL PURCHASING | 401-20-401-00000-543000 | 1/10/2025 | 59.04 |
| 3,920 SAVVIK BUYING GROUP | 4 QTY EMS PANTS, 1 QTY PULLOVER- SCHLARMANN | 401-20-401-00000-544000 | 1/10/2025 | 240.95 |
| 3,937 TRENDY TEES & MORE | 20 QTY BEANIES W/EMS LOGO | 401-20-401-00000-544000 | 1/10/2025 | 300.00 |
| 3,854 ACE HARDWARE | ACE OPERATING SUPPLIES | 401-20-401-00000-545000 | 1/10/2025 | 24.99 |
| 3,897 JOHN DEERE FINANCIAL | HIGHLAND RURAL KING OPERATING ACCOUNT | 401-20-401-00000-545000 | 1/10/2025 | 13.98 |
| | | TOTAL | | 9,220.09 |
| 3,925 SPRINGBROOK HOLDING | CIVICPAY TRANSACTION FEE | 713-04-713-00000-539000 | 1/10/2025 | 381.30 |
| 3,933 Third Millennium Ass | UTILITY BILL RENDERING | 713-04-713-00000-539000 | 1/10/2025 | 319.25 |
| | | TOTAL | | 700.55 |
| | | GRAND TOTAL | | 337,850.92 |

Accepted by City Council January 21, 2025

Mayor:

Clerk: